



EIS Student Photographer

The EIS Student Photographer takes photos and videos for EIS events, or of students, faculty, and staff for official college print, online and social media publications.

Responsibilities & Expectations

1. Shoots photos as assigned, using digital camera. Some of the events are Welcome Event, Latino/Black Heritage Months, Intercultural Facilitators Program, Bentos Beneath the Palms, etc.
2. Serves as official EIS student photographer.
3. Produces videos as directed by the EIS Team.
4. **Participate in mandatory trainings, starting in mid-August before fall classes begin, and assist with Orientation and Welcome. No exceptions will be granted unless an emergency arises.**
5. **Participate in the off-campus, weekend Intercultural Retreat in Nov. 2014.**
6. Uphold high standards and live in accordance with the policies outlined in the EIS Policies and Procedures and the Student Employment Policies. Failure to do so may result in job action including dismissal.
7. Immediately report work-related progress and problems/concerns to the EIS Director.
8. Other duties as assigned.

Qualifications

1. Minimum 2.5 cumulative and major GPA at the time of application and throughout the recruitment and employment term.
2. Previous experience in photography and video. Should be familiar with digital cameras. Knowledge of Photoshop software to edit, size, and enhance photos.
3. Must be reliable, punctual, positive, flexible in scheduling, curious about EIS's work, able to work well unsupervised.
4. Must be available for evening and weekend events.
5. Commitment to diversity education and social justice.
6. Must have strong work ethic and responsible in using camera equipment with care.
7. **Must be available for all trainings (see application), and able to work both fall AND spring semesters.**
8. Completion of at least one semester as a full-time student at LMU by the start of appointment.
9. Commitment to serving in the **position for one complete academic year.**
10. Federal work-study preferred.
11. No other campus jobs

Compensation

On average, the EIS SAM works up to 10 hours per week. Some evening and weekend hours required. The SAM is paid hourly according to the LMU's Student Employee Pay Scale set by Payroll.