

Please capture all shots listed on this guide. Adjust camera resolution settings for a range between 1224x768 and 3296x2472 for appropriate size and faster upload. For mobile phones with a 5+ MP camera, select "large" when choosing file size. Please upload your files at www.onsourceonline.com within 3 hours of capture.

TIP – Take more photos than you need so you are sure to capture at least one clear shot of each of the required photos. Only upload your best photo for each of the required shots to the OnSource portal.

Exterior Photos – for all 4 corner views, capture the full vehicle in photos

1



Front

2



Corner 1

3



Corner 2

4



Corner 3

5



Corner 4

6



Rear/Make Model

7



Tire Tread

8



Roof

9



Engine Bay

10



Open Trunk

Interior Photos

11



Controls/Dash

12



Driver Door (options)

13



Odometer

14



Front Seats

15



Back Seats

VIN/Identification

16



Clear VIN Tag

17



Dashboard VIN

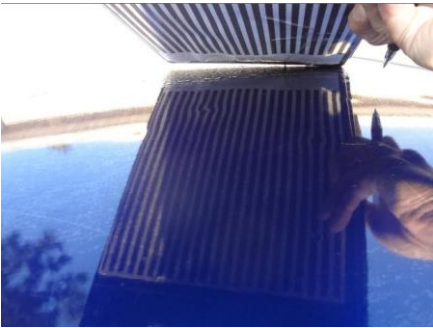
IMPORTANT - Capture & upload legible images of the VIN Tag and Dashboard VIN. The VIN Tag is located inside the driver's door. If there is more than 1 sticker present, look for the word "VIN" on the sticker. **Upload only one clear photo of each.**

TIP - Some vehicles may be locked or out of power and access to interior, engine, odometer, and VIN may not be available. If any photos are unattainable, please capture a "best available" photo in its place (for example, pictures of interiors thru the windows) and provide a reason for this in the comments section when uploading.

Hail Damage Photos

Use the attached grid page to document hail damage. For each damaged panel of the vehicle (hood, roof, quarter panels), hold the grid sheet (attached to a clipboard) at an angle to the panel with one hand and – while using light to reflect the grid sheet – take photos of the grid’s reflection. Take several photos of each damaged panel. If there is hail damage, the lines in the photos will appear wavy. Please **estimate the number of hail dimples** and the **relative size** of the dimples **for each panel**.

EXAMPLES OF HOW TO USE THE HAIL DAMAGE GRID



Grid Sheet Example #1



Grid Sheet Example #2



Grid Sheet Example #3



Grid Sheet Example #4



Grid Sheet Example #5

HAIL DAMAGE CHECKLIST

- Photos with grid sheet for each hail damaged panel
- Estimated size of hail dimples for each panel
- Estimated number of hail dimples per panel

ATTACH TO CLIPBOARD OR HARD BACKING

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