Aaron Industries, Inc.
West Coast Division

Job Title:	Analytical Chemist	Date:	05JUL12
Department:	Quality Control (QC) Laboratory	Approved by:	HR Department
Reports to:	QC Laboratory Manager		

Analytical Chemist

Function:

Perform analytical testing in accordance to Standard Operating Procedures and accepted test methods to release Raw Materials, In-Process and Finished Products. Participate in Test Method Development and Validation.

Job Description:

- Perform analysis in two of the functional areas of analytical testing using modern analytical equipment such as HPLC, FTIR, UV, GC, ICP and Wet Chemistry using titration techniques and document appropriately.
- Address troubleshooting of equipment and works independently under minimum supervision.
- Calibrates pH meters, balances, Chlorine meter and other analytical equipment as needed on daily basis.
- Provides analytical testing in support of production, analyzes Raw Material, In-process, Finished product, Stability samples and investigational samples and analyzes and interprets the test data and document result in a timely manner.
- Thorough understanding and compliance with FDA cGMPs / cGLPs / SOPs / Test Methods and other recognized standards such as USP.
- Support Analytical and Chemical test method development and test method validations and Laboratory Investigation through testing.
- Ensure documentation of all tests and test results in a Laboratory Test Report form / laboratory notebook or any other approved documentation.
- Participate in laboratory organization and clean ups including disposal of laboratory waste.
- Assist in writing of SOPs, testing standards, protocols, reports and reviews the lab documents for accuracy.
- Assist in training of lab analysts on analytical test method procedures and usage of equipment and documentation.
- Share in the responsibilities of housekeeping (i.e. Glassware, waste, retains, etc.).
- Communicates the lab test data, data review, and reporting of OOS / QR / OOT test results to the lab manager.
- Provides ideas/feedback for areas where efficiency can be implemented in the lab through the 5S process improvement program.
- Accomplish daily work assignments / projects in the laboratory in time, and be flexible with which shift assigned to and /or additional hours required.

Aaron Industries, Inc.
Job Description: Analytical Chemist
Qualifications:

- BS in Chemistry / Biochemistry with 2 – 3 years experience in a pharmaceutical quality control laboratory preferred.
- A basic foundation in analytical technique, with hands-on sample preparation and operation of analytical equipment and software preferred.
- Strong HPLC experience preferred.
- Experience with GC, FTIR, UV/Vis, ICP and other analytical instrumentation.
- Experience with wet chemistry.
- Experience with data analysis (MS Excel) and proficiency with MS Word required.
- Experience with raw material, dissolution, stability, in-process, and finished product testing.
- Demonstrate good laboratory practices.
- Good oral and written communication skills.
- Flexible availability.

This job description is intended as a summary of the primary responsibilities of and qualifications for this position. The job description is not intended as inclusive of all duties an individual in this position might be asked to perform or all qualification that may be required either now or in the future.