

INTERNATIONAL ADVISORY COMMITTEE
OF THE UNIVERSITY OF OKLAHOMA

IAC CONSTITUTION

ARTICLE I.

Name

The name of this organization shall be the International Advisory Committee (IAC).

ARTICLE II.

Objective

The objective of the International Advisory Committee shall:

Section 1. Be the voice of the International Student Organizations at the University of Oklahoma, Norman campus.

Section 2. Serve as the umbrella organization for the International Student Organizations at the University of Oklahoma.

Section 3. Organize and facilitate various intercultural, social, political and intramural events among the member international student organizations.

Section 4. Promote and increase the awareness of the international community at the University of Oklahoma.

ARTICLE III.

Membership

Section 1. There shall be two types of membership within the International Advisory Committee: Full and Associate.

A. Full membership status in the International Advisory Committee of the University of Oklahoma shall be limited to the registered University of Oklahoma Student Association (UOSA) International Student Organizations at the University of Oklahoma.

B. Associate membership status in the International Advisory Committee of the University of Oklahoma shall be limited to University of Oklahoma International Student Organizations who do not meet the UOSA registration requirements.

Section 2. An International Student Organization shall be defined as:

- A. An organization created to promote the culture of a given country, area or region.
- B. An organization created to assist students of that country, area or region.
- C. An organization created to promote or assist international students from any and all countries.
- D. Minority-American student organizations may also be members of IAC, pending compliance with Article III, Section 3, sub-section E.

Section 3. International Advisory Committee Recognition

A. An International Student Organization (Full or Associate) must register with IAC annually at the beginning of the fall semester.

B. The IAC Executive Committee may withdraw membership based on but not limited to the following reasons:

- 1. Failure to recognize to register with IAC.
- 2. Attendance policy. *See Article III, Section 3, Sub-Section D.*
- 3. Violations of the OU Student Code.
- 4. Unauthorized use or misrepresentation of IAC.

C. Withdrawals may be appealed within 5 business days of notification. *See Article IX, section 3 for appeals.* While withdrawal appeal is under review by the Judicial Board, the organization will remain a member but will have no Advisory Council vote. Intent to appeal MUST be received within 2 business days of withdrawal notification.

D. After four absences from International Advisory Council meetings (including regular and special meetings) in a full academic year, the member organization shall not be eligible for Eve of Nations Special Awards, but is still eligible to participate in Eve of Nations. After five absences from International Advisory Council meetings, the member organization shall no longer have voting rights. After six absences, membership status of an organization shall be reviewed by the IAC executive committee.

E. A Minority-American student organization must be an associate member for one year before they will be able to apply for full membership.

ARTICLE IV.

International Advisory Council

Section 1. Duties and Authority

A. The legislative authority of the International Advisory Committee of the University of Oklahoma shall be vested in the International Advisory Council.

B. The International Advisory Council shall compile rules, regulations and policies governing the International Advisory Committee.

C. The voting body of the International Advisory Committee shall be the International Advisory Council. The IAC President shall vote in case of a tie.

Section 2. Membership

A. The International Advisory Council shall comprise of Presidents from each member organization (Full or Associate). Each organization will select its own President. An alternate delegate must also be selected to attend International Advisory Council meetings and represent his/her organization when the President is unavailable. The alternate delegate must be a member of that organization.

B. The President from a full member organization (or the alternate delegate) shall be the voting delegate for his/her organization. The President from an associate member organization will not have a vote but may be recognized by the Chairman during the discussion.

Section 3. Regular Meetings (IAC General Body Meetings)

A. The regular meetings of the IAC Executives, Judicial Board and International Advisory Council shall be held throughout the fall and spring academic semesters.

B. These meetings should be held as often as needed, at least once a month.

C. The IAC President and IAC Staff Advisor shall set the calendar at the beginning of each semester. The IAC President shall designate the time, dates and location.

Section 4. Special Meetings

A. The IAC President, or three members of the Executive Committee, alone may call the special meeting. In case of a special meeting, full member organizations, associate member organizations, Executive Committee Officers, Cabinet Members, and the IAC Advisor must be notified at the earliest possible time.

Section 5. Quorum

A. Two thirds of full member IAC Presidents (or alternate delegates) shall constitute a quorum at regular or special International Advisory Council meetings.

B. In absence of the quorum, another meeting is called, where the quorum will be constituted by all members present.

Section 6. Voting

A. Voting must meet quorum requirements.

B. Unless otherwise specified in the Constitution, all matters will be decided by more than 50 % of the votes of the International Advisory Council members present.

C. In the event that more than 50 % of the votes are not obtained, runoffs will be held for the outcomes with the greatest number of votes.

D. In the event of a tie, the current IAC President shall cast a vote.

ARTICLE V.

International Advisory Executive Committee

Section 1. Duties and Authority

- A. The administrative authority of the International Advisory Committee shall be vested in the International Advisory Executive Committee.
- B. It shall be the duty of the Executive Committee to administer all business related to the overall welfare of the International Advisory Committee within the boundaries and guidelines established by the International Advisory Council.
- C. The Executive Committee shall be responsible for serving the interest of the International Student community both within and outside the University of Oklahoma.
- D. The Executive Committee members shall attend all IAC cultural events. Reasonable exceptions will be made.

Section 2. Executive Committee Officers

- A. Executive Committee Officers of the International Advisory Committee of the University of Oklahoma shall be President; Vice President of Internal Affairs; Vice President of External Affairs; General Secretary; Treasurer; Historian; Special Events Chair; Public Affairs Chair; Sub-Committee Chair; Core Volunteers Chair; and Task Force Chair.
- B. These Officers shall perform the duties prescribed by these laws and by the parliamentary authority adopted by the International Advisory Council.
- C. Members of the Executive Committee will serve one year until their successors are selected.
- D. Executive Committee Officers do not vote in the International Advisory Council meetings but may be recognized during discussions. However, the IAC President shall vote in case of a tie as stated in *Article IV, Section 1, Sub-section C*.

Section 3. Executive Committee Elections

- A. All Executive Committee Officers are elected during the spring semester.
- B. The President, Vice Presidents, and General Secretary **MUST** be elected into office by the International Advisory Council. Other officers may be appointed via interview and selected by the newly elected Executive officers in the Fall **ONLY** under the following two circumstances:
 - 1. There are no candidates running for positions (excluding office of the President, Vice Presidents and General Secretary) during general elections in the spring.
 - 2. An unopposed candidate fails to gather a two-third vote during spring elections.
- C. The election and campaign procedures for all officers are set forth in *Article X*.

Section 4. Qualifications

A. An Executive Committee Officer must be an active member of an International Student Organization and an Undergraduate or Graduate student at the University of Oklahoma (Norman Campus) at the time of election/appointment and throughout his/her term.

B. Current International Student Organization Presidents and its executive committee members may not concurrently hold an Executive Committee position in the International Advisory Committee.

C. The candidates for the position of IAC President shall be limited to persons who have served as an IAC executive, president of an international student organization that is registered with IAC for at least one year, or an executive member of an international student organization that is registered with IAC for at least one year.

D. An International Advisory Committee Executive Officer, must be a student:

1. Who has completed two semesters at the University of Oklahoma
2. In good standing with the University of Oklahoma.

Section 5. Officer Duties and Responsibilities

A. The President shall:

- 1) Have overall responsibility for the operation of the International Advisory Committee.
- 2) Call and preside over all regular and special meetings of the International Advisory Council.
- 3) Act as an official representative of IAC in all university and community affairs.
- 4) Call and preside over all Executive Committee meetings.
- 5) Oversee the appointment of all committee positions.
- 6) Meet weekly with the IAC Advisor.
- 7) Complete a minimum of 1 office hour per week.
- 8) Perform all other duties normally associated with this position.

B. The Vice President of Internal Affairs shall:

- 1) Assist the IAC President and shall perform the duties of the IAC President in his/her absence.
- 2) Act as an official representative of IAC and its President in all University and community affairs.
- 3) Attend all UOSA Congress meetings.
- 4) Attend all IAC Executive Committee meetings.
- 5) Attend all International Advisory Council meetings and report on current and/or upcoming projects.
- 6) Be specifically responsible for the relations with the Member Organizations.
- 7) Complete a minimum of 1 office hour per week.
- 8) Perform all other duties normally associated with this position.

C. The Vice President of External Affairs shall:

- 1) Serve as the liaison between the Executive Committee and the IAC Judicial Board.
- 2) Maintain all copies of all judicial records.
- 3) Be specifically responsible for the relations with UOSA and with other student organizations.
- 4) Attend all UOSA Graduate Student Senate Meetings.

- 5) Attend all IAC Executive Committee meetings.
- 6) Attend all International Advisory Council meetings and report on current and/or upcoming projects.
- 7) Complete a minimum of 1 office hour per week.
- 8) Perform all other duties normally associated with this position.

D. The General Secretary shall:

- 1) Keep record of attendance for all IAC General Body and Executive Committee meetings.
- 2) Prepare and distribute minutes of all International Advisory General Body and Executive meetings in a timely manner.
- 3) Prepare and copy the agenda for the International Advisory Council meetings.
- 4) Notify members of the IAC of the upcoming meetings.
- 5) Attend all IAC Executive Committee meetings
- 6) Attend all International Advisory Council meetings and report on current and/or upcoming projects.
- 7) Complete a minimum of 1 office hour per week.
- 8) Perform all other duties normally associated with this position.

E. The Treasurer shall:

- 1) Be responsible for the general supervision of the finances of the International Advisory Committee.
- 2) Be responsible for submitting and overseeing the IAC budget.
- 3) Be responsible for submitting the IAC budget to UOSA.
- 4) The treasurer maintains a complete record of all IAC assets and finances at all times.
- 5) Attend all IAC Executive Committee meetings
- 6) Attend all International Advisory Council meetings and report on current and/or upcoming projects.
- 7) Complete a minimum of 1 office hour per week.
- 8) Perform all other duties normally associated with this position.

F. The Historian shall:

- 1) Be responsible for preparing and maintenance of previous as well as current IAC documents.
- 2) Attend all IAC Executive Committee meetings.
- 3) The Historian shall attend all International Advisory Council meetings and report on current and/or upcoming projects.
- 4) Responsible for IAC website design/maintenance.

- 5) Complete a minimum of 1 office hour per week.
- 6) Perform all other duties normally associated with this position.

G. The Special Events Chair shall:

- 1) Be responsible for organizing International Advisory Committee events.
- 2) Be responsible for organizing cultural events in which IAC votes to participate in throughout the year that are not assigned to another officer in the Executive Committee.
- 3) Attend all IAC Executive Committee meetings.
- 4) Attend all International Advisory Council meetings and report on current and/or upcoming projects.
- 5) Complete a minimum of 1 office hour per week.
- 6) Perform all other duties normally associated with this position.

H. The Public Affairs Chair shall:

- 1) Handle all aspects of publicity and public relations for the International Advisory Committee through all media available.
- 2) Work with the Executive Committee Officers, committee chairmen, and member organizations to promote projects and events of IAC.
- 3) Work with the University of Oklahoma Public Affairs office in promoting IAC.
- 4) Collaborate with the IAC Historian when necessary.
- 5) Attend all IAC Executive Committee meetings
- 6) Attend all International Advisory Council meetings and report on current and/or upcoming projects.
- 7) Complete a minimum of 1 office hour per week.
- 8) Perform all other duties normally associated with this position.

I. The Sub-Committee Chair shall:

- 1). Manage the Sub-committee.
- 2). Organize meetings specifically for the Sub-committee members.
- 3). Collaborate with the Core Volunteer Chair when necessary
- 3). Attend all IAC Executive Committee meetings
- 4). Attend all International Advisory Council meetings and report on current and/or upcoming projects.
- 5). Complete a minimum of 1 office hour per week.
- 6). Perform all other duties normally associated with this position.

J. The Task Force Chair shall

- 1). Manage the Task Force
- 2). Attend all IAC Executive Committee meetings
- 3). Attend all International Advisory Council meetings and report on current and/or upcoming projects.
- 4). Complete a minimum of 1 office hour per week.
- 5). Perform all other duties normally associated with this position.

K. Core Volunteers Chair shall:

- 1). Manage the IAC Core Volunteers
- 2). Recruit Core Volunteers
- 3). Collaborate with the Sub-committee Chair when necessary.

Section 6. Officer Removal and Vacancies

A. An Executive Committee Officer failing to perform his/her duties may be removed by a two-thirds vote of the remaining Executive Committee members.

B. An Executive Committee Officer can also be removed by a two-thirds vote of IAC Council.

C. An Executive Committee Officer removed may appeal his/her removal to the Judicial Board. Intent to appeal must be made known in writing within 2 business days of removal. The officer's post shall NOT be filled (or pronounced vacant) once intent to appeal is received and before the Judicial Board confirms removal to be constitutional and fair. See *Article IX, Section 3* for appeals.

D. When an executive position becomes vacant, the position must be filled through an application and interview process. This law does not apply to the office of President, Vice-President, and General Secretary. If the office of the President becomes vacant, the Vice President Internal affairs assumes the office as acting President until an election is organized to fill or confirm the position. Vacancies in the offices of Vice President (Internal or External) and General Secretary shall be filled via elections.

Section 7. Executive Committee Meetings

- A. Executive Committee meetings shall be held throughout the academic semester as often as needed, and at least once a week.
- B. The IAC President shall establish the time and location of the Executive Committee meetings.
- C. President's may attend Executive Committee meetings, and must be informed of their time and place, but attendance is not obligatory. (Does not count towards attendance for voting and Eve of Nations competition).
- D. Attendance at an Executive Committee meeting may NOT forgive an absence at an IAC Council Meeting.

Section 8. International Advisory Committee Appointees

A. American Liaison

- 1) The International Advisory Committee President shall appoint an American Liaison, when possible. This is not an elected position.
- 2) The American Liaison does not have voting rights.
- 3) The American Liaison shall attend all IAC Executive Committee meetings.
- 4) The American Liaison shall attend all International Advisory Council meetings and report on current and/or upcoming projects.
- 5) The American Liaison shall complete a minimum of 1 office hour per week.
- 6) The American Liaison shall serve as a liaison between IAC and all of the University student clubs and associations.
- 7) The American Liaison shall perform all other duties normally associated with this position.
- 8) The IAC President may remove the American Liaison from his/her appointed position upon failure to perform duties.

B. International Advisory Committee Student-Alumnus Advisor

- 1) The International Advisory Committee President shall nominate a (an) Student/Alumnus Advisor, when possible. This is not an elected position.
- 2) The IAC Student/Alumnus Advisor does not have voting rights.
- 3) The Student-Alumnus Advisor shall attend all International Advisory Council meetings and report on current and/or upcoming projects.
- 4) The IAC Student/Alumnus Advisory must be a former IAC Executive Officer who is currently not holding an IAC Cabinet position or an executive position in another student association.
- 5) The Student/Alumnus Advisor shall serve as a liaison between current IAC and former IAC Executive Officers.
- 6) The IAC President may remove the Student/Alumnus Advisor from his/her appointed position upon failure to perform duties.

ARTICLE VI.

Faculty/Staff Advisor

Section 1. Qualifications & Duties

- A. The International Advisory Committee must have an advisor who is a full time member of the University of Oklahoma faculty or staff.
- B. The advisor(s) may not serve as an advisor under the same capacity to any student association.
- C. The faculty/staff advisor shall meet with the IAC President on a weekly basis to discuss current and upcoming events.
- D. Must be very familiar with the IAC Constitution and Bylaws.
- E. Must be present at IAC Judicial Board rulings to oversee fairness and adherence to the IAC Constitution and Bylaws.
- F. Must attend at least two-thirds of all IAC member organization cultural nights.
- G. Shall be involved in executing and coordinating IAC calendar events.

Section 2: Advisor Removal and Vacancies

- A. An IAC Advisor failing to perform his/her duties as outlined in *Article VI, Section 1* may be recommended for removal via the following steps:
 - i) A two-thirds vote by the Executive Members after which a request for removal will be presented to the International Advisory Council.
 - ii) A two-thirds vote by the International Advisory Council for final approval to recommend removal.
 - iii) A letter recommending removal must be sent to the Director of the sponsoring department.
- B. When an Advisor position becomes vacant, the Executive Committee shall recommend a replacement candidate to be ratified by the International Advisory Council. A two-third vote is needed for ratification. The Executive Committee will recommend a candidate with a two-thirds vote of the Executive Committee Members in case a consensus is not reached.

ARTICLE VII.

IAC Sub-committee

Section 1. IAC Sub-Committee

- A. The IAC Sub-Committee shall comprise of all standing committee members, event Chairmen, assistants and official aides. Judicial Board members do not serve on the IAC Cabinet.
- B. Members of the IAC Sub-Committee will serve one year or until their successors are selected.
- C. Ad hoc committees and Chairmen may be appointed by the Executive Committee when the need arises.
- D. Other sub-committee members can be appointed by the Executive Committee when the need arises.
- E. Only three executive members of an International Student Organization may be in the Sub-Committee.
- F. More than three executive members of an International Student Organization may join the Sub-Committee by $\frac{3}{4}$ vote of the IAC Executive Committee.

Section 2. Appointments

- A. The IAC Sub-committee Chair shall be appointed by the IAC Executive Branch.
- B. All IAC Sub-Committee positions are appointed through an application and interview process conducted by the incoming Executive Committee, except for those specified in *Article VII, Section 1, Sub-section BC*. The appointment process will take place after the new Executive Committee is formed.

Section 3 Qualifications

- A. An IAC Sub-Committee member must be an undergraduate or graduate student at the University of Oklahoma (Norman campus) at the time of appointment and throughout his/her term.
- B. IAC Executive Committee Officers may not hold an IAC Cabinet Position.

Section 4. Cabinet member Removal and Vacancies

- A. A Cabinet member failing to perform his/her duties may be removed by a two-thirds vote of the Executive Committee.
- B. A Cabinet member removed by the Executive Committee may appeal the decision to the Judicial Board (Refer to Article X, Section 3, Sub-Section B)
- C. When a position becomes vacant, the Executive Committee shall fill the position through an application and interview process.

ARTICLE VIII.

IAC Task Force

Section 1. IAC Task Force

- A. Members of the IAC Task Force will serve one year or until their successors are selected, or be added in the Spring if deemed necessary by the President of IAC or a 2/3 vote by the Executive Committee.
- C. Other Task Force members can be appointed by the Executive Committee when the need arises.
- D. Task force should work independently and should send the minutes of their meetings to the President.
- E. Task Force is not required to attend events or volunteer for events.
- F. Task Force should have open town hall meetings twice a year (one per semester) to identify the issues and problems that the task force will work on.
- G. Positions given within the Task Force will be up to their discretion.
- H. The nature of Task Force requires dedicated and passionate people to work for a cause.

Section 2. Appointments

- A. The IAC Task Force shall be appointed by the IAC Executive Committee.
- B. All IAC Task Force positions are appointed every fall through an application and interview process by the incoming Executive Committee.
- C. The appointment process will take place following the Executive Committee elections.
- D. The IAC Task Force shall comprise of minimum of 3 members.

Section 3. Qualifications

- A. Two members of the Task Force should be juniors or below to enable transition into the next year.
- B. There are no diversity requirements.
- C. IAC Executive Committee members and Judicial Board members cannot serve on the IAC Task Force. However, Sub Committee members can serve on Task Force.

Section 4. Task Force Member Removal and Vacancies

- A. A Task Force member failing to perform his/her duties may be removed by executive members and judicial board.
- B. When a position becomes vacant the Executive Committee shall fill the position through an application and interview process.

ARTICLE IX.

Judicial Board

Section 1. Duties and Authority

- A. The judicial authority of the International Advisory Committee of the University of Oklahoma shall be vested in the Judicial Board.
- B. The Judicial Board is responsible for handling violations of the IAC Constitution and Bylaws, standing rules, and the University of Oklahoma Student Code.
- C. The Judicial board is responsible for deciding on appeals against the International Advisory Executive or Advisory Council decisions. The decision of the Judicial Board shall be respected by the International Advisory Executive and International Advisory Council provided all appeal procedures were followed according to the IAC Constitution and Bylaws.
- D. The Judicial Board MUST preside and rule on appeals within the boundaries of the IAC bylaws within 14 days of receiving of an appeal. Results of rulings MUST be communicated to the International Advisory Committee President and the International Student Advisor within 24 hours of ruling.
- E. The Judicial Board rulings MUST be aided by verifiable facts. The Judicial Board has the authority to request documents that may serve as facts required to rule on a particular case. The Judicial Board may invite parties for hearing if the need arises.
- F. The Chairperson and Vice-Chairs of the Judicial Board shall attend all General Body Meetings.
- G. The Judicial Board Vice-Chair of Administrative Affairs shall take minutes and maintain all judicial records.
- H. The Chairperson of the Judicial Board shall correspond with the University General Counsel on behalf of IAC.
- I. Rulings shall be decided via Judicial voting by the three Judicial Board Members. A simple majority is required to rule on an appeal.
- J. The Judicial Board may attend IAC executive meetings, but attendance is not obligatory.
- K. The Judicial Board shall meet at least once every month with the IAC Executive Vice President – External Affairs.

Section 2. Judicial Board Members

- A. The IAC Judicial Board shall comprise of ONLY 3 members. If possible, no two members should be from the same continent. If this is not possible, no two members may be from the same

region. Absolutely NO two members may be from the same country. The three members shall comprise of one Chairperson and two Vice-Chairpersons: Vice Chair – Administrative Affairs and Vice Chair – Member Services.

B. The IAC Advisor serves on the Judicial Board as an ex-officio member.

C. The IAC Executive Committee, through an application process, appoints all collegiate members of the Judicial Board. Knowledge of the IAC Constitution/Bylaws is vital and may be included in interview questions during selection.

D. Members of the Judicial Board will serve one year or until their successors are selected.

E. Members may serve more than one term.

F. A member of the Judicial Board must be an undergraduate or graduate student at the University of Oklahoma, and a member of an International Student Organization under the IAC Umbrella.

G. Organization Presidents and Members of the IAC Executive Committee may not serve on the Judicial Board.

H. The IAC Executive Committee may remove any member of the Judicial Board by a consensus for failure to fulfill the duties and responsibilities of the position as outlined in Article IX, Section 1 of the IAC Constitution/Bylaws.

I. The IAC Executive Committee shall fill a vacancy in the Judicial Board through an application and interview process with a two-third approval of the IAC Council. A nomination is made by the Executive Committee, and a two-third ratification by the International Advisory Council is required to confirm the nominee.

J. Three members of the Judicial Board and the International Student Staff Advisor shall constitute quorum in the case of any hearing.

Section 3. Appeals

A. Appeals to the Judicial Board may be made to the Chairperson of the International Advisory Committee Judicial Board.

B. A written intent to appeal MUST be sent to the President (or Vice President - Internal Affairs in case of appeals from the President), Chairperson of Judicial Board and IAC Staff Advisor within 48 business hours. The appeal must be filed in writing within 5 business days of the arising issue.

C. Appeals against each decision can only be made ONCE by each opposing parties.

D. The appealing party MUST present documents supporting appeals as requested by Judicial Board unless document(s) violates individual privacy according to the Student Code.

E. The appealing party MUST attend judicial hearing once invited by the Judicial Board. Failure to appear without verifiable logical excuse may result in the appeal being turned down.

Section 4. Judicial Board Advisors

A. Each member organization may appoint a Judicial Board Advisor, from their own membership, at their own discretion.

B. The Advisors must attend all Judicial Board meetings.

C. The Advisors are expected to assist the Judicial Board interpret the IAC Constitution and propose Constitutional Amendments, but have no voting rights during disputes.

D. The Advisors MUST NOT be Executives of an International Student Organization.

E. The Advisors are NOT to be involved in vote tabulation for elections, amendments, or tabulating Eve of Nations ballots.

ARTICLE X.

Election Procedures

Section 1. Elections

- A. The elections of the Executive Officers are held by the end of the academic school year.
- B. The International Advisory Council is going to be informed one week in advance with information regarding the candidates running for the positions to be voted.
- C. The IAC Council votes on the candidates after the candidates have given a speech and answered questions.
- D. The voting is secret.
- E. For voting to elect an officer, refer to *Article IV, Section 6*.
- F. A Proxy voter may be sent by a President. The Proxy voter must be an OU student and a member of the same International Organization as the President. Furthermore, he/she has to be a member of the organization's executive committee. The Proxy must be in writing, signed by the President.

Section 2. Campaign Procedures

- A. The compliance of these procedures is mandatory for all the candidates running for a position as an IAC Executive member. Failure to comply with these procedures could disqualify the candidate from the election.
- B. Candidates shall take reasonable measures to ensure that every individual campaigning on behalf of the candidate or volunteering for the candidate is aware of campaign rules and guidelines.
- C. Candidates shall be liable for the campaign infractions of their campaigners and volunteers even if the candidate did not specifically direct the offending action.
- D. Candidates are responsible if their campaigners or volunteers are found to be guilty of breaking campaign regulations.
- E. The campaign regulations are as follows:
 - 1. The denigration or belittling of other candidates by any contestant is strictly forbidden.
 - 2. Candidates shall not use any audio or video system during their speech at the day of the election. Only the candidate's résumé, platform, and flyer can be presented to the electors.
 - 3. Candidates shall not send any unsolicited electronic messages. Electronic messages have to be authorized by the IAC Judicial Board with the collaboration of the IAC President and the IAC Advisor.
 - 4. No campaign shall remove, alter, cover, obscure, chalk within, or otherwise tamper with another candidate's campaign materials.
 - 5. Candidates shall not use the letterhead, logo, or any symbol that represents the University of Oklahoma or University entities.
 - 6. Candidates shall assume responsibility for the accuracy and truthfulness of their statements and campaign materials.
 - 7. Candidates shall not unduly disrupt the normal activities of the University.
 - 8. Candidates shall not damage any University property and shall be responsible for any damage caused by that said candidates' campaign materials.
 - 9. Employees of the University shall not campaign for candidates while on duty as an employee.

10. Candidates may campaign only in ways consistent with this Section.

11. Violators shall be prosecuted before the IAC Judicial Board, and if necessary, before the UOSA Superior Court.

F. Some of these rules are university policies. Thus, candidates are advised that they may be subject to University disciplinary proceedings, as well as IAC campaign infractions proceedings, should the policies be violated in any way.

G. All complaints regarding violations of IAC campaign procedures shall be submitted in writing to the IAC Judicial Board within two (2) business days of the incident that generated the complaint or within one (1) business days of the general elections – whichever is sooner. The IAC Judicial Board shall make a ruling within one (1) business day after the complaint has been submitted. Weighing the gravity and intent of each incident, the Election Board may disqualify the candidate responsible for the violation.

ARTICLE XI.

Membership and Participation

Membership in, association with, and benefits emanating from student organizations and their related activities shall be based upon such considerations as performance, educational achievement, and other criteria related to the goals of the organization and purposes of the activities. Judgments in this regard based solely on an individual's race, color, religion, national origin, age, sexual orientation, disability, veteran status, marital status, or political belief are not judgments based on such considerations. This also includes gender, unless the very purpose of the organization would be defeated if sex discrimination were not allowed, provided however, that the purpose of the organization must be consistent with public policy as established by prevailing University Community standards.

ARTICLE XII.

Parliamentary Authority

The rules in the current edition of Robert Rules of Order Newly Revised shall govern the International Advisory Committee in all cases to which they are applicable and in which they are not inconsistent with these Constitution and Bylaws and any special rules of order the International Advisory Council may adopt.

ARTICLE XIII.

Amendment of the Constitution

The constitution may be amended at any International Advisory Committee meeting. Only the International Advisory Council (made up of the presidents of member organizations) may vote on a proposed amendment. An amendment will only be adopted if it receives two-thirds of the vote in favor of adopting it. Any proposed amendment must have been submitted during the regularly-scheduled International Advisory Committee meeting before the meeting in which the amendment is to be voted upon.

ARTICLE XIV.

Preemption Statement

This organization is independent from any national or parent organization. This is governed by the IAC Constitution and Bylaws, and the University of Oklahoma Student Code.

ARTICLE XV.

Compliance with Law

International Advisory Committee is subject to Local, State, and Federal Laws.

Article XVI

International Advisory Committee Core Volunteers

Section 1 Purpose

A. The IAC Core Volunteers shall serve as all purpose volunteers for any IAC or International Student Organization event.

B. Core Volunteers shall NOT be subject to attendance, mandatory involvement, or minimum involvement requirements.

C. Core Volunteers may attend General Body meetings, but NOT Executive Committee meetings UNLESS invited by the IAC President.

Section 2 Promotion

A. A Core Volunteer may be promoted to the IAC Sub-Committee with the approval of the Core Volunteer Chair and the Sub-committee Chair

B. In order to qualify for promotion a member must have completed a semester in the Core Volunteers and have volunteered for at least two events or attended a booth for a minimum of four hours.

Definitions:

International Advisory Committee (IAC):

Headed by the International Advisory Committee Executive President. This includes members of the International Advisory Council, International Advisory Committee – Executive Branch (also referred to in the Constitution as International Executive Committee), and International Advisory Committee Judicial Board.

International Advisory Council:

Presidents of the International Advisory Committee member organizations.

International Advisory Committee - Executive:

Members of the Executive Branch headed by the International Advisory Committee President.

International Advisory Committee – Judicial Board:

Members of the IAC Judicial board headed by the Chairperson and independent of the International Advisory Committee Executive and International Advisory Council.

International Advisory Committee Sub-committee:

Members of the executive branch headed by the IAC Sub-committee Chair.

International Advisory Committee Task Force:

Members of the executive branch headed by the IAC Task Force Chair.

International Advisory Committee Core Volunteers:

Members of the Executive Branch headed by the Core Volunteers Chair.

International Advisory Committee- Judicial Board Advisors:

Non-voting members of the Judicial Branch headed by the Judicial Board Chair

IAC BYLAWS

ARTICLE I.

Special Awards

Section 1. Eve of Nations Performance Awards

A. Eligibility for Eve of Nations Performance Awards shall lie with International Student Organizations that meet membership and attendance requirements of IAC as stated in the IAC Constitution *Article III*.

B. The IAC Executive Committee will select the best eligible performance from each association's cultural night and confirm their selection with that organization's President.

1. If there are any major changes or disagreements with the piece chosen, the President must reconfirm the selection with the IAC Executive Committee.

2. If a cultural night is after Eve of Nations (EON), the organization must go through a tryout in front of the IAC Executive Committee.

3. Associations not having cultural nights will be required to go for auditions if they want to perform in EON.

4. Cultural nights less than three weeks prior to the EON date need to go for early screening/audition to be approved for EON.

C. The Award Committee will consist of a panel of tabulating judges (IAC Judicial Board) and three faculty members, referred to hereafter as "judges", from the following departments only:

1. Fine Arts

2. Geography

3. Anthropology

4. Student Life/Student Affairs

D. There will be THREE awards for the three best performances.

E. The judges will remain anonymous until the Eve of Nations show; their names will be recognized in the program booklet and the winner of the best cultural performance awards will be announced by the judges. Judges may not serve on the panel for 2 consecutive years. Judging shall be done on an individual basis.

F. After selecting the judges, the IAC Executive Committee will hold a conference with the judges to clarify judging procedures and criteria.

G. The same piece cannot be performed by any organization in Eve of Nations on consecutive years, and any winning piece (include all award receivers) will not be eligible for the award for the next 5 years.

H. The criteria for judging each performance:

Revised 8 March 30

2011 20 Overall
presentation

Choreography 20

Neatness 20

Originality and
creativity in the
attire

Music 15

Total **100%**

I. Participating organizations will submit a synopsis of a maximum of 100 words of the significance of the performance for the judges' reference.

J. Each performance must adhere to the time limit given by the IAC Executive Committee/EON Performance Committee.

K. All results will be collected and kept by the IAC Executive Committee at the end of Eve of Nations. If they so desire, representatives of an organization may review only the results of their own performance. This must be done in the International Advisory Committee Office, and at least 1 IAC Executive Committee Member must be present during the review.

L. Performers should be students, staff, or faculty members of the University of Oklahoma. Faculty members and staff participating in the performances must not belong to the same departments as that year's judges.

M. IAC Executive Committee members may perform in Eve of Nations, except those members involved in judge selection.

N. Judicial Board advisors may perform in Eve of Nations

Section 2. . Most Active Organization Recognition

A. The goal of the Most Active Organization Recognition is to distinguish those organizations that proactively interact with other IAC organizations as well as participated in their events.

B. The International Advisory Council will select THREE (3) organizations they believe deserve to receive this recognition. If the president of any organization cannot be present at the day of the selection a member of his executive council may participate in the selection upon presenting an authorized proxy form.

C. The three organizations with the most votes will be announced at Eve of Nations (EON). The name of the winning recipient's association will be engraved in a plaque that will be displayed in a location yet to be determined.

D. The IAC Judicial Board, under the presence of the IAC President and IAC advisor, will tabulate the votes.

E. Presidents MUST NOT vote for their own organization, violators of this mandate will not be eligible for the award for the next two (2) years.

F. The recommended criteria for selecting the most Active Organization should be taken in consideration by the voters:

1. Was the president present at your cultural night?
2. Did the members of the organization assist and/or participate in your events?
3. Did the president assist and/or participate in IAC events?
4. Did the members of the organization assist and/or participate in IAC events?

ARTICLE II.

Amendment of the Bylaws

These bylaws may be amended at any International Advisory Committee meeting. Only the International Advisory Council (made up of the presidents of member organizations) may vote on a proposed amendment. An amendment will only be adopted if it receives two-thirds of the vote in favor of adopting it. Any proposed amendment must have been submitted during the regularly-scheduled International Advisory Committee meeting before the meeting in which the amendment is to be voted upon.