

PUBLIC EMPLOYMENT SERVICE OFFICE

LIST OF VACANT POSITIONS

As of November 2014

1

**ACE HARDWARE PHILIPPINES INC. / HR ASSISTANT / SM CITY QUIMPO
BOULEVARD ECOLAND SUBD., MATINA DAVAO CITY / TEL NO.297-7261-APRIL /
TIN NO. 200-035-311-011 / (Nature of Business: Retailer of General merchandise
such as hard-Ware & construction supplies**

SALES ASSISTANT (GenSan,Lanang,davao) Male, 20-27 years old, graduate of any 4 year business course, with or without experience.

2

**ACSENTRIA INCORPORATED / JAYVEY PAUL FRANCISCO-DIRECTOR / KM. 6 J.P.
ALUREL AVENUE, BAJADA, DAVAO CITY / TEL NO. 303-5231 / 221-7254-IRENE /
EMAIL ADD; hr@acsentria.com / www.acsentria.com / TIN NO. 426-329-300-000**

CALL CENTER AGENT Male/female.At least w/ experience.At least college level.Fluent in English.

3

**ANSUICO INCORPORATED / KM. 13 PANACAN DAVAO CITY / TEL NO.
234-0361-108MARIFOE CRUSAFI-PERSONNEL OFFICER / EMAIL ADD;
personnel@ansuico.com/TIN NO. 000-073-458 LOOK FOR EVELYN**

ELECTRICIAN (1) Graduate in Auto Electricity or any related course, knowledgeable in the repair and maintenance of Truck Tractor Electrical System, with at least 5 months experience, computer literate.

DRIVER Male, at least high school graduate, with driver's licensed code 2-3 or 2-3-8, with at least 2 years experience in driving 6 wheelers.

SECRETARY Graduate of any 4 year course,computer literate w/ good in English. Female.As long as 18 above.

4

**ANA'S BREEDERS FARMS, INC./DIAMOND VILLAGE,DAMOSIA LANANG DAVAO CITY/
TEL.NO.:234-9111,TELEFAX NO.:234-0997/EMAIL ADD.:
anabreedersfarm_hrd@yahoo.com**

(2) PLANT MANAGER Preferably Engineering Graduate. At least 5 years minimum experience in the same field is required. Detail oriented and output driven. Strong and determined to finish output in tight deadline.Trustworthy and Honest

(1) ACCOUNTING HEAD Certified Public Accountant with eight years and above progressive experience in the same field. Fluent in English both written and verbal. Technical writing skill is preferred. Good in interpersonal relations and behavioral traits. Proficient in all MS Office.

(1) LICENSED MECHANICAL ENGINEER Graduate of Bachelor of Science in Mechanical Engineering. At least 1 year minimum

experience is required. Manufacturing Methods and Procedures, Process Improvement. The aptitude to keep attentiveness for cyclical tasks. The capability to follow instructions and procedures. A good understanding of physical condition and safety and basic cleanliness rules. Correctness and attention to detail
Strong and determined to finish output in tight deadline.
Trustworthy and Honest

(1) CIVIL ENGINEERING

Graduate of Bachelor of Science in Civil Engineering. At least 1 year minimum experience is required. Requirements Analysis, Design Skills, Project Management, Technical Understanding, Documentation Skills, Safety Management, Supervision, CAD and able to formulate GantiChart. The aptitude to keep attentiveness for cyclical tasks. The capability to follow instructions and procedures. Correctness and attention to detail
Strong and determined to finish output in tight deadline.
Trustworthy and Honest

(1) IT SPECIALIST

Preferably information Technology Graduate. At least 5 years minimum experience in the same field is required. Detail oriented and output driven. Strong and determined to finish output in tight deadline

(4) FARM SUPERVISOR

Preferably male. Graduate of Agriculture Major in Animal Science, Animal Husbandry, or related courses. At least 1 year minimum experience is required
Detail oriented and output driven. Strong and determined to finish output in tight deadline
Trustworthy and Honest

(2) ACCOUNTING STAFF

Accounting graduate or equivalent. Experience in an auditing firm is preferred. Output driven and has strong attention to details and specifications. Highly proficient in MS Office applications. Honest with strong value of professionalism, positive attitude and behavioral traits.

INVENTORY STAFF

Graduate of BS Accounting or Management Accounting or equivalent experience. At least one (1) year work experience as warehouse checker (Inward and Outward transactions) skills and knowledge in Warehousing and logistics. Detailed, Customer Oriented and Service Minded. Self motivated with ability to work responsibility and independently without supervision and has strong attention to details and specifications. Highly proficient in MS Office applications with good communication skills. Honest with strong value of professionalism, positive attitude and behavioral traits and with strong problem solving, negotiation, and analytical skills.

(2) DRIVER

Male. Not over 40 years old. At least High school graduate. Medium-built body. With professional Driver's license RC 1, 2, 3 and 8. With minimum of two years driving experience. With knowledge on basic vehicle maintenance

(8) FLOCKMAN

Minimum High School Diploma. Experience in the same field is preferred. Can work in a fast working environment. Willing to extend time when demanded. Assertive and honest. Good behavioral traits.

(4) TECHNICAL CREW

Preferably Male. Vocational Graduate on Electrical wiring or Refrigeration and Air Conditioning. At least 1 year minimum experience is required. Strong and determined to finish output in tight deadline. Trustworthy and Honest

PRODUCTION CREW

Minimum High School Diploma. Experience in the same field is preferred. Can work in a fast working environment. Willing to extend time when demanded. Assertive and honest. Good behavioral traits. Can understand basic instruction.

5

ALTRADE INCORPORATED/BLK. 4 LOT 37 CARPIO SUBD., CABANTIAN ROAD, BUHANGIN DAVAO CITY/TEL NO.:285-0326,285-0775-CHERRELYN PANES/EMAIL: hr_altradeinc@ymail.com

ACCOUNTING SUPERVISOR/HEAD

Candidates must have at least 1 year solid experience in the Accounting Supervisory position. Preferably BS in Accountancy/Management Accounting or Financial Management graduate, not more than 35 years old. Male/female. With skill and familiarity in General Accounting, Philippine Taxation and other Banking Matters, Hardworking, Honest, familiarity in ACTIVEONE accounting system or in any computerized accounting system is advantage.

LEGAL OFFICER

New Lawyer or Law Graduate. 25-30 years old. An educational background in Accounting or finance is an advantage. Self starter and with good analytical mind.

6

ARTGRAFIX INCORPORATED / WAREHOUSE 10, GRANDLAND WAREHOUSING& BUSINESS CENTER (PRCI) R. CASTILLO ST., DAVAO CITY / TEL NO. 234-1227 / 234-2657-Eloisa / TIN NO. 299-314-475-000 / EMAIL ADD; info@artgrafix.biz

GRAPHIC ARTIST

Male /Female, 1 year experience

SALES REPRESENTATIVE

At least college graduate. 1 year experience in sales with pleasing personality. Male/Female. 23-30 years old.

7

ASIAPRO COOPERATIVE / MARINEL S. ALLADIN – SOURCING SPECIALIST / NO. 346 SAMPAGUITA, JUNA SUBD., MATINA D.C. (at the back of Water district)/ TEL #: (082) 285-0822 / 285-0411 / 285-0456 – Rhine / TIN NO. 005-799-650-000 / EMAIL: rhinealladin@gmail.com

1 MEMBERSHIP BENEFITS SERVICES SPECIALIST

Female, not more than 30 years old. College graduate preferably behavior courses. Must have experience in people management, compensation & benefits, recruitment & other HR functions. Willing to be render overtime & to be assigned in Carrascal, Surigao Del Sur & can start ASAP.

- 1 BILLING & PAYOUT PROCESSOR** Preferably male. Graduate of BS Accountancy or Business courses. Experience in payout administration, prepares billing & records management is a must. Willing to assigned in Carrascal, Surigao Del Sur & can start ASAP.
- 2 MANAGEMENT ASSISTANT** Graduate of Management or any related courses. With experience in office work- proficient in composing memos & notices, fluent in English languages & computer literate. Willing to render overtime & to be assigned to other places.
- 2 FINANCE STAFF** Graduate of BS Accountancy & with office work experience. Knowledgeable in Accounting Software Operation, Basic Accounting & Taxation. Computer literate. Willing to render overtime, can do multi-task, can work under pressure & to be assigned to other places.
- 1 QUALITY CONTROL STAFF** Male, 21-28 years old. Graduate of BS Food Technology or BS Biology. Knowledge in GHP/GMP/SSOP/HACCP. Basic knowledgeable in laboratory analysis, Histamin & Microbiological Test (rapid/conventional)
- 1 REFRIGERATION TECHNICIAN** With experience as Refrigeration Technician. Knows how to repair, install & maintain blasting machine, refrigerated van, freezer & aircon. Can do simple electrical job, welding fabrications & carpentry.
- 5 PROCESSING CREW** At least college level, female/male, 22-30 years old. At least 1 year experience in Tuna Manufacturing. Can speak, write & understand English language.
- 1 SITE WORKER** At least college level, female/male. 22-35 years old. 2 years old. Have talent in box making, use tape dispenser, easy to learn the kinds of marine species & constructions work. Can speak, write & understand English Language.
- 1 COMPANY DRIVER** At least High School Graduate, 22-35 years. 2 years work experience in driving & knows simple troubleshooting. Familiar in Davao Areas, willing to work overtime & to travel other places.
- 20 MACHINE OPERATOR** Male, 22-30 years old. At least high school graduate. With knowledge in operating machines. Experience in a manufacturing company is an advantage.
- 1 MARKETING OFFICER** Male/Female, not more than 35 years old. Graduate of any 4 years course (preferably Business Courses). With experience in sales & can work with minimal supervision.
- 10 SERVICE CREW** Male/Female, must be 18-23 years old. at least 2nd years college. Well-groom, energetic and flexible. Can communicate well in tagalog and English. Preferably with experience in food industry.
- 13 WINCH/SIGNAL MAN** At least High School Graduate. Male, 25-30 years old. Good eyesight and physically fit. At least 1 year experience in operating vessel's crane and/or Boom Gears. Willing to be assigned in the field, in shifting schedule and holiday's as needed. Ability to comprehend and follow basic instructions.
- 5 MECHANIC** At least High School Graduate, preferably with Diploma in accredited school such as TESDA or any Vocational school.

Male, 24-25 years old and physically fit. Extensive knowledge in repair of light and heavy equipment/ machineries. At least 5 years experience in mechanical works. Must have a valid driver's license to operate articulated code restriction no.2 & 3. Willing to be assigned in the field, in shifting schedule and during holidays as needed. Can work with minimum supervision, result-oriented & willing to work long hours.

11 CHE OPERATOR

At least High School Graduate with NC II certificate from TESDA in forklift operation. Male, 24-28 years old and physically fit. At least 1 year experience in operating Cargo handling equipment (Reach Stacker and/or 15 Tonner Forklift. Preferably can operate/driver Prime Mover. Must have a valid driver's license to operate articulated vehicle code restriction no. 07 & 08. Willing to be assigned in the field, in shifting schedule and during holidays as needed. Ability to comprehend and follow basic instructions. Team and result oriented.

PRODUCTION CREW

She/he must be 18-26 years old. At least 2nd year college. Well groom and healthy. Preferably with experience in food industry.

DRIVER

Male. 20-30 years old. Preferably single. At least high school graduate. Driver's license restriction code is 123. Driver mechanic is an advantage. Know's how to drive elf/ forward vehicle.

5 PRODUCTION ELECTRICIAN

Male/Female. Vocational graduate. Industrial Electrician. Single/Married, 20-30 year old. Experience as an Electrician in a manufacturing company. Knowledge in industrial machinery and roll former is an advantage. Able to work well with others and minimal supervision. Adequate knowledge in industrial electricity.

10 MERCHANDISER

Male/Female, not more than 25 years old. At least 2nd year college. At least 5'4 height (female), 5'6 height (male). Kows how to conduct inventory, reorders & merchandising. With good moral character & hardworking. Willing to be assign in Davao, Digos, Pnabo & Tagum areas.

10 ACCOUNTING STAFF

Preferably male, not more than 30 years old. Must be a graduate of BS Accountancy or any Business courses. Knowledgeable in accounting. Must be computer literate. Can handle work related pressure.

8

AYP HOLDINGS, INC. / ADMIN / HR OFFICER / MONTEVERDE AVE. D.C. / TEL #:
227-0234 / 300-7695- ADJ / TIN NO. 931-765-782 / EMAIL:
hr@windandwavedavao.com / hr@aypholdings.com

AG SPRAY PILOT(3)

Commercial Pilot License At least 1000 flying hours (spray time)

(3)AIRCRAFT MECHANIC

with A&P licenseat least 3 years experience in Radial Engine

(3) Internal Auditor

Male/ Femal. With excellent record & experienced as Auditor. With excellent communications skills (verbal & written).Trustworthy

(1) OUTBOARD MECHANIC/ MARINE ELECTRICIAN

Male. With experienced at least 2 years in related field. Can perform major and specialized mechanical overhaul and repair work on gasoline and marine engines, outboard motors, and related marine equipment and systems using schematic charts and technical manuals. Hardworking, and willing to render overtime. Willing to travel

(1) CHIEF AUTOMOTIVE MECHANIC

Male With excellent work experienced as Chief Auto Mechanic. With good knowledge on heavy and light equipments. With excellent supervisory and management skills . Trustworthy and can work with or w/o supervision. Willing to travel and render overtime.

BILLING & COLLECTIONS OFFICER

Male. With Driver's License. Graduate of any accounting or marketing related course. With experienced at least 2 years in lending or any related field. With excellent verbal communications skills

**ADMINISTRATIVE ASSISTANT /
LIAISON OFFICER**

Male, with Valid Driver's license, possess knowledge on admin works & transactions within local government, with pleasing personality, with good communications skills (written & verbal), hardworking & can handle stress & pressure

(2) LAUNDRY OPERATION MANAGER

Female. Graduate of any 4-year Industrial course or equivalent. At least 2 years of experienced in

managerial position. Excellent in verbal and written communication skills. With strong management skills. Has knowledge in business development and strategic planning. Willing to travel and render overtime

(5) HUMAN RESOURCE STAFF

Female. Graduate of Bachelor's/ College Degree in Psychology or equivalent. At least 1 year of experience in Human Resource . Excellent verbal and written communication skills in English. Job role in Management or Employee/Labor Relation

**(1) DRIVER
/MECHANIC**

Male. Possess Professional Driver's License. With work experience in repairing motorcycles/ vehicles. Able to drive automatic and manual transmission vehicles

(3) QUALITY ASSURANCE AND CONTROL OFFICER Male/Female. With experienced as QA Officer. Excellent in organization and management skills. Can work in Laundry Department. Willing to render overtime

(2) LAUNDRY COMMUNICATION OFFICER

Female. With experienced as marketing officer. With good communication strategies. Can handle stress, pressures & complaints from customers/ client. Flexible

**(3) INVENTORY & RECORDS CLERK/
FRONT OFFICE EXECUTIVE**

Female, college graduate and possess pleasing personality, excellent communications skills, willing to be assigned at Sasa, Davao City, can handle stress and pressure

PURCHASER	Male, with experienced in related field is highly advantage, possess basic knowledge on Automotive and technical operations, willing to be assigned in Sasa, Davao City, with Valid Driver's license, with good organization skills
(3)TOUR GUIDE/DIVE CREW	Male or Female.At least college level.Customer-oriented with pleasing personality.Good communications skills.Competent, highly motivated, and performance driven.Proactive, attentive to details, analytical, and trustworthy.Physically fit and must be comfortable in water
(2) INFORMATION TECHNOLOGY STAFF-MARBEL	Male or Female.With experienced in PC Hardware Troubleshooting.Willing to render overtime.Willing to travel
(3) ACCOUNT OFFICER (Gensan&Marbel)	Male, Graduate of any marketing or accounting course With validdriver's license With experienced as Collections Officer. Willing to render overtime
(3) ACCOUNTINF STAFF	Female.Accountancy graduate or any related accounting course.With or without experience is highly encourage.Possess pleasing personality.Willing to handle stress and pressure
(6)LAUNDRY SUPERVISOR	Male &Female.College level is highly encourage With good supervisory and management skillsHardworking & Honest
(6) LAUNDRY ATTENDANT	Male/Female .At least High school graduateHardworking and trustworthy.Willing to render overtime

9

ATHLETIC CLUB SPORTS COMPANY, INC. / GROUND FLOOR, PRYCE TOWER, JP LAUREL AVE., D.C. / TEL NO: 222-1188 – Dianne / TIN NO: 006-378-995

SALES ASSOCIATES (10)	Male / Female, Single, not more than 26 years old, at least 5'2 in height (for female), 5'6 (for male), graduate or must have finished at least 2 nd year level (preferably with Commerce, Communication Arts, Business related Degree), preferably with 6 months experience in sales, fresh graduates are welcome to apply
------------------------------	--

10

ANCHOR COLLECTION SERVICES, INC. / MANUEL A. CANARIA – OPERATIONS SUPERVISOR / DOOR 3, 2ND FLOOR MORALIDAD BLDG., ALMASIGAS ST., DACUDAO AVE., D.C. / TEL NO. 224-0064 – ELLY / EMJHAY / TIN #: 237-890-420 / EMAIL: acsidavao_backup@yahoo.com / Password: ACSI

COLLECTION OFFICER	M/F College graduate, with experience
FIELD COLLECTOR	College level or Graduate, own motor with license
ENCODER	College level Male/Female.

11

BANGKAL MANPOWER & INDUSTRIAL SERVICES CORPORATION / APPP BLDG.,PUROK 5 KM.10 CATALUNAN PEQUENO D.C./ TEL. NO. 298-0444 - Richard / TIN NO: 005-987-043

DRIVER Male, not more than 27 years old, at least high school graduate, preferably with experience, with driver's license code 1-2-3 & 1-2-3-8.

BAKER Male. 18-30 years old. At least high school graduate.

12

BENCHEL TRADERS AND CONSTRUCTION/GREEN HEIGHTS COMPOUND, C.P. GARCIA AVENUE BUHANGIN, DAVAO CITY/ TELEFAX: 305-1476, CELL: 0917-7017-503/ EMAIL ADD: abrainbenschel@yahoo.com

OFFICE CLERK Male/female. 20-25 years old. Graduate of any Management Course (finance is a plus). Has 1 experience of clerical work, but fresh graduates are encourage to apply. Proficient in Microsoft Office work. Has Ethics and Good Moral character.

13

BF INDUSTRIES, INC. / BEATRIZ F. HERNANDEZ – HR MANAGER / CROSSING BAYABAS, TORIL, D.C. / TEL# 291-2370 – Melanie / E-MAIL: hr@bfi.com.ph / (Nature of Business: Manufacturer & exporter of activated carbon and charcoal briquettes) TIN # 000-260-709

EXECUTIVE ASSISTANT (1) Female. 24-30 years old. Graduate of any BS Accountancy or any 4 year business course. Can work with minimum supervision. Excellent written and verbal communication skills. Willing to assigned in Toril, Davao City.

ACCOUNTING CLERK/BOOKKEEPER (3) Graduate of BS Accountancy or BS Accounting Technology .Knowledgeable in the use of Microsoft Applications. 24-30 years old. Experience is an advantage. Male or FemaleWilling to be assigned in Toril, Davao City

ENCODER College level. Knowledgeable in the use of Microsoft Applications. Experience is an advantage.

PURCHASING STAFF Graduate of any Business or Engineering course. Knowledgeable in the use of Microsoft Applications. Good written and verbal skills. 24-30 years old. Experience is an advantage. Male or FemaleWilling to be assigned in Toril, Davao City

LEASING CLERK (1) Female, 24-30 years old. Graduate of any BS Accountancy or any 4 year Business course. Knowledgeable in the use of Microsoft Applications. Good written and verbal skills. Experience is an advantage. Male/ female. Willing to be assigned in Toril, Davao City

PRODUCTION CLERK At least college level (in any discipline from engineering, business or accounting). Knowledgeable in the use of Microsoft Applications. Must have a good scholastic records. Average written and verbal communication. Willing to be assigned in Toril, Davao City.

LABORATORY ANALYST

Male. Must be a graduate of Chemistry/ Chemical Engineering, Chemical Engineering Technology/ Chemical Technology/ Agricultural Course or has at least taken 12 units of Chemistry subjects. Willing to work on variable shifts. Fresh graduates are welcome to apply. Willing to be assigned in Toril, Davao City.

14

BLUPRINT IRRIGATION CONSULTANCY& CONSTRUCTION/3F DOOR 2 JOANNA GRACE BLDG. NATIONAL HIGHWAY PANABO CITY, DAVAO DEL NORTE/ TELEFAX NO.: 628-6941/TIN NO.: 199-902-215-000/ EMAIL ADD: peligro.romeo78@gmail.com/pelrod@gmail.com

CIVIL ENGINEER

Board Passer.Auto Cad Expert 2d & 3D. 21-25 years old.

CERTIFIED PUBLIC ACCOUNTANT (CPA)

Female. 22-40 years old.

DRAFTSMAN

21-25 years old. Board passer. Autocad expert 2D and 3D.

15

CASA LETICIA BOUTIQUE HOTEL / ANNA MAGBANWA – HR RECRUITMENT / J. CAMUS ST., D.C. (fronting People’s Park) / TEL NO: 224-0501 / TIN NO. 004-745-168-000 / – Juris / EMAIL: recruitment_leticia@yahoo.com

DINING STAFF(waiter)

Male / female, 21-30 years old, at least college level, 5'3 and above in height, preferably with fast-food dining experience.

KITCHEN STAFF(washer)

Male, 21-30 years old, at least college level, preferably with kitchen staff experience.

FUNCTION WAITER

Male, 21-30 years old, at least college level, with at least 6 months related experience is required.

CASHIER

Female, 23-30 years old, at least college level, 5'2 in height, with experience.

ASSISTANT COOK

Male, 21-30 years old, at least college level, with at least 6 months related experience is required.

16

CEBU WORKACTIVE MANAGEMENT SERVICES, INC./RM.204 CARRIEDO BUILDING,PICHON ST. DAVAO CITY/TEL. NO.:(082) 321-5080/EMAIL ADD: cwamsidavao@yahoo.com

CUTTING MACHINE OPERATOR

At least 6 months experience in operating machine (cutting machine or CNC machines). 20-35 years old. With experience in machine operating. At least high school graduate/college level .with experience in manufacturing companies is a plus.

DRIVER/CHECKER

35 years old (36-37 will do basta extensive yung driving experience. Physically fit.knows how to drive forklift/10 wheelers/6 wheelers/wingvan/forward trucks.Must possess a Driver's restriction code 123 or 1238.At least 2-7 years delivery driving experience.Familiar with CDO map or areas.

PACKER

35 age limit. Physically fit. High school graduate/college level with experience in manufacturing companies.

- MAINTENANCE TECHNICIAN** 23-35 years old. College graduate/vocational course. Electrical and mechanical experience is a plus.
- QA INSPECTOR** 20-35 years old. Physically fit. Knowledgeable/familiar in measuring tools (ex. Steel tape, tape measure, caliper and etc.)
- SALES PROMODISER** 20-28 years old. College level/college graduate. With experience in sales/retail operation. Inventory or warehousing experience is a plus.

17

COMPUTER SENSE COLLEGE OF COMMUNICATION & TECHNOLOGY, INC. / APRIL JANE P. MORATIN – HUMAN RESOURCE / ANNEX BLDG. R. CASTILLO ST.,AGDAO, DAVAO CITY / TEL. NO. 221-22-33 / 225-8191/ TIN NO. 006-040-173

- HR** Business course, computer literate. Male/female. Up to 30 years old.

18

CONCENTRIX INC. / MS. QUEENIE TUGAP - HR RECRUITMENT / DAMOSA I.T. PARK, BLDG. 1, J.P. LAUREL AVE., LANANG, D.C. / TEL# 235-5000/235-5013/18 – ELAINE/TIM / EMAIL: urecruitment_dvo@concentrix.com /TIN# 216-697-325-002

- TECHNICAL SUPPORT** At least 2nd year in college or graduate of any Vocational courses,
- REPRESENTATIVE (500)** excellent English communication skills, willing to work on shifting
- (Call Center Professionals)** schedule / weekends / Holidays, with Call Center experience is an advantage, but not a requirement.

19

CRO-MAGNON CORPORATION / NAIZE CAMED – SUPERVISOR / 2ND FLOOR PLUG HOLDING BLDG., RIZAL EXT.DC., / TEL#: 227-4549 - Jessie / TIN NO. 004-823-230 / EMAIL: cromagnon_corporation@yahoo.com

- ACCOUNT EXECUTIVES** Female, 20-30 yrs old, with at least college education, with pleasing
- SALES REPRESENTATIVES** personality & has good convincing power, hard working and highly motivated to succeed.

20

CYBER CITY TELESERVICES (PHILS.) INC. AN IQOR COMPANY/LIOC KUI FRATERNITY BLDG. #16 SOBRECARY STREET, DAVAO CITY/(082) 221-4266 LOCAL 18937/TIN NO.: 246-311-427-001

- CALL CENTER AGENT** At least 18 years old. College Graduate of any course or at least College Level. Fluent and conversant in English. Computer Literate. Willing to work in shifting schedule.

21

DAVAO DOCTORS HOSPITAL (CLINICA HILARIO INC.) / BENAMINA PLAZA – RECRUITMENT AND STAFFING SPECIALIST / 5TH FLOOR DAVAO DOCTORS HOSPITAL ONCOLOGY BLDG., D.C. / TEL NO: 221-2101 / 222-8000 – loc 202 / EMAIL: hrd.recruitment@ddh.com.ph / TIN NO. 005-985-874-000 (Note: Interview for Non- Nursing every Thursday 8:00am-12:00nn and 1:00pm-5pm, document to be submitted must be placed in a brown envelope)

- NURSE TRAINEE (pooling)** BS in Nursing Graduate, Licensed Nurse, can render direct nursing care.

MEDICAL TECHNOLOGIST graduate of BS in Medical Technologist or Bachelor of Medical and Laboratory Science, Licensed Medical Technologist.

22

**DAVAO REACH GLOBAL DISTRIBUTORS CORP./DOOR 1 & 2 ERLINDA CENTER
DIVERSION ROAD,BRGY. SASA DAVAO CITY (FRONTING LINDE PHIL)/EMAIL ADD;
lcg.hr@lcggrp.com**

BOOKING SALESMAN Male, 24-35 years old. College graduate.experience in consumer sales an advantage. Excellent in Oral and (for Davao,Gensan,Kidapawan) Written. Communication skills. Computer literate (Powerpoint/Excel). Willing to travel. Must know how to drive.

SENIOR SALESMAN Male, 24-35 years old. Ollege graduate. Preferably with Sales experience. Average in oral and written (for Davao,Gensan,Kidapawan) communication skills. Computer literate (Powerpoint/Excel). Willing to travel or be relocated. With professional driver's license (RC 123)

JUIOR SALESMAN Male, 21-30 years old. Must be at least College level. Must (for Davao,Gensan,Kidapawan) have at least 2 years of exposure and hands-on experience as Junior or Van Salesman individual or combined. Computer literate (Powerpoint/Excel). Willing to travel or be relocated. With professional driver's license (RC 123)

ACCOUNTING STAFF Female, not more than 28 years old. Graduate of any (for Dvao,Gensan,Kidapawan) accounting-related course. Ability to work independently with minimum supervision. Average in oral and written communications. Computer skills with emphasis on Excel, Word. Systematic and organized.

23

**DBS ADVANCE CONCEPT INC./165 B GROUND FLOOR MAJOR BLDG.,A. BONIFACIO
ST,DAVAO CITY/TEL.NO.221-7413/0947-470-1507/TIN NO.213-411-180**

SERVICE CREW Male, 18-28 years old, at least 5'2" in height, at least high school graduate, flexible, experience is an advantage, can work under pressure, good communication skills, with pleasing personality. With moral character.

JANITOR/CUSTODIAN (50) Male, 18-28 years old, at least 5` 2" in height, at least high school graduate, flexible, experience is an advantage, can work under pressure, good communication skills (English, Tagalog), with good moral character.

JANITRESS Female, 18-26 years old, at least 5` 2" in height, at least high school graduate, flexible, experience is an advantage, can work under pressure, good communication skills (English, Tagalog), with good moral character, willing to be assigned in TAGUM OR DAVAO.

STOCKMAN Male, 18-30 years old, at least high school graduate, with experience.

TRUCK HELPER Male, 18 years old and above, at least 5'3" in height, must be at least high school graduate, no tattoo or ear pierce, not from bottling company, good communication skills.

ACCOUNT DEVELOPMENT SALESMAN Male, 18 years old and above, college level or high school graduate, at least 5'3" in height, good communication skills willing to do field.

DRIVER Male 20 above with license with experience.

DISTRIBUTION TALLY CLERK Male, 19-28 years old. At least 5'5. Preferably w/ at least College level/graduate education. Preferably degree in Accounting, Banking, and Finance, Mgt. Accounting, Financial Management and Accounting Technology. Experience in the same capacity an advantage. Must be at physically fit. Flexible, can work under pressure. Good communication skills (English/Tagalog). With good moral character.

JANITORIAL/HOUSEKEEPING Male/female. 18-28 years old. For Mall/Call Center: At least 5'4 (Male) 5'2 (Female) height. For factory deployment: not less than Ht.: 5'5 Wt.: 55 kgs. Single or married. NO Tattoo or ear pierce must be at least High School graduate. College level. Experience in similar field is advantage. Flexible, teachable, approachable and Customer Friendly. Able to work under pressure. Good communication skills (English/Tagalog). With good moral character.

WAREHOUSEMAN (monde) Male, 21-27 years old. At least 5'6 height. Not less than 56 kg weight. Preferably w/ at least College level/graduate education. Experience in the same capacity an advantage. Preferably resident of Panacan, Buhangin, Sasa, Lanang area. Must be at least physically fit and well built. Flexible, can work under pressure. Good communication skills (English/Tagalog). With good moral character.

MOTORIZED SALESMAN Male, 19-28 years only. At least 5'5. Preferably with at least College level education. Experience Distribution Sales an advantage. With Valid Driver License w/ Res 12. Must be at least physically fit and well built. Flexible, can work under pressure. Good communication skills (English/Tagalog). With good moral character.

24

DECO ARTS MARKETING / RANDOLF DIUYAN – HR MANAGER / QUIMPO BLVD. D.C. / TEL NO: 296-1821 LOC. 104 – Honey / TIN NO. 006-227-542-005

MANAGEMENT TRAINEE (8) 25-35 years old, graduate of any 4 year course, supervisory experience preferably in retailing business, with strong communication, interpersonal and leadership skills, willing to be assigned in Luzon, Visayas, Mindanao.

25

DECO MACHINE SHOP, INC./J.P. CABAGUIO AVENUE AGDAO BRGY. WILFREDO AQUINO/TEL NO.: 224-0798, 227-2697, 224-1458-FAX NO.: 226-4339/HERMINEGILDA O. TABAT/EMAIL ADD: info@decomach.com, sales@decomach.com

ACCOUNTING STAFF Computer literate. At least w/ 3 years experience in handling accounting, BIR and other government agency transactions. Not more than 35 years old. With good knowledge in handling other people. Physical fit. BS Accountancy graduate. Willing to work overtime if needed

LATHE MACHINE OPERATOR Graduate of any Vocational/technical Course. Knowledge in machine shop and metal industry is an advantage. Can use measuring tools like vernier caliper, steel tape and etc. Willing

to work overtime and holidays. 18-35 years old. At least 2 years in Lathe Machine Operator

MILLING MACHINE OPERATOR 18-35 years old. Technical/Vocational Course, preferably a graduate of machine shop related course. Willing to work overtime and holidays. Can operate Milling machine. At least 2 years experience in related work.

26

DEMOPOWER/ DOOR 2, RODSOR APARTMENT CANDELARIA AVE, M ECOLAND PHASE 2, DAVAO CITY/ CONTACT NO.: 297-5968 – John -09422587775 / TIN NO: 204-533-570-001

BRAND AMBASSADOR Male / female, 18-25 years old, at least high school graduate / college graduate, willing to undergo training, with good communication skills, with high level of energy / enthusiasm, initiative, & self confidence, team player & can work well with other's.

ON-CALL MODEL Male / female, 18-25 years old, at least high school graduate or college level, 5'6" in height for Male, 5'4" female, willing to undergo training, with good communication skills, with high level of energy / enthusiasm, initiative, & self confidence.

27

D'FARMERS MARKET / LARRY MICULO – MANAGER / PROPRIETOR / PRYCE ROAD, F.TORRES STREET D.C. / TEL NO: 225-4861 / TIN NO: 149-431-047

PROCESSING PLANT PRODUCTION OFFICER Single, not more than 30 yrs of age. college graduate, with a degree course of BS in Management, Engineering, Food Technology. Willing to work in Cawayan, Calinan, Davao city. And willing to be trained.

MAINTENANCE ENGINEER Single, not more than 30 yrs of age. Engineering graduate, willing to work in Cawayan, Calinan, Davao city. and willing to be trained. With experience

PRODUCTION WORKER Male / female, 20-30 years old, at least high school graduate, with training in food safety, college level with knowledge in food handling / food safety.

FARM SUPERVISOR With experience in farming, Agriculturist.

28

DIMDI CENTRE, INC. / ARTHUR C. UY - MANAGER / ASAJE II BLDG., SAN PEDRO ST., DAVAO CITY / TEL# 222-2000 TO 01 / 221-3311– MARILYN / TIN# 000-074-274-000 / (Nature of Business: Appliance center / dealer of construction materials)

10 FIELD SALES REPRESENTATIVE Male/Female. Graduate of Business administration major in Marketing. With pleasing personality. Self motivated. Team player. With strong desire to earn. With or without experience. Good in oral and written communication.

SERVICE ENGINEER Male. Bachelor of Science in Electronic Communication Engineering (ECE) or Computer Engineering (ComEng) graduate. With or without experience. With pleasing

personality. Not more than 35 years old. With positive mental and physical attitude. Can handle minimal supervision.

29

DAVAO CENTRAL WAREHOUSE / LAPU-LAPU CORNER, TORESS STREET, AGDAODAVAO CITY / TEL NO. 221-2277 / E-MAIL; dcwchr@yahoo.com

PARALEGAL / LAWYER (5) M/F, single or married must possess initiative with or w/o experience must be a l w graduate or bar passer must have the ability to work under minimal supervision

MANAGEMENT TRAINING/IT (30) M/F 4 years course 22-35 with experience must be realated of thier courses

30

DELA VICTORIA REALTY/ 2ND FLOOR ROOM 207 CARITAS BLDG. C.M. RECTO AVENUE DAVAO CITY/TEL NO.:(082)300-1975-THE HUMAN RESOURCE OFFICER/ EMAIL: dvrealty@yahoo.com.ph

SECRETARY Female. 21-30 years old. Computer literate. Graduate of any 2 year computer course or have attained at least 3 years of college education in any 4 year BS course. Willing to undergo training.

31

DN DISTRIBUTIONS CENTER,INC./KM 14 MALAGAMOT ROAD,PANACAN DAVAO CITY/TEL NO.: 238-0135,238-0157,238-0605,238-0052,238-0881/TIN NO.: 235-097-112

ESTIMATOR Preferably female.Civil Engineering or Architecture graduate. Not more than 30 years old. Computer literate. With knowledge of basic AutoCAD

INSTALLATION ENGINEER Preferably male.Civil Engineering or Architecture graduate. Not more than 30 years old. Computer literate. With knowledge of basic AutoCAD

SALES ENGINEER Preferably female. Civil Engineering or Architecture graduate. Not more than 30 years old. Computer literate. With knowledge of basic AutoCAD

32

DOUBLE D STEEL & GLASS FABRICATION/RMA BLDG. #4 SOUTH VILLA HEIGHTS CATALUNAN GRANDE, DAVAO CITY/TEL NO.: 284-6212-LEAH DELORIA

1 SECRETARY 18-30 years old. College level or graduate. With or without experience. Preferably business course. Computer literate. Pleasing personality.

1 ACCOUNT EXECUTIVE 19-30 years old. Pleasing personality. College level or graduate. With or without experience. Preferably business course. Computer literate.

5 STEEL & GLASS INSTALLER High school graduate/undergraduate. With experience. 18-40 years old.

33

**DUTY FREE PHILIPPINES DAVAO/DAVAO INTERNATIONAL AIRPORT/PHIL-JAP
FRIENDSHIP HIGHWAY DAVAO CITY/TEL.NO.:
2328094,232-8097,09228553443,09176326486**

SALES ASSISTANT, BRAND ASSISTANT, AND PACKER CHECKER Male/female, 19-30, 5'4 for female, 5'6 for male, College level must have finished at least 2 years of college or a 2 year vocational course, with Computer skills, Microsoft word and Excel. Able to understand and converse fairly well in English and Tagalog or the local dialect. Physically strong and healthy, must be able to understand and converse in Tagalog or the local dialect of the area.

34

EARTHGRAIN, INC. / MS. BERNADETTE G. MONTERO – HRD / LOT 8 BLK. 6 PSD II, SOUTH DIVERSION RD., BUHANGIN, D.C. / TEL. # 241-1707/81-BADET / E-MAIL: eg.hr@goldilocks.com.ph / TIN# 219-556-523-000 / (Nature of Business: Goldilocks Manufacturer)

CADET ENGINEER Bachelor's degree in CIVIL ENGINEERING. Minimum of 2 years experience in Industrial practice. Knowledge of Electrical Design, Production & testing Methods. Practical Experience in process design, optimization for mechanical devices. Ability to apply scientific process & creativity in solving manufacturing problems. Leadership abilities & good interpersonal communication skills.

HUMAN RESOURCE MANAGER Bachelor's degree in a relevant discipline, Masters degree preferred with bachelor of law units. Can work under pressure & has a good working attitude. With 2 years or more relative experience in all facets of HR Management. Ability to manage and motivate staff. Ability to construct and administer annual department budget.

CASHIER Graduate of a 4 year business related course. Can work under pressure and has a good working attitude. With 2 years or more relative experience in the same capacity. With knowledge in POS cashiering procedures. Computer literate & willing to undergo training.

DECORATOR College level, or graduate of vocational architectural drafting. At least 3 years experience in the same capacity, preferably with knowledge in Rolls and Cakes icing, lettering. Skills in making Motif Cakes is an advantage. Can work beyond working hours and under pressure. Has a good working attitude.

PRODUCTION MANAGER Any Engineering courses with at least 2 years experience in Manufacturing Industry. A positive, can do attitude and high-energy personality. Proven Time Management skills.

35

ELITE MACHINES, INC. / NANCY DEPARINE – BRANCH MANAGER / DOOR 2 LUA BLDG., QUIRINO AVE. COR. J.P. LAUREL AVE., D.C. (In front of Davao Central High School) / TEL# 227-0321-23 / TIN# 005-679-485 / (Nature of Business: Retailer of office machines & equipments)

ACCOUNT EXECUTIVE Male/Female, 25-35 yrs. old, with at least 1 yr. experience, proficient in written and oral communication, willing to work under pressure, with good interpersonal skills to deal effectively with people at all levels.

36

EPIC RESOURCES MULTI-PURPOSE COOPERATIVE / PHILIP ALAC – HRD ASSISTANT / 2ND FLR. KNIGHT COLUMBUS BLDG., C.M. RECTO ST., D.C. (Beside PNB) / TEL# 221-9430 / TIN NO. 228-001-020-000 / E-MAIL: philipalac@yahoo.com / (NB: Manpower services)

- 10 WHEELER DRIVERS (Davao)(Urgent)** Male, single or married, 25-55 years old, with experience in driving 10 wheeler truck or prime mover
- 10 WAITRESS** 18-27 years old. HRM graduate. With or without experience. 5'3 heighth.
- 2 CASHIER** At least 6 months experience, with pleasing personality. 5'6 heighth. At least High School graduate.
- 15 SALES DISTRIBUTION REPRESENTATIVE** Male, 5'6, 18-30 years old. 4 years course graduate. With or without experience.
- 1 HR STAFF** Graduate of any 4 year course. With experience at least 6 months. 18-30 years old.
- 20 LABORER** (for Toril) 18 up. Hardworking.
- 5 HELPER** 18-20 Hardworking.

37

E – SOUTHWAVE CONTACT SOLUTIONS / VLADIMIR A. ROSELLO, MBA – ADMIN AND HUMAN RESOURCE HEAD / OR CHRISTINA DELA CRUZ/ DOOR 6, 2ND FLOOR, 1.18 CENTRON BUILDING, QUIRINO ST., D.C. (Near BBQ Boss Quirino) / TEL NO: 300-4457 / TIN NO. 000-177-769-574

- CALL CENTER AGENT (Outbound)** Male / female, college level / college graduate, good communication skills, can understand speak English fluently.
- TECHNICAL SUPPORT** Male/female. 18 above. At least aware in networking, college graduate.
- CUSTOMER SERVICE** College graduate or college level. 18 above, male/female. As long as can handle English communication.

38

EVERSUN SOFTWARE PHILIPPINES CORP. / 3RD FLOOR, BERNARDO BLDG., BONIFACIO ST., D.C. (In front of Victory Chapel) / TEL# 222-5369 / 222-1896– KIM / TIN# 231-901-837-000 / E-MAIL: hr_davaobranch@agentsofvalue.com / hr@eversun.ph/ (Nature of Business: IT company / has specialty in building online communities, web publishing, and e-commerce)

- WEB DEVELOPER** Must be a college graduate, excellent in written English (15k Monthly)communication skills, intermediate PHP Programming; MySQL; HTML; CSS Styling; Javascript; beginner graphics design, internet savvy, willing to undergo training and must be hardworking, fresh graduates / entry level applicants are welcome to apply

39

ECO-EDGE HOME INTERIORS & SUPPLIES INC./ ECO-EDGE BUILDING E. JACINTOSTREET COR., AURORA QUEZON, DAVAO CITY / TELEFAX 227-7600/300-2991 / CINDY FEBLIN GAY PAMA-HR OFFICER / EMAIL ADD; ecoedgehr@yahoo.com / TINNO. 287-673-590-000

SALES REPRESENTATIVE

(2) Must be graduate of Bs Accountancy or Accounting Technology, 21-28 years old, with w/o experience, with pleasing personality, with good physical condition.

ACCOUNTING STAFF

Accountancy or accounting tech graduate. Male/female. 21-26 years old.

40

FABIAN & ASSOCIATES CPAs/DOOR 2E, 2ND FLOOR, SO KIM CHENG BUILDING 6TH AVE. AGDAO DAVAO CITY/TEL NO.:(082) 224-3835/305-5690-BLANCHE C. LIM/ EMAIL ADD: Fabian.cpas@gmail

CERTIFIED PUBLIC ACCOUNTANTS

With or without experience. Good oral & written communication skills. Proficiency in MS Word & Excel. Ability to work effectively within a team. Ability to work well under pressure. Not more than 25 years old

41

FILINVEST LAND, INC. / SUITE 204 CENTRAL PLAZA BUILDING, J.P. LAUREL AVE., D.C. / TEL NO: 227-2537, 222-2639 / TIN NO. 000-533-224 / E-MAIL gmwon.filinvestsales@gmail.com / josephianobeso@gmail.com

SALES MANAGERS (15)

With at least 2 years experience in the Real Estate industry, preferably 27- 35 years old, graduate of any 4-year course, has great supervisory skills.

SALES CONSULTANTS (75)

Experience in the Real Estate industry is an advantage, preferably 20-30 years old, graduate of any 4-year course or completed at least 72-units in college, has great negotiation and selling skills.

SALES DIRECTOR (3)

With at least 3 years' experience in real estate, preferably 33-45 years old, graduate of any 4 year business course

42

FIREBALL SECURITY AND INVESTIGATION AGENCY / GODOFREDO D. RABARA AFP (Ret.) - GENERAL MANAGER / 5929 GARDEN PARK VILLAGE, DAVAO MEDICAL SCHOOL (DMS) DRIVE, BAJADA, D.C. / TEL # 305-7580 - ANA / E-MAIL: fireball_davao@yahoo.com / TIN# 177-589-320 / (NB: Security Agency)

LICENSED SECURITY

Male, not more than 40 yrs. old, college graduate, at least 5'4 in

OFFICER

height, should be computer literate, with above average oral & written communication skills, physically fit, self-confident, energetic, can work under pressure and minimum supervision, knows how to drive, minimum of 2 yrs. experience as a security officer required, with good moral background

43

FIRST MD MANPOWER SERVICES / HENRY V. MONTILLA – MANAGER / PROPRIETOR / 2ND FLOOR GMAS OFFICE, AV PAWNSHOP BLDG., SAN PEDRO, D.C. / TEL NO: 300-8828 Michelle / TIN NO: 176-799-890-000

ELECTRICAL / MECHANICAL ENGINEER

Male, not more than 35 years old, engineering graduate, with related experience.

COOK

Male 18-30 years old college level with experience

WAITER

Male 18-30 years old college level

44

**FIVE JEWELS CORPORATION/RGA VILLAGE,DACUDAO AVE.,AGDAO DAVAO CITY/
ZENAIDA ESTRELLA/TEL. NO.:(082)227-6884,2273583,2286758/FAX NO.:2241830**

CUSTOMER DEVELOPMENT REPRESENTATIVE

Customer Service, product knowledge, quality focus, problem solving, market knowledge, documentation skills, listening, phone skills, resolving conflict, analyzing information, multi-tasking.

45

**FRESH & FAST PROFESSIONAL DISTRIBUTORS, INC./ 149 MABINI ARTIAGA ST.,
DAVAO CITY / CONTACT NO.: 221-0551 – NIZA OR RHONA / TIN NO.: 005-701-998**

DRIVER MECHANIC

(3)Male, not more than 30 years old, High school graduate, Must have a professional license with code 2 & 3 and special skills like welding & auto mechanic are preferred but not necessary.

46

**FTC TOWER GROUP OF COMPANIES / LAZEL MAGLANA – HR OFFICER / 1034 MT.
APO ST., FTC TOWER, 8TH FLOOR D.C. / TEL NO: 305-0588 / 305-0688 –LAZEL / TIN
NO. 291-255-533 / EMAIL: hrd_ftc10@yahoo.com**

MARKETING STAFF

Male / female, 20-28 years old, graduate of any 4 year business related course, with basic knowledge in Adobe and designing.

I.T. STAFF

Male. At least graduate in IT. 21-30 years old.

LAUNDRY ATTENDANT

Male/female. 19-25 years old. At least college level.

MAINTENANCE

Male. At least high school graduate.

47

**FOCUSINC GROUP CORPORATION / MS. FLORELIE L. ESTILLORE – HR MANAGER /
4TH FLR., 1.18 CENTRON BLDG., QUIRINO AVE., COR. GEN. LUNA ST., DAVAO CITY /
TEL NO: (082) 222-0021 / 09177914237 / TIN NO. 412-668-140-000 / EMAIL:
recruitment@focusincgroup.com**

CUSTOMER SERVICE REPRESENTATIVE

Male/female. Must possess at least a Bachelor's/College Degree, any field. Excellent oral and written English communication skills. Highly trainable and Detail-oriented. Excellent writing skills. Strong customer service orientation. Proficient in MS Excel. Preferably 1-4 years experienced employees specializing in customer service or equivalent. Willing to work full time. Willing to work in Davao. Willing to work in graveyard shift.

GRAPHING ARTIST

Knowledge in Photoshop. Experience in Graphic Designing. Able to do touch-ups and other promotional designs. Knowledge in current graphic design practices and trends. Strong artistic abilities & expert knowledge of color and photo correction, and typography in both print and digital media. Preferably familiar w/ different kinds of phones and ads. Candidate must possess at least a Bachelor's/College Degree in Art/Design/Creative Multimedia. Preferably 1-4

years experienced employees specializing in Atr/Creative/ Graphics Design or equivalent. Excellent English communication skills. Willing to work full time. Willing to work in Davao. Willing to work in graveyard shift.

DATA ENTRY SPECIALIST

Male/Female. Highly trainable and detailed-oriented. Tech-savvy. Good English communication skills. Experience in data encoding is a plus. Graduate of any Bachelor's/College Degree in any field; preferably Business-related. Willing to work full time. Willing to work in Davao. Willing to work in graveyard shift.

SOCIAL MEDIA SPECIALIST

Experience in handling social media project and social media marketing. Has a good written and oral English communication skill. Able to update and do minor tweaks on website content. Experience in Search Engine Optimizing (SEO). Preferably has design and development skills. Knowledge and understanding of different Social Media Platforms and Channels with its corresponding target audience (Facebook, Twitter, Yelp, Google+, Youtube, LinkedIn, Instagram, Pinterest among others). Candidate must possess at least a Bachelor's/College Degree in Journalism, Mass/Development Communication, Communication Arts, Advertising/Media or equivalent. Willing to work full time. Willing to work in Davao. Willing to work in graveyard shift.

AMAZON/E-BAY ONLINE PRODUCT LISTER

Has previous experience w/ Amazon or E-bay. Knowledgeable w/Excel. Excellent written and oral English Communication skills. Has basic knowledge on cameras and other related equipment. Highly trainable, smart, devoted, detail-oriented and has a strong business ethics. Strong attention to detail, ability to learn quickly and multi-task. Willing to work full time. Willing to work in Davao. Willing to work in graveyard shift. At least 1-2 years working experience in the related field is required for this position.

2D/3D AUTOCAD DRAFTER

Has excellent modeling, texturing, lighting, rendering and visualization skills. Proficient in 3D and/or 2D Autocad Drafting knows CAD Interior Design 2D. Adept in using tools like 3DSMAX and AutoCAD. Experience in Architectural Designing. Able to speak and write in clear English. Candidate must possess at least a Bachelor's/College Degree in Architecture, Computer Science/Information Technology, Engineering (Computer/Telecommunication), Engineering (Industrial) or equivalent. Required Languages: English, can communicate effectively to Native English speakers. Preferably 1- years experienced employees specializing in Architecture/Interior Design or equivalent. Willing to work full time. Willing to work in Davao.

48

GAISANO GRAND GROUP OF COMPANIES / IMIE LEE CABATLAO – PERSONNEL OFFICER / LEGASPI ST., D.C. / TEL# 224-0816 / TIN NO. 000-428-068-002

PERSONNEL STAFF

(Digos, Tagum, Davao)

Female, not more than 30 years old, graduate of BS/AB Psychology or Behavioral Studies and other related courses, with good communication skills and interpersonal relations, related

work experience is an advantage, credible & people-oriented

MANAGEMENT TRAINEES

Male or Female, not more than 30 years old, graduate of marketing and business related courses, supervisory work experience in a retail company is a competitive edge, proficient in both oral and written communication, with leadership and supervisory skills, a good team player, assertive and people – oriented

CASHIERS (50) / CHECKERS

(50) Female, 18 to 25 years old, college level/college graduate, computer literate, personable, customer-oriented and trustworthy

STOCKS-INCHARGE (SIC)

(18) Male or female, not more than 30 years old, graduate of marketing and business related courses, with relevant background in Stocks monitoring and inventory, can handle subordinates and work with minimum supervision, organized and detail-oriented

SALES ASSISTANTS /

(50) Female, 18 to 25 years old, at least High School graduate,

UTILITY CLERKS / BAGGER

related work experience is an advantage, with pleasing personality, customer-oriented and honest

49

GAISANO MALL OF DAVAO / HUMAN RESOURCE DEPARTMENT / J.P LAUREL AVENUE, BAJADA, D.C. / TEL NO: 227-9633 – DARYL / TIN NO. 000-074-902-000

MANAGEMENT TRAINEE

(Department Store)

Male / female, not more than 27 yrs old, graduate of any 4 yr course, with pleasing personality, has, the ability to carry out effective customer service, has the aptitude for management and marketing strategies, very good in oral and written communication, computer literate.

MANAGEMENT TRAINEE

(Supermarket)

Male / female, not more than 32 yrs old, graduate of any 4 yr course, with pleasing personality, has, the ability to carry out effective customer service, has the aptitude for management and marketing strategies, very good in oral and written communication, computer literate, preferably with experience in supermarket operations.

HUMAN RESOURCE STAFF

graduate of AB/BS Psychology or BS Human Resource Management, not more than 27 yrs old, with pleasing personality, good in time management, very good in oral and written communication, at least 1 year experience in the related field is an advantage, fresh graduates are welcome to apply.

CASHIER (40)

Female, not more than 27 years old, at least college level, computer literate, willing to undergo on-the-job training, related experience is advantage.

STOCKMAN (10) / BAGGER (25)

Male, not more than 27 years old, at least High School graduate,

HOUSEKEEPING (30)

hard working and physically fit to work, with good moral character, at least 5'4 in height.

SALES ASSISTANT (20) Male / female, not more than 27 years old, at least college level, for female: at least 5'2" in height, for male: 5'4" in height, witty and must possess good selling skills, has a natural flair for fashion, with good moral character, related experience is advantage.

HR OFFICER Female, not more than 35 years old, AB / BS Psychology graduate or any related course, with at least 2-3 years related work experience.

ENCODER Female, not more than 27 years old, graduate of any 4 year computer related courses, fresh graduates are welcome to apply

50

GAKKEN (Philippines), INC., / GPI BLDG., ACACIA ST., COR. QUIMPO BLVD., D.C. / TEL NO: 295-3861 / 295-3919 / 321-5160 – WELSON / EMAIL :gpidavaohr@gakkenphil.com / TIN NO: 004-475-204-002

DELLER COORDINATOR 2 years experience Male 21-35 years old

SYSTEM CONSULTANT College level w/o experience 4 years course 18-28 Female

51

GASERA CORPORATION / MS. JENETTE T. GARCIA – GENERAL MANAGER / QUIMPO BLVD., SANDAWA ROAD, ECOLAND CAR PARK, DAVAO CITY / TEL# 296-2357 / 295-6150 – KRISTINE / E-MAIL: lampsalladin@yahoo.com / TIN NO. 000-100-079-589

BOOKKEEPER Female, not more than 35 years old, graduate of any 4 year business related course, with at least 1 year experience.

ACCOUNTING STAFF Accountancy graduate. Male/female.

52

GREEN VALLEY MARKETING CORP(ASIA BREWERY PRODUCTS) / KM 7 LANANG DAVAO CITY/TEL# 296-1863 / TIN NO.000-000-078-892 / EMAIL: GREENVALLEY.MARKETING@YAHOO.COM

CASHIER College graduate. Business course.Female. Not more than 25 years old.

SALESMAN / RELIVER Male not more than 35 yrs old ,must have attained at Least 2ndyr college education of any course holder of professional Driver's license preferably with relevant sales experience in consumer industry.

MDT At least 2 years course. Male up to 35 years old.

53

GOODSWELL SALES AND ALLIED SERVICES CORP. DR. 4 FELISA YU BUILDING DACUDAO, DAVAO CITY TELEFAX: (082) 305-8276 EMAIL: loulellaangelic@yahoo.com

SALESMAN Male 21-40 years old, high school graduate/college level, willing to undergo training, know how to drive,with Driver's license 123

DRIVER Male 21-40 years old,high school graduate/college level,with Drivers license 123, with atleast 2 years experience, preferably have a knowledge in Mindanao Areas.

OFFICE STAFF(FINANCE) Male/female. 24-30 years old. College graduate in any business related course.

PROMO MERCHANDISER At least 2 years graduate. male/female. 20-26 years old.

54

HLC CONSTRUCTION AND DEVELOPMENT CORPORATION / GLADYS - HR MANAGER / R. CASTILLO ST., AGDAO DAVAO CITY / TEL. # 305-2278 OR 233-2901 - SHERYL / E-MAIL: debsm@yahoo.com / (Nature of Business: Real estate developer) / TIN# 000-075-708

BUSINESS UNIT MANAGER (3) M/F, 30-45 years old, 3-5 years managerial experience in real state housing, with outstanding communication skills.

FIELD ENGINEER

(2) Male, at least 30 years old: Licensed Civil Engineer, 3-5 years managerial experience in construction management in real estate development

55

HP OUTSOURCING PHILIPINES INC./G/F HP CORPORATE BUILDING, 276 A. BONIFACIO ST., DAVAO CITY/TEL NO. 305-1952 LOC. 116,FAX NO.: 295-3874- CONTACT PERSON JEBELLE Q. PURACAN-HR TECHNICAL RECRUITER/E-MAIL;info@hpoutsourcinginc.com / jebelle.puracan@hpoutsourcinginc.com

CONTENT WRITER

Candidate must possess at least a Bachelor's/College Degree, journalism, Mass/Development Communication, Communication Arts, Advertising/Media or equivalent. Knowledge of article, press release, blog writing techniques, keyword bases content writing and copywriting. At least 1-2 years of work experience. SEO knowledge is a plus. Highly organized and able to manage a large number of tasks at once. Strong writing and communication skills. Able to meet deadlines and can effectively work under pressure. Ability to work independently and within a team environment. Strong analytical skills and quick research ability. Highly self-motivated and driven. Good at absorbing great amounts of information.

TECHNICAL WRITER

Male/Female. Candidate must possess at least a Bachelor's/College Degree, Journalism, Mass/Development Communication, Communication Arts, Advertising/Media or equivalent. Knowledge of technical article writing, press release writing, and keyword based technical writing is an advantage. At least 1-2 years of work experience. SEO knowledge is an advantage. . Highly organized and able to manage a large number of tasks at once. Strong writing and communication skills. Able to meet deadlines and can effectively work under pressure. Ability to work independently and within a team environment. Strong analytical skills and quick research ability. Highly self-motivated and driven. Good at absorbing great amounts of information. Willing to be assigned in Davao City.

SEO TECHNICAL SPECIALIST

Candidate must possess at least a Bachelor's degree, preferably Computer Related course. With at least 5 years of experience in the related field or 4-5 years experience as SEO Specialist with good track record, attendance, and leadership skills in the company. Highly organized and able to manage a large number of tasks at once. Candidate will need to be updated with current trends in internet content delivery and management. Expert experience with website

reporting analytics tools. Strong communication skill (written and Oral). Senior-level SEO w/expert knowledge of effective SEO strategies and techniques.

SOCIAL MEDIA SPECIALIST

Candidate must possess at least a Bachelor's/College Degree, Marketing, Advertising/Media or equivalent. At least 3-4 years of working experience in the related field is required for this position. Excellent in MS Office, especially Microsoft Excel and Word. Excellent Google analytical and math skills. Strong communication skills (written and Oral). Ability to recognize incorrect data and double-check your work. Excellent working knowledge of Social Media Optimization (SMO). Excellent knowledge and understanding of Social Media platforms and their respective participants (facebook, Twitter, Yelp, Google +Local, Youtube, Instagram, Pinterest etc.) and how each platform can be deployed in different scenarios.

SOCIAL MEDIA CONTENT MANAGEMENT STAFF

Candidate must possess at least a Bachelor's/College Degree, Journalism, Mass/development Communication, Communication Arts, Advertising/Media or equivalent. Proficient in content marketing theory and application. Experience sourcing and managing content development and publishing. At least 1 year relevant work experience. Displays in-depth knowledge and understanding of Social Media platforms and their respective participants (facebook, Twitter, Yelp, Google +Local, Youtube, Instagram, Pinterest etc.) and how each platform can be deployed in different scenarios. Knowledge on SEO Principles is a plus.

SEO SPECIALIST

Candidate must possess at least a Bachelor's/College degree, Preferably Computer Related Course. 2 years experience as Link Builder 1-2 years of internet Marketing and search Engine Optimization, keyword research and analysis. Highly organized and able to manage a large number of tasks at once. Basic knowledge of search Engine Result Pages (SERPs) and search Engine Placement Knowledge of HTML, CSS and JavaScript.

SEO- LINK BUILDER

Candidate must possess at least a Bachelor's/College Degree, Preferably Computer related course. Highly organized and able to manage a large number of tasks at once. Good communication skill (Written and Oral). Able to meet deadlines and can effectively work under pressure. Basic understanding of SEO. Good research skill. Good at absorbing great amounts of information. Knowledgeable in MS Office Application. Ability to work independently and within a team environment. Highly self-motivated and driven.

JUNIOR WRITER

Candidate must possess at least a Bachelor's/College Degree, journalism, Mass/Development Communication, Communication Arts, Advertising/Media or equivalent. At least 6 months-1 year of experience. Knowledge of article, press release blog techniques, keyword based writing. Highly organized and able to manage a large number of tasks at once. Strong communication skills (written & Oral). Able to meet deadlines and can effectively work under pressure. Ability to work independently and within a team environment. Strong analytical skills and quick research ability. Highly self-motivated and driven. Good at absorbing great amounts of information.

COPYWRITER

A degree or diploma in English, Journalism, communications or a related field; 4+years in an advertising agency (interactive) preferred. Skilled in writing marketing content for a consumer AND professional interactive audience. A solid understanding of marketing and advertising principles specially call to action for landing pages. Highly organized and able to manage a large number of tasks at once. Strong communication skills (written & Oral). Able to meet deadlines and can effectively work under pressure. Ability to take a lead in strategic brainstorming, campaign development, creative brief development and creative execution.

HR RECRUITMENT STAFF

Male/Female. Candidate must possess at least a Bachelor's/College degree, Human Resource Management, Psychology, Business-related or equivalent. Required skills: communication skills, Interpersonal Skills and Time Management Skills. Provides general administrative support to the HR department particularly in Recruitment. Identifies sources for qualified candidates. Communicates effectively and confidently to college deans/coordinators/representatives, over the phone, face to face. And by email. Performs routine clerical duties including the processing of mail, filing, photocopying, faxing, data entry, scheduling of meetings related to HR/recruitment procedures. Provides horizontal support to other staff members of the HR unit if needed. Performs any other staff members of the HR unit if needed. Must be a resident of davao city.

SENIOR WEB DEVELOPER

Graduate of BS Information Technology or BS Computer Science. At least 2-3 years experience in any of the following: intermediate PHP Developer, C#.Net, Net, PHP, iOS, Android. High technical aptitude. Positive team player attitude. Senior level expertise in Javascript, HTML, CSS. Demonstrated expertise in interactive web application. Strong knowledge of relational database concepts, including interactive with databases from client applications using stored procedures. Ability to handle multiple tasks. Excellent organizational skills. Effective professional and interpersonal communication skills.

BUSINESS SYSTEM ANALYST

A graduate of BS in Computer Science and BS in Information Technology. Knowledge of the following: Basic HTML5 or Technologies; MSSQL, ASP.NET, VB.NET, Software Design, Software requirements, Software Documentation, Software Development process, Software maintenance, promoting process Improvement. Ability in analyzing information. Strong written Communication. Willing to work in Davao City.

56

**HORVER DEVELOPMENT & CONSTRUCTION CORPORATION / ROOM.38
ANDACORPORATE CENTRE BUILDING, F. IÑIGO STREET, DAVAO CITY/TEL NO.
305-2260GAUVEN A. LADERA-OIC GENERAL MANAGER / EMAIL ADD;
horvercorporation@ymail.com / TIN NO. 431-140-174-000**

CIVIL ENGINEER

Graduate of civil engineer with license, with w/o experience in civil engineering, male/female, excellent communication skills (written & oral), computer literate word, excel & auto cad, excellent organizational & planning skills, self-starter, team player & highly motivated, results

driven, able to work under pressure and to meet strict deadlines, 22-27 years old.

57

INTERCITY COLLEGE / DR. MARIA RIZA F. DAYRIT – PRESIDENT / 233 ARAULLO ST., CORNER E. JACINTO EXT., D.C. / TEL# 226-8951/53/54 – MR. MEL / NANY / TIN # 006-179-189

BS in LIBRARY SCIENCE INSTRUCTOR

BS in HOTEL and RESTAURANT MGT. INSTRUCTOR

BS in BUSINESS ADMINISTRATION INSTRUCTOR

IT INSTRUCTOR (NC4)

M/F, preferably with 2 yrs. experience in teaching / industry and with Master's degree

MATH TEACHER

BSED Major in Math, preferably LET, PRC passer

GUIDANCE COUNCILOR

Major in guidance counseling with license

58

INTERNATIONAL PHARMACEUTICALS INC. / MR. ELMER JUNTILLA–MANAGER / IPI – MALAGAMOT ROAD, PANACAN, D.C. (In front of Phil. Japan Carbon Co.)/ TEL# 238-0264 / 238-0048–HONEY / GLENN / TIN# 000-309-701-006/Password: IPI

JR. SALESMAN (Luzon)

(25) Male, single, not more than 28 yrs. old, at least 5'6 in height, graduate of any 4 yr. course, with good scholastic record, computer literate, adept in written & oral communication, of good moral character and physically fit, willing to be assigned anywhere, can relate with people, with professional driver's license.

59

INTERNET ENGLISH ACADEMY, INC. / GIZZALE E. LABIANO – HR OFFICER / 106 PALM VILL. EXT., DACUDAO AVE., D.C. (Beside Star Oil / Davao Dental Society / Near Buhangin Flyover – orange gate) / TEL# 300-5240 / 227-6637 – LORIE / E-MAIL:

info@internet-english-academy.com / (NB: Internet language school)/ TIN# 286-083-834

ONLINE ENGLISH TEACHER (5)

M/F, 20-25 yrs. old, Bachelor's degree major in English, must have a

(for Japanese students)

professional teaching license, must have any English teaching certification, at least 1 yr. of experience as a full time English teacher, have exceptional English communication skills, have the advance knowledge of English grammar, have outstanding teaching skills, passion for teaching, and willingness to learn, be willing to learn another language, be willing to work for at least 1 yr., have advance computer skills

COMPUTER PROGRAMMER (2)

M/F, IT graduate, Advance skills on PHP, MySQL, JavaScript Web design and CSS, Willing to work within 1 yr.

WEB DEVELOPER

Must have hands-on web developing experience, must have advance skills in PHP & MySQL (knowledge in database optimization is an advantage), willing to work office-based and full-time from Monday-Saturday 1pm to 10pm

60

JEWM AGRO-INDUSTRIAL CORP. / 163 R. CASTILLO ST., AGDAO D.C. (Front of Techno Trade) / TEL# 234-3359 / 305-3359 / 234-8257–Dianne Bulao or Henry Lomada / (Nature of Business: Poultry Production) / E-MAIL: hr@jewm.net/ / TIN # 000-262-558

FEEDMILL PRODUCTION ANALYST	Graduate of agriculture, animal science or engineering courses. Adept in the use of computer. Analytical and keen. Willing to stay-in (Bunawan Farm)
FEEDMILL DATA ASSOCIATE	Graduate of Agriculture. Animal science or business courses. Adept in the use of computer. Keen and eticulous. Willing to stay-in (Bunawan Farm)
POULTRY FLOCKMAN	Highschool graduate. Industrious and attentive. Willing to stay-in (Bunawan Farm)
ACCOUNTING STAFF	Must possess basic mathematical skills and has the ability to analyse figures, knowledgeable of accounting principles and has excellent verbal and written skills.
PIGGERY DATA ASSOCIATE	Graduate of agriculture, animal science or business course. Adept in the use of computer. Keen and meticulous. Willing to stay-in (Binugao Farm)
PIGGERY CARETAKER	High school graduate. Industrious and attentive. Willing to stay-in (Binugao Farm)
EGG PACKING STAFF	High school graduate. Attentive and careful. Willing to stay-in (Bunawan farm)
EGGROOM UTILITY	High school graduate. Industrious and meticulous. Willing to stay-in (Bunawan Farm)

61

JTC GROUP OF COMPANIES / HUMAN RESOURCE DEPT. / 2ND FLOOR, MEISTER BAKER, BOLTON STREET, D.C. / TEL NO: 222-1486 – KARMELA MADULADA / (Note: submit resume to any store outlets: JOLLIBEE – Bolton, Victoria Plaza, G-Mall, Magsaysay, Matina, NCCC Mall, Times Square. CHOWKING – G-Mall, City Hall, Duterte, NCCC Mall. GREENWHICH – NCCC Mall) / TIN NO. 004-426-655-000

MARKETING SUPERVISOR	Female, not more than 28 years old, with knowledge in developing and implementing effective store marketing strategies, with excellent interpersonal skills & good communication skills, at least 2 years of working experience in the related field is required for this position, computer literate.
FINANCE MANAGER	Graduate of Bachelor of science in accountancy, at least 2 years of working experience in the related field is required for this position, preferably 1-4 years experienced employees specializing in finance-general/cost, accounting equivalent, job role in basic accounting / bookkeeping / accounts executive or financial & reporting accounting, full-time positions available, applicants should be Filipino citizens or hold relevant residence status, should be residents of Davao city or willing to relocate, preferably male or female, not more than 48 years old, a CPA is an advantage, with excellent written & oral communication skills, computer literate, knowledgeable of SAP is advantage

62

JUST SIMPLY OUTSOURCING WORLDWIDE/ JFM DEVELOPMENT CORP, 1ST FLOOR ANNEX BLDGNO.848 ATIS ST., JUNA SUBD., MATINA, DAVAO CITY/ MARY GRACE M. CALVO-HR MANAGER/TEL NO. 321-1130-321-1131/ E-MAIL ADD: info@justsimplyoutsourcing.com

ARTICLE WRITER

Bachelor's degree with any course related to journalism, real estate, health, food, business, arts & technology, professional experience or background in writing is a plus, excellent documentation & communication skills, computer literate (knows ms word, excel, & power point), experience or knowledge on SEO writing, proofreading skills is a definite advantage, has high level of creativeness & able to maintain copyrights, QWERTY typing skills is a huge plus

SOCIAL MEDIA

Candidate must possess at least a Bachelor's/College degree,

SPECIALIST

computer science/information technology or equivalent, at least 1 year of working experience in the related field is required for this position, applicants must be willing to work in Juna Subdivision Matina Davao City, preferably 1-4 years experienced employees specializing in advertising/media planning or equivalent (Required Skills); facebook optimisation, youtube optimisation, twitter, google, pinterest, account management

SEO SPECIALIST

Review & analyze client sites for areas that need to improved, deleted, or revised, prepare detailed strategy reports, identify the least expensive but most powerful & profitable keywords for client sites, run-pay-per click campaigns, improve a company's organic search results, write effective headlines, body, copy, and websites, ensure websites are filled with optimal keywords, place keywords appropriately in copy to gain most search engine traffic, write effective call-to-action statements, write original, powerful SEO content for blogs & websites, implement off-page SEO content strategies such as coding, effectively use header tags, keep abreast of white hat & black hat hat tactics so as not to violate search engine guidelines, strategize ways to improve and track site performance, compile & present SEO performance reports, adjust PPC campaigns as needed, consult with independent web designers to improve the navigation of a site to enhance its search engine ranking, utilize basic programming & web design skills to enhance SEO, create advance SEO strategies, evaluate product offering, traffic, landing page quality, content, design, security, payments options, shipping options, demographics or prospective customers when determining keywords & campaigns

63

JLBPS SERVICES CORPORATION / PPP BUILDING PUROK 5 KM. 10 CATALUNAN PEQUEÑO DAVAO CITY / TEL NO. 298-0444

DRIVER MOVER / TRAILER

At least high school graduate professional license with restriction number 1238 / 123 not over 50 years old

64

LAPANDAY FOODS CORPORATION / LYAMOR M. AMATONG – MANAGER FOR COMPENSATION & HR SERVICES / MARYKNOLL ROAD, BRGY. PAMPANGA, D.C. / TEL# 235-2551 TO 57 LOC. 4106 – BEL / EMAIL: hr@lapanday.com / TIN# 005-178-645

ACCOUNTING SUPERVISOR Bachelor's Degree in Accountancy, CPA is an Advantage, experience in Financial Analysis is an advantage, preferably with Auditing and Bookkeeping experience, proficient in MS Office Application.

MANAGER / BOX & PLASTICS MAINTENANCE / Licensed Mechanical, Civil, or Electrical

ENGINEERING Engineer, Computer literate, knowledgeable in AutoCAD design, with at least 5 years experience in Box and Plastics Manufacturing, with at least 3 years managerial experience.

ACCOUNTING STAFF Bachelor's Degree in Accountancy, with 1 year Accounting related experience, proficient in MS Office Application.

65

LAPEÑA GROUP OF COMPANIES/AIRPORT VIEW PETRON SERVICE STATION,CARLOS P. GARCIA HIGHWAY BUHANGIN DAVAO CITY/TEL NO: (082) 235-2942/EMAIL ADD: lapena_hro@yahoo.com

INTERNAL AUDIT Male/Female. Preferably BS major in Accounting. CPA. At least 2 years of relevant experience. Strong analytic skills and result oriented. Knowledgeable in government and accounting regulations. Has strong organizational, time management and leadership skills.

ASSISTANT CASHIER Preferably female, not over 35 years old. Preferably BS major in Accounting. At least 1 year of relevant experience. Can work with minimum supervision. Must be Computer Literate. Ability to do Multi-tasking.

ACCOUNTING/ADMIN ASSISTANT Male, not over 35 years old. Preferably BS major in Accounting. Must be computer literate. Knowledge of principles and practices of basic office management and organization. Ability to work well either alone or as part of a team. With driving skills.

66

LOYOLA PLANS CONSOLIDATED, INC. / 1011TH LPCI BLDG., MT. APO ST., D.C. / TEL NO: 227-7606, 227-4337 –JANE / TIN NO: 217-602-034-073

BUSINESS MANAGER College level / College Graduate in any 4 yr course, can work with Less supervision, self-motivated, a team player, honest and trustworthy.

67

LEISURE & ALLIED INDUSTRIES PHILS., INC. / TIMEZONE / VIVIAN MARIE LASTIMOSA – CENTER MANAGER / 3RD FLOOR ABREEZA MALL, J.P LAUREL, BAJADA, D.C. / TEL NO: 321-5072 / EMAIL: careers@timezone.com.ph/ TIN NO: 005-375-553-055

CUSTOMER SERVICE ATTENDANT Male/Female, must be 18 to 28 years old, Associate graduate or 2nd year college level, must be willing to be assigned at any branch, Filipino citizen, w/ pleasing personality.

68

MABUHAY TAXI / 3RD ST., GUADALUPE VILL., LANANG, DAVAO CITY / MR. RYAN TAN – ASST. MANAGER / TEL# 233-0445 – ARLYN / TIN# 169-366-504-000

TAXI DRIVER

Male, 25-40 yrs. old, high school graduate, with professional drivers license, with at least 2 yrs. experience

69

MAHARLIKA AGRO-MARINE VENTURES, CORPORATION / TRACYLYN B. AGANON – ADMIN.IN-CHARGE / HATCHERY OPERATIONS / KM 12 DIVERSION ROAD, PANACAN, D.C / DARONG STA. CRUZ, DAVAO DEL SUR/ TEL. NO.272-0708 / 235-2685/0922-845-55-76-233-2112 /TIN NO. 222-238-614 / EMAIL: hr_maharlika@yahoo.com

INDUSTRIAL ENGINEER (2)

Male, 22-35 yrs. old, Graduate of BS Industrial Engineering, with 1 yr. working experience, with positive attitude and high energy personality, proven time management skills, can work overtime, under pressure with less supervision and meet deadlines, able to easily comprehend simple and critical instructions.

**FARM SUPERVISOR (3)
(Coronon / Darong Sta. Cruz)**

Male/Female, 24-35 yrs. old, Graduate of BS in Animal Science Major in Animal Production and Nutrition. With or without experience, a good team leader, with positive attitude and high energy personality, proven time management skills, can work overtime, under pressure with less supervision and meet deadlines, able to easily comprehend simple and critical instructions.

TECHNICAL CREW (3)

Male, 18 above, graduate of any technical courses

ACCOUNTING STAFF

Graduate of Accounting or any equivalent course, open to fresh grad, full time positions available, 23-26 yrs old, male/female, good communication and interpersonal skills, proficient in computerized accounting and Microsoft office programs, willing to assigned in Eastern Samar, in good physical and mental condition

WAREHOUSE MAN(1)

Must have strong built to carry supplies, male , 20-35 yrs. old . at least 5'4 in height , with at least 6 months relevant

experience in warehousing/logistics, willing to assigned in Eastern Samar, in good physical and mental condition, can deal with mixed group of Muslim and Christian workers

**AUTOCAD OPERATOR
(Eastern Samar)**

Male, 21-32 yrs old, graduate of any Engineering course, at least 1 yr experience as a CAD engineer and have a good understanding of facilities, at least 1 yr experience as aAuto cad operator, can render overtime, must be hard working.

MAINTENANCE CREW

Male, 18-40 years old, preferably Electrical / Mechatronic graduate or any related Vocational course, with or without experience.

PROJECT ENGINEER

Male, 25-32 yrs old, graduate of Civil Engineering course, preferably with license, minimum of 2 yrs of progressive experience in Civil Engineering, methodical problem solving approach, willing to travel.

COST ACCOUNTANT

Male / female, 23-30 yrs old, graduate of BS in Accountancy, preferably 1-2 yrs experience specializing in cost Accounting, knowledgeable in QuickBooks accounting system, willing to travel.

HATCHERY PLANT MANAGER Male, 30-35 years old, Electrical or Mechanical Engineer, with PRC licensed, has been working in an Industrial Plant, with supervisory experience, willing to be assigned in Misamis Occidental.

70

MC CHUMP / MS. JULES ANN MALLADA / 2F AMS COMPOUND, F. TORRES ST., BAJADA, DAVAO CITY / TEL NO: (082)300-4824 / TIN: 284-708-476 / EMAIL: hr.specialist.resgroup@gmail.com

AUDIT ASSISTANT (2) Male, 21-25 years old, graduate of BS accountancy, basic knowledge in auditing process, w/ driver's license, strong personality, good communication and excellent leadership skills, can work w/ less supervision/ willing to travel and knows how to drive motorcycle, fresh graduate is encouraged to apply, and must be a resident of Davao city.

TRAINING OFFICER Female, 25-35 years old, graduate of any Business related course and social sciences, extensive training experience, facilitate training in same industry is an advantage, excellent in communication skills, extensive related experience at least 3 years, multi-linguistic is advantage.

LOAN OFFICER (3) Male, 22-30 years old, graduate of any 4 year course, with intensive background in Credit Evaluation, driver's license is priority and willing to go on field, fresh graduate is encourage to apply. Willing to be assigned in Tagum, Gensan, and Marbel.

ACCOUNTING ASSISTANT Female, 21-25 years old, graduate of Bs accountancy/ Bs Accounting Technology courses ONLY, basic knowledge in accounting, fresh graduate is priority, must be a resident of Davao City

SALES OFFICER 21-30 years old. Preferably has Sales in Marketing background. Graduate of any 4 year business course. Male. Willing to be assign anyway.

71

MEGAWHEELS CORPORATION / DR. SUSAN T. GO-GENERAL / PERSONNEL MANAGER / 427 VILLA ABRILLE STREET., D.C. (Along Regency Inn) / TEL NO. 222 – 3333 - GIGI GARIANDO / TIN # 003-988-625 / (Nature of Business: Auto shop)

JUNIOR MARKETING/SALESMAN Male/female. Candidate must possess a 4 years College course on Marketing or related business course. Must be willing to work in flexible time. Excellent organizational & interpersonal skills. Fresh graduate/entry level applicants are welcome to apply. With drivers license. Work experience in an auto shop & servicing center is an advantage.

ACCOUNTING CLERK Candidate must possess at least a Bachelor/College Degree in Accountancy or any Finance related course. With good oral and written communication skills and computer literate. At least 6 months to 1 year of marketing experience in the related field is an advantage. Fresh graduate/entry level applicants are welcome to apply.

HR & ADMIN ASSISTANT

Female/male. Graduate of BS Psychology or other related courses. With at least 3 years of HR background. Proficient in MS Office. Can work under pressure w/ strong Organizational Skills.

DATA ENCODER

Computer literate. Can type at least 30 to 40 words per minute. Ability to adopt to a changing environment. Problem solving & change management skills. Ability to understand & to respond to user/customer requirements. Planning & organizational skills

72

MDR MICROWARE SALES NINC./C. ARELLANO STREET (BESIDE GOLDEN FRUITS) DAVAO CITY/TEL NO.: 225-3021, 225-3022/EMAIL ADD: elsa.ang@mdr.ph

SALES ASSOCIATE/MARKETING ASSISTANT

Female, not over 30 years old.

Commerce or any computer related course graduate. Possess a good scholastic background. Sales/marketing experience is an advantage. Fresh graduates are very welcome. Proficient in oral and written communication skills. A team player and has the initiative, creativity and innovativeness. Computer literate. With pleasing personality. Willing to be assign in davao.

73

METRO ACE INNOVPLAS CORPORATION / KATHRYN MUELA – HR IN-CHARGE / MALAGAMOT, PANACAN, D.C. / TEL# 238-0297 - ROSE / E-MAIL: maic_hrd@yahoo.com.ph / TIN# 287-629-032-000

PURCHASER

1 year experience. College graduate. Female, 26-30 years old.

AUTOMOTIVE MECHANIC 40-45 years old. With experience.

74

METROPOLIS MANAGEMENT & STAFF BULLETIN INC. / 482 DOORS MARTINEZ BLDG., GENERAL LUNA ST. CORNER MT. APO ST. DC. / TEL NO: 225-4017 – JUDILYN ENTICOSA OR GLENDA LARDIZABAL / TIN #: 219-821-380-000

SALES PROMO

Male/Female, not more than 25 years old, at least college level, with experience in sales.

SUPERVISORS

Male / female, not more than 30 years old, graduate of any 4 year business related course, with experience in sales as supervisory position.

75

MERRILL CALACAT AZUCENA GARMENTS/DOOR 1 IRON HORSE BLDG. RIZAL ST. DAVAO CITY/TEL NO.: 305-5642, 321-4267/ EMAIL ADD: merrillgarmentshrd@gmail.com

5 MARKETING STAFF

1 year minimum experience is required. Good customer relations. Detail oriented and output driven. Strong and determined to finish output in tight deadline. Trustworthy and honest.

76

MIROF RESOURCES INC./DOOR 9 ATU PLAZA GOV.DUTERTE ST.DAVAO CITY/TEL NO.:(082)300-6075/EMAIL ADD: recruitment.mirof@yahoo.com.ph

PRODUCT SPECIALIST

Male. Not more than 26 years old. at least 5'4 in height, must at least college level. With p-leasing personality. With work experience in appliance is an advantage. With good communication skills. Trainable, fast learner and hardworking.

RETAIL SALES COORDINATOR At least 4 years graduate. Male/female. 25 below.

CASHIERING/INVENTORY OFFICER At least 5'4 height for male, 5'2 height for female.

77

**MINDANAO CORRUGATED FIBREBOARD, INC. (SAN MIGUEL CORPORATION) /
JANICE ANN JANIOLA - HUMAN RESOURCE HEAD / KM. 12, SASA, DAVAO CITY /
TEL. NO. 234-1004 loc 227 / 234-0929 - MIMI / TIN # 004-471-427**

ENGINEERING TECHNICIANS (2) Male, not more than 30 yrs. old, at least 5'5" in height, licensed Mechanical Engineer, or a graduate of BS Mechanical Engineering, Electrical Engineer, Preferably with license, able to withstand shifting schedule and willing to work even on Sundays, experience in manufacturing industry, specifically in machine maintenance, is an advantage.

FINANCE ANALYST (2) CPA. Male/female. 21-30 years old. Good in oral and written communications. Adept with Microsoft Programs, particularly Excel, Word and Powerpoint.

PRODUCTION TECHNICIANS (10) Male. Graduate of any technical, vocational or engineering courses. Or Licensed Mechanical or Electrical Engineers. Preferably with experience in Boiler, Waste Water and Compressor Maintenance. With good work-attitude.

78

**MINDANAO TRUCKING CORPORATION/KM.7,LANANG DAVAO CITY/TEL NO.:
235-2544,235-2532,234-1661/MS.JESTINE MAE C. DAGOLDOL/FAX NO.233-1539/
P.O BOX 80517/CABLE ADDRESS:MINTRAX**

INFORMATION TECHNOLOGIST Male, Must be college graduate, Must have a SQL background

79

**MINDANAO ECO BIO-FUEL DEVELOPMENT & TECHNOLOGY INC./BEP PRIME
PROPERTIES INC.BUILDING,UNIT 1 LEVEL 2 QUIMPO BLVD.,CORNER ECOLAND
WEST ROAD MATINA,DAVAO CITY/TEL NO.: 284-0252, 285-7192, 285-3582/EMAIL
ADD: mincobiofueldev@gmail.com**

EXECUTIVE SECRETARY Female. Graduate of any 4 year degree course, preferably Mass Communication. Must possessed excellent interpersonal skills.Must be keen in details, highly organized and results-oriented.Excellent communication skills both Written and Oral. Can handle work long office hours. Must be adept with MS Office applications (MS Word, MS Excel, etc.)

80

**MINDTOOLS,INC/DOOR 5,FIVE BLDG.,DMSF ROAD BAJADA,DAVO CITY/FAX NO.:
(082) 300-1031/TIN NO.: 448-619-975-000/EMAIL ADD.: mindtoolsinc@yahoo.com**

3 SALES & MARKETING PERSONNEL Male/Female. Graduate of any 4 year course. Must possess selling and egotiation skills. Possess good working attitude, resourceful, hardworking and can work with minimal supervision. Willing to be assigned anywhere in the Philippines as learning consultants to school personnels. Must possess skills to become highly effective trainers of teachers for 21st century.

1 MARKETING SUPPORT STAFF Male/Female. 20-35 years old. Graduate of any 4 year course. Possess desirable working habits, utilizes best initiative and can work under minimal supervision. Knowledgeable in using MS Office (Word, Excel, Powerpoint). Must possess good written & oral communication skills.

81

MONDE NISSIN CORPORATION / KM. 17 BARANGAY ILANG BUNAWAN DAVAOCITY / TEL NO. 285-0049 / 285-0659 / EMAIL ADD; mjoquino@mondenissin.com

COMPANY NURSE Female, a registered nurse, 20-25 years old, physically fit, previous experience is an advantage, proficient in Microsoft office applications

CUSTOMER CARE STAFF Female, graduate of any 4 year course, 20-25 years old, physically fit, previous experience is an advantage, proficient in Microsoft applications & good communication skills

MACHINE OPERATOR / MAINTENANCE TECH. Graduate of at least 2 years vocational / technical courses (mechanical, electrical, electronics, electromechanical), 18-25 years old, physically fit, male / female, single / married, previous experience is an advantage, knowledgeable in troubleshooting, willing to be assigned in Davao City

82

NEO PROFESSIONALS CORP. / NORMAN C. DE PIO – PRESIDENT / STARGATEBLDG., PANACAN VALLEY ROAD, MALAGAMOT, PANACAN D.C. (Beside Water District / Pump) / TEL # 238-0370 238-0797 – HAYDEE / E-MAIL: neoprofessionals@gmail.com / (Nature of Business: Agency) / TIN# 006-045-910

ACCOUNTING STAFF College graduate of any business course. Female. 18years old.

PORT OPERATION STAFF College graduate. Male.

83

NEW ASIA OIL INCORPORATED / MAE CAMPOS – HR OFFICER / VINZON ST., COR. PORRAS ST., BARIO OBRERO, D.C. (Near Ratidie beside Centrix Office) / TEL NO: 236-0055 / 236-0383 / 221-1610 / 235-2931 – Mae Campus / TIN NO. 006-174-408 / EMAIL: naoc.maecampus@gmail.com

CADET ENGINEER (5)Male, not more than 40 years old, candidate must possess at least a Bachelor's / College Degree, Engineering (Electrical, Electronic, Industrial, Mechanical or equivalent), fresh graduates / entry level applicants are encourage to apply.

ELECTRICIAN / MECHANIC Male, 22-40 years old, at least high school graduate, with experience.

MACHINIST TESDA Graduate. With or without experience. Male 24-35 years old. Preferably near Sasa and Bunawan.

PRODUCTION ANALYST At least 1 year experience in production. With experience in inventory. 25-35 years old. Male/female.

84

**NCCC/NEW CITY COMMERCIAL CORPORATION/PEOPLE SELECT'EM DEPARTMENT/
2ND FLOOR LTS BUILDING, RAMON MAGSAYSAY AVENUE, DAVAO CITY/TEL.:
(082)227-3884, (082)225-8550/EMAIL ADD:recruitment@nccc.com.ph**

CITY FOODS

- MAINTENANCE SUPERVISOR** (1) Licensed Mechanical or Electrical Engineer. Preferably with 2-3 years related work experience. Has good leadership skills
- PRODUCTION SUPERVISOR** (1) Graduate of BS in Food Technology or BS in Industrial Engineering. Preferably with at least 1-2 years related work experience. Has good leadership and communication skills
(commissary)
- RESEARCH AND DEVELOPMENT SUPERVISOR** (1) Preferably a graduate of HRM or Culinary. Has knowledge in cost control and skills and culinary. With good leadership and communication skills. Preferably with at least 2 years related work experience
(for munchies)
- PRODUCTION TECHNICIAN** (1) Graduate of Electrical or Mechanical Engineer. Has at least 2-3 years work experience in electrical and mechanical troubleshooting
- QUALITY ASSURANCE ASSOCIATE** (2) Graduate of food technology, chemistry, chemical engineer, nutrition & Dietetics. Has at least OJT experience in quality assurance and GMP establishment
- RESEARCH AND DEVELOPMENT ASSOCIATE** (1) Graduate of Food Technology, Nutrition & Dietetics, or Culinary Arts. Preferably has passion and related experience in research and quality assurance

HB1

- MARKETING SUPERVISOR** (1) Graduate of any business-related course preferably Marketing. Has strong background in sales and marketing, events organizing and/or advertising, with excellent communication and leadership skills
- OPERATIONS SUPERVISOR** (12) At least college graduate. Has knowledge and experience in store operation. Has good communication skills and leadership potentials
(under MTP program)
- ENGINEER** (1) Graduate of Mechanical or Electrical Engineering course. With licensed. Experience is an advantage. Has knowledge and background in maintenance/refrigeration and air conditioning. Has leadership potentials
- PHARMACIST** (for Davao, Tagum, &Kapalong) Licensed. Computer literate
- PHARMACY ASSISTANT** College Graduate. Has good communication skills. Experience in retail is an advantage

SUPERMARKET

- MAINTENANCE SUPERVISOR** (1) Must be a graduate of mechanical Engineering. With at least 1 year experience in industrial maintenance works
(for Palawan)
- OPERATIONS SUPERVISOR** (30) Preferably a graduate of business course. Has good communication skills and leadership potentials
(Under MTP; for Davao, Palawan and tagum)
- PRODUCTION SUPERVISOR** (1) Graduate of Food Technoly, Chemical Engineering or any related degree. Minimum of 1 year experience in food

production. Must be flexible, organized and attentive to details (for Palawan)

INTERNAL CONTROL OFFICER (2) Graduate of BS Chemistry/BS Food Technology/BS Accountancy (preferably CPA). Familiar with audit and auditing principles. Has good leadership potentials

PROCUREMENT SPECIALIST (1) Graduate of any 4 year course preferably Business-related. Has at least 1 year experience in retail operation or buying. Has good communication skills

INVENTORY MANAGEMENT GROUP ASSISTANT (5) Graduate of BS in Math/BS in Information Technology, must have knowledge/background in statistics, preferably with related work experience, with good communication skills

MECHANIC (1) At least college level; vocational graduate, with at least 2 years working experience, in-charge of the repair and maintenance of vehicles, preferably with NC11 license, Technical/hands-on experience on automotive servicing is an advantage

ADMINISTRATIVE ASSISTANT (1) Preferably a graduate of any business course, has good communication and English skills (for Tagum)

MALLS

FOOD COVE SUPERVISOR (1) Preferably Female, graduate of Food Technology, chemical engineering, hospitality management or any related degree, at least with 1 year experience in handling food cove operations, with leadership background

MARKETING SUPERVISOR (1) graduate of any business-related course preferably Marketing, has strong background in Sales and Marketing, Events Organizing, and/or Advertising, with excellent communication and leadership skills (for Tagum)

BUILDING ADMINISTRATOR Must be a registered Electrical Engineer, Computer Literate, knows autocad operation/ design computation

FOOD COVE ASSISTANT graduate of Hospitality Management or any related degree, with six months related work experience, must be keen to details

CORPORATE OFFICER

MANAGEMENT ANALYST (10) Graduate of Industrial or Management Engineering, Statistics, Applied Math, IT related courses or Financial Management, has background in industrial research and documents

CIVIL ENGINEER (2) Graduate of Civil Engineering, has at least 3 years experience in related field

MECHANICAL ENGINEER (1) Preferably a registered Mechanical Engineer. With at least 1 year experience in Mechanical works. Computer literate

TRAINING SPECIALIST (3) Preferably a graduate of any behavioral science course. With 2-4 years experience in training. Has strong leadership potentials

GRAPHIC DESIGNER

(1) At least college level. At least 1 year experience. Knowledgeable in Adobe Photoshop, Illustrator, after effects, in design. Highly creative

LAY OUT ARTIST

(1) At least college level. Knowledgeable in graphic design and photo editing softwares. Highly creative

MARKETING ASSISTANT

(1) preferably a graduate of any business course. Has very good communication skills. Must be flexible with work demands. People oriented (for Tagum)

SALES & COLLECTION ASSOCIATE

(1) preferably a graduate of any business related course. Has good negotiating and communication skills. Willing to work on field (for Tagum)

ACCOUNTING ASSOCIATE

preferably a graduate of Management Accounting or any related business course. Must be attentive to details. Related work experience is a plus. Fresh graduates are encouraged to apply (for Davao & Palawan)
DEPARTMENT STORE

OPERATION SUPERVISOR

Graduate of any 4-year course; preferably a graduate of business course. Has good communication skills. Must have strong leadership background. Preferably has work experience in operations. Highly motivated, dynamic and competitive

85

PAGKAKA-ISA SECURITY AGENCY CORP. / BRANDO RECIEL – HEAD OPERATIONS OFFICER / DOOR 105 CARRIEDO BLDG. PICHON STREET DAVAO CITY (Magallanes In front Shell Gasoline Station) / TEL# 221-4156 (Nature of business: Private Security Agency)

LICENSED SECURITY GUARD

Male/Female, not more than 40 years old, with and without experience

86

PHILCOPY THE POWWER TO MULTIPLY/SURVEYOR ST. DOÑA VICENTE SUBD. BAJADA DAVAO CITY/SHOWROOMS:Philcopy,2nd level Sm City Davao Annex Bldg. Ecoland D.C., TEL NO.:(082)222-2177, 222-2178, 222-4536, 222-8639/EMAIL ADD: phildavao@philcopy.net

ACCOUNT EXECUTIVE

College graduate. Sales pr Marketing experience and would be advantage but fresh graduates are welcome to apply. With computer knowledge (Windows/MS Office,a must). Excellent oral and written communication skills. Willing to be trained and to do field work. With good moral character. Male/Female, not more than 28 years old.

87

PHILIPPINE FRESH FRUITS CORPORATION/DOOR 4 SKP BUILDING, STA. AVENUE COR SOBRECAREY ST.DAVAO CITY/TELNO.: 305-1935-Ms. Michelle Ann D. Escovilla/EMAIL ADD: hrod@philfresh.asia

ENGINEERING & IRRIGATION SUPERVISOR

Male. Bachelor's degree in Engineering (Agricultural, Civil, Mechanical or Electrical). With at least 2-3 years experience as Engineering & Irrigation Supervisor. Knowledgeable in engineering and irrigation installation, operation and maintenance. Computer literate especially on AutoCAD, Excel, Word and PowerPoint. Willing to be assigned in plantation sites.

ACCOUNTING SUPERVISOR	Male/Female. Graduate of BS in Accountancy, CPA an advantage. At least 2 years Accounting experience. Oriented with QuickBooks, SAP or SBO1. A good command in English and computer literate (MS Office). Can handle financial reports, operating costs, variance analysis, balance sheet account analysis, government regulatory requirements, annual budget preparation, consolidation, tax audit assessment, bookkeeping and payroll. Willing to visit Plantation Sites.
ACCOUNTING STAFF	Male/Female, not more than 30 years old. Graduate of Accountancy. With excellent computer skills. Proficient in oral and written communication. Team player. Results-oriented and self-motivated. Willing to visit Plantation Sites.
PRODUCTION STATISTICIAN	Male/Female. Graduate of BS Applied Math or Statistics, Industrial Engineering or Business related courses. At least 2 years relevant experience in data encoding and analysis. Computer literate (MS Office applications). Proficient I oral and written communication. Exposure in Banana Industry is an advantage. Willing to be assigned in the plantations. Willing to be assigned in Plantation Sites.
RESEARCH AIDE	Male, not more than 35 years old. Preferably with professional driver's license. Graduate of BS Agriculture. Minimum of 2 years experience in banana and pineapple research. Proficient in oral and written communication. Team player. Results-oriented and self-motivated. Willing to be assigned in the plantations.
PURCHASING AND WAREHOUSE	Male. Bachelor's degree in Agriculture or its related course.
TEAM LEADER	With at least 1 year experience in Warehousing chemicals and fertilizers. Certified pesticides Applicator (CPA) or Accredited Responsible Care Officer (ARCO) is an advantage. Computer Literate (MS Office Applications). Willing to be assigned in the plantations.
SYSTEM AND AUDIT SUPERVISOR	Male/Female. Graduate of BS in Accountancy, CPA an advantage. At least 2 years system and audit experience. A good command in English and computer literate (MS Office). Can handle financial reports, operating costs, variance analysis, annual budget preparation, consolidation. Tax audit assessment, bookkeeping and payroll. Willing to visit Plantation Sites.

PRESTIGE HOME AND REALTY DEV'T CORP./KEAN BUILDING,EL RIO VISTA VILLAGE, F.S. DIZON ROAD BACACA DAVAO CITY/TEL NO.:(082) 241-5018, 241-0127, 241-2683/TIN NO.: 406-191-866-000

2 MARKETING STAFF	Male/Female. Graduate of BS in Marketing or equivalent. Must be able to analyze, plan and implement marketing and sales activities. Able to monitor target markets respond to marketing efforts.
ACCOUNTING STAFF (Specialization:Credit Investigator)	Male, not more than 28 years old. Graduate of BS in Accountancy, Management Accounting or equivalent. Maintains files, including filing of general ledger journal vouchers, accounts payable documentation, and other miscellaneous filings. Accounting documents, records, and

reports are prepared, maintained, and typed accurately and in a timely manner.

CORPORATE ACCOUNTING OFFICER Graduate of BS in Accountancy. CPA. Advanced working knowledge of Excel and strong database skills. Strong financial acumen and analytical agility. Prepare and reconcile monthly Good and Service Tax entries. Perform daily routines and month end procedures.

ADMIN AND HUMAN RESOURCE SUPERVISOR Candidate must possess at least a Bachelor/College Degree of Human Resource Management, Psychology (industrial) or Equivalent. Skillful in interpersonal, time management, communication, and decision making skills. At least 1-2 years of experience in specializing Human Resource task, experience in facet of HR preliminary compensation and benefits planning. Able to work under pressure and deadline. Implement corporate and departmental policies, procedures, and service standards in conjunction with management.

HR STAFF Candidate must possess at least a Bachelor/College Degree of Human Resource Management Psychology (industrial) or Equivalent. Explain company personnel policies, and procedures to employees or job applicants. Process, verify, and maintain documentation relating to personnel activities such as staffing, recruitment, training, grievances, performance evaluations, and classifications.

MARKETING SPECIALIST Male/Female. Graduate of BS in Marketing or equivalent. Must be able to Plan and can execute project management. Must be able to analyze brand promotions and creating marketing campaigns. At least 1-2 years related experience.

MARKETING SALES/PROCESSING HEAD Male/female. Graduate of BS in Marketing or equivalent. Has a background in real estate. Practice Administrative policies relate to marketing and processing plan and personnel. At least 1-2 years related experience in marketing and processing.

PROJECT SITE ENGINEER License Civil Engineer. At least minimum of 5 years of experience related to Land Development and Building Construction. Skill: Project engineering methods and practices for planning, estimating, budgeting, scheduling, monitoring performance and evaluating results.

CADET/JR. CIVIL ENGINEER License Civil Engineer. With or without experience in appraisal. Male/female. To be assigned at Catalunan Pequeño.

ARCHITECTURAL STAFF Candidate must possess at least a Bachelor/College Degree of Architecture. At least 2 years work experience in architecture. Willing to learn and experience flexible hours.

89

**P.X.I PROMO EXCHANGE INC. THE HUMAN RESOURCES OFFICER, 651 DOOR 1
URDUJA PORAS ST. OBRERO DAVAO CITY. MOBILE NO.:0920-666-4243
LANDLINE(082) 222-43-98**

ACCOUNTANT Must graduate of BS Accountancy Male/Female single or married conduct surprise audit to branch performs periodic system data, Monitors analysis of data variances

FIELD EDITOR Male Graduate of any related course, knowledge in Microsoft office application and other related

programs, computer literate good interpersonal relation and communication skills. Reliable, result oriented and can work under pressure, willing to accept provincial assignments

ACCOUNTING STAFF

19-28 years old preferably graduate of Bachelor of Science in Accountancy; Management Accounting; or Banking and Finance w/o experience, with Good Moral Character Fresh graduate are encourage to apply, willing to travel anytime in all branches

EVENTS COORDINATOR

Excellent communication skills, including writing and speaking. Ability to manage multiple projects and work assignment from a variety of clients, excellent interpersonal skills both in person and by phone, with high professionalism ability to accomplish projects. Customer services ethic and high expectation for quality. Bachelor's degree preferred; significant work experience can substitute for the degree. At least 1 years experience coordinating special events. Proficient using the latest version of Microsoft word, Excel, Powerpoint, Access and mail merges; email and web searches. Can work well under pressure.

TEAM LEADERS –TRAVELS (DAVAO AND GENSAN) Candidate must possess at least a Bachelors

College Degree, any field. At least 1 year of working experience in the related field is required for this position. Must be willing to work in Davao and Gensan

MANAGEMENT TRAINER(2)

Candidate must be graduate in any Behavioral Science or Business course. with excellent oral and written communication skills; Must have excellent skills, knowledge and attitude to complete training cycle (assist needs plans, developed modules, collaborate, conduct training, monitor and evaluate.) Exposure to total quality management and productivity programs is an advantage. Excellent Human Relation and interpersonal skills. Proactive and customer focused. Must be willing to assigned to travel. Must have professionalism and disciplined with proven track record of personal integrity in the conduct of business.

DATA ANALYST

Must have at least 1 years of work experience in data analysis must be proficient in computer application (Ms Office, Power point, Excel and other) Must have excellent critical and analytical skills. Must be willing to travel and stay in any company plantation. must have professionalism and disciplined with proven track record of personal integrity to conduct of business.

SALES EXECUTIVE/SALES AGENT

M/F. Experienced sales agent (preferably with background in sales.) Must have the ability to maintain good working relationship with costumers and good communication skills. Willing to work and Davao and Gensan area

GRAPHICS ARTIST

Candidate must possess at least a vocational/ short Course Certificate or Bachelors College Degree of (any computer telecommunication art/ design/ creative.) at least 1 years of working experience in related in the field his required. Willing to work in Davao and Gensan Area. Well developed each layout and creative design skills for web and print including statics and rich media banners ads, print flyers. Post cards, HTML email, Logos and more good in English Communication. Has experience in Basic Design Elements.

PROJECT COORDINATOR

Preferably female, graduate of any degree. Good communications skills. Has basic understanding of project management. Knowledgeable of Ms application Good administrative skills. Highly organized and can handle multi tasking. With technical background is a plus. Strong people management and leadership skills with aptitude to provide support.

HUMAN RESOURCE OFFICER

To maintain and developed HR policies, ensuring compliance and contribute the development of corporate HR policies. To developed HR team, to ensure the provision of a professional HR service to the organization. Manage a team of staff. Responsible for monitoring, guiding and developing them as a second line to the current position. To developed the HR business plan. Ensure appropriate communication at all staff levels. To facilitate/support the development of the team members. Ensure a motivational climate in the organization, including adequate opportunity for carrier growth and development. To responsible for corporate HR function. Responsible for overall centralized HR admin function. Counseling and guidance in case of disciplinary issues. Performs other duties as required.

We are also looking for Weekend Sales personnel to do product demo/sampling, sales and inventory reporting and coordination with our team leader. She must be 19-27 years old, preferably single and currently completing her college degree, Sales experience is a big advantage, confident and with pleasing personality, Good communication, Organizational and EXCELLENT SELLING SKILLS AND BUSINESS MINDED.

**BRAND AMBASSADOR
PUSH GIRL
PROMO GIRL
TEAM LEADER
AGENT**

90

RELY CONSTRUCTION & SUPPLY / MARISSA LYN CAMPANER – HUMAN RESOURCE DEPARTMENT / KM. 7, TIGATTO ROAD, BUHANGIN, D.C. / TEL NO: 241-1874 / 241-2650 / TIN NO: 000-100-077-560

ACCOUNTING STAFF

Male/female, not more than 30 yrs old, graduate of any 4 year business related course, with or without experience.

GRADER OPERATOR

25-40 years old. Any experience in grader operator.

R.G. SALANATIN CONSTRUCTION, INC. / REMEGIO G. SALANATING – MANAGER / ATLANTIC AVE., ECOLAND PHASE 3, MATINA, D.C. (Beside SM – Genesis 88) / TEL# 297-2141 / 298-0135 – Amor Flores / TIN# 006-048-429

- ENGINEER TRAINEE** Male, not more than 30 yrs. old, Single, graduate of Civil Engineering, preferably registered Civil Engineer, with interest in drafting & preparation of plans, fresh graduates are welcome to apply
- CIVIL ENGINEER** Male, not more than 35 years old, good I drafting & preparation of plans & detailed cost estimates, with 5-15 years work experience.
- (Supervisory position)**

RUSANN MARKETING CORPORATION / 495 VINZON ST., BARIO OBRERO, D.C. (Near United Methodist Church Formerly Twinkle beside Sy bee Tin) / TEL NO.: 222-3215 / 222-3216 – Ma’am June Iris / TIN NO. 000-417-336-000/ Email add: DVO rusann@yahoo.com

- IT STAFF** Female, single, not more than 25 years old. Graduate of BS in Information Technology or any coputer related course. Preferably with one year working experience in data encoding and layouting. Proficient in Microsoft Office applications. Knowledgeable in Adobe applications. At least with typing speed of 55 words per minute. Able to work with less supervision, creative, artistic, and result-oriented. With pleasing personality.
- MEDICAL SALES REPRESENTATIVE** Graduate of any 4 years course, preferably fresh graduates. Not more than 25 years of age. Aggressive, flexible and highly motivated. Excellent in written and oral communication. Good scholastic records. With pleasing personality. Willing to be assigned anywhere in General Santos, Davao City or Cotabato City. Can withstand pressure and work within minimum supervision.
- ACCOUNTING STAFF** Female, single, nt more than 28 years old. Graduate of BS Accountancy or BS Management Accounting. Minimum of 1 year experience in general accounting. Must be analytical, detail-oriented and with good oral and written communication skills. Possess good woring attitude, resourceful and hardworking. Knowledgeable in Microsoft Word, Excel and Powerpoint. One who can wrk with minimum supervision.
- PHARMACIST** Male/female, 21-29 years old, preferably single. A graduate of Bachelor of Science in Pharmacy with PRC license. Confident, responsible and trustworthy. Self-motivated and need less supervision. Good moral Character. With pleasing personality. Work area: General Santos.
- ADMIN & FINANCE SUPERVISOR** Female, single, not more than 35 years old. Graduate of 4 year business-related course with good scholastic records. Preferably BS Accountancy or BS Management Accounting. Must have at least 5 years supervisory experience. Can be delegated to perform highly responsible duties and can be able to organize office system and procedures. Able to work with less supervision, result-oriented, hardworking and willing to work lng hours. Excellent in written and oral communication. Proficient in

Microsoft Word, Excel nad Powerpoint. With pleasing personality.

93

**ROMEO V. AUSTRIA TRADING. TONER & INK DISTRIBUTOR/REMANUFACTURER/
#414-B LUPO DIAZ STREET,BO. OBRERO DAVAO CITY/TEL NO.:(082) 327-032-22,
(082) 222-835/ EMAIL ADD: rvatradingdavao@gmail.com**

10 TECHNICIANS

Male. 18-35 years old. 2-4 years graduate of any computer related course (computer science or I.T.). willing to be trained in Makati (head Office). Willing to work under pressure.

2 ENGINEERS

Male. 21-35 years old. Graduate of any engineering course. willing to be assigned in Makati (head Office). Willing to work under pressure.

94

SEATTLE LANGUAGE CENTER, INC. / DOC. SHIRYPIT C. BRATO, MBA – SCHOOL ADMINISTRATOR / LSC BLDG., KM. 7 TIGATTO ROAD, BUHANGIN, D.C. (In front of Panorama Subd., Gate 1) / TEL # 241-0803 / 241-2078-Shy / seattleenglishonline@yahoo.com / (NB: Educational Institution) TIN # 006-380-534-000

(5) FULL-TIME/(5) PART-TIME M/F, 20-40 yrs. old, graduate of any course (except medical course),

ENGLISH TEACHER

fluent in English language (spoken & written)

DORMITORY HELPER (2)(Pooling) Female, 20-35 yrs. old, with experience in housekeeping and can speak English

SECURITY

At least a graduate of 4 year course. Preferably a criminology. Can speak English. With experience in safety and security.

95

**SEE'S INTERNATIONAL FOOD MFG. CORP./KM.22,BUDBUD BUNAWAN DAVAO CITY/
TEL. NO.:(082)236-0634-JANETH C. CASTELLANO-HUMAN RESOURCE/TIN NO.:
004620827000**

MACHINE OPERATOR

Male. At least 35 years old. Graduate of Agricultural Machining maintenance and repair or any relevant courses. At least 3 years experience in the related field. Hard working and honest

AUTO MECHANIC

Male at least 35 years old. Graduate of Industrial Automation & Mechatronics ar any relevant courses. At least 3 years experience in the related field. Determined and Hard working.

96

**SOUTHERN MINDANAO STEEL CORP./WAREHOUSE 1& 2,GRANLAND
BLDG.,R.CASTILLO STREET,AGDAO DAVAO CITY/TEL.:(082)2353981**

TECHNICAL SERVICES ENGINEER

21-29 years old. Proficient in AutoCAD software. Willing to do fieldwork. Hardworking and aggressive. Candidate must possess at least a bachelor's/ college degree: Architecture, Engineering (civil) or equivalent. At least 1 year of working experience in the related field is preferred. Fresh graduates are welcome to apply. Permanent, full time position

JOB ORDER/PRODUCTION WRITER 21-29 years old. Hardworking and aggressive. Candidate must possess at least a bachelor's degree in operations, business management or related field. Fresh graduates are encourage to apply. Strong program management, problem solving, communication, and organization skills. Ability to organized information and data that can be used to draw usable conclusions and decisions. Permanent, full time position.

97

SILICON VALLEY GROUP OF COMPANIES / KATHERINE MAY CANONIGO – CLUSTER HEAD / STALL 58-59 2ND FLR. NCCC MALL OF DAVAO MAA-ROAD MCARTHUR HIGHWAY, DAVAO CITY / TEL#: 295- 7096 / 295-6231 / TIN# 000-360-191-010

SALES PERSONNEL (2) Female, not more than 26 yrs old, college graduate of any 4 year business course, must have the ability to relate with people of different levels, can work under pressure and with minimum supervision, with good suggestive selling abilities

CASHIER / INVENTORY CLERK (3) Female, not more than 28 yrs. old, graduate of any Business course, with at least (6) months related experience in cashiering, hardworking, trustworthy and can work with minimum supervision, computer literate

SALES / COMPUTER TECH. (6) Male, 22-28 yrs. old, graduate of any computer course, with at least (6) months experience in handling technical support, excellent in trouble shooting skills both in software and hardware, fast learner and can work with minimum supervision.

BRANCH HEAD Male / female, not more than 28 years old, graduate of any 4 year business related course, preferably with experience.

98

SKILLWORKS MANPOWER SERVICES / DOOR 8 2ND FLOOR ATU PLAZA, GOV. DUTERTE ST., D.C. (In front of UNO / Bagobo Hotel) / TEL# 300-1138 – RAFAEL / E-MAIL: recruit.skillworksmanpower@live.com / TIN # 907-890-063

CAPTAIN WAITERS M/F, 20-30 yrs. old, college level / graduate, with pleasing personality,
(R. Magsaysay) positive attitude, proficient in oral & written communications, can work under pressure, honest, computer literate, with related experience at least 1 yr.

WAITERS / WAITRESSES M/F, 20-35 yrs. old, college level / graduate (HRM course is an advantage), honest, with experience on fast foods or restaurants, can work under pressure

HYGIENE CREW (Cebu / Davao) Male, 19-28 yrs. old, at least high school graduate / college level, hardworking, honest, can work under pressure

BARISTA M/F, 20-29 yrs. old, college level / college graduate, (HRM course is an advantage), with experience in F&B services is an advantage, can work under pressure, honest, with good communication skills

RESTAURANT SUPERVISORS M/F, 25- 40 yrs. old, college graduate (HRM course is an advantage), with supervisory experience is a plus, with 3

yrs. experience on fast food and restaurants, can work under pressure, honest, with good communication skills both oral & written

CASHIERS (Toril)

Female, 20-35 yrs. old, college graduate, with experience in fast foods or restaurants, can work under pressure, honest, knowledgeable in MS Office Applications

**ACCOUNTING STAFF / ACCOUNTANT
BOOKKEEPER (Davao)**

Female, single/married, not more than 30 yrs. old, Accountancy graduate, with or without experience

**BAKERS / ASST. BAKERS /
SCALERS (Toril)**

Male, 18-30 yrs. old, at least high school graduate, can work under pressure, willing to be trained, willing to work in rotating shifts, with experience

MARKETING STAFF

(2) M/F, not more than 30 yrs. old, Marketing graduate, proficient in oral & written communications, can work under pressure, ready for interview, with good communication skills, with experience preferably in insurance company

**HEAD WAITERS /
WAITRESSES**

M/F, 19-30 yrs. old, college level / graduate (HRM background is a plus), with pleasing personality, proficient in oral & written communications, can work under pressure, computer literate, honest, with experience

**FRONTLINERS (Toril)
(For Leading Bakery)**

Female, 18-30 yrs. old, college level, with pleasing personality, hardworking, trustworthy, with experience in sales an advantage

**PUMP ATTENDANTS
(Ecoland/Toril)**

M/F, 18-23 yrs. old, at least high school graduate, trustworthy, with or without experience as pump attendant, hardworking

PRODUCT MERCHANDISERS

M/F, 18-28 yrs. old, at least high school graduate, with pleasing personality, conversant in English

**FRONTLINERS (For leading
Cell phone Company)**

Female, 18-28 yrs. old, computer literate, with pleasing personality, proficient in oral & written communications, can work under pressure, knowledgeable on latest cell phone trends

ADMIN STAFF

M/F, 25-40 yrs. old, college graduate, computer literate, with pleasing personality, proficient in oral & written communications, can work under pressure, honest, knows how to operate office equipments, with related experience is an advantage

**BARISTAS
(Coffee Shop – Cebu IT Park)**

M/F, 18-29 yrs. old, college level / graduate (HRM course is an advantage), with experience in F & B services is an advantage, can work under pressure / willing to be trained, can speak fluent English

HYGIENE CREW (Cebu / Davao)

Male, 19-28 yrs. old, at least High School graduate/college level, honest, hardworking, can work under pressure

**PRODUCTION CREW
(Toril/Ecoland)**

Male/Female, at least high school graduate

BARTENDERS	M/F, not more than 30 years old, must be at least College level, with or without experience
HOTEL HOUSEKEEPING STAFF	M/F, not more than 30 years old, must be at least College level, with or without experience
DELIVERY CREW	M/F, not more than 30 years old, must be at least College level, with or without experience, preferably with Driver's License
DRIVER	M/F, not more than 30 years old, must be at least College level, with or without experience, with Driver's License
WAREHOUSEMAN	M/F, not more than 30 years old, must be at least College level, with or without experience, preferably with Driver's License
INVENTORY CLERK	M/F, not more than 30 years old, must be at least College level, with or without experience
PURCHASER	M/F, not more than 30 years old, must be at least College level, with or without experience
COLLECTOR	M/F, not more than 30 years old, must be at least College level, with or without experience, with Driver's License
LANE-IN-CHARGE	M/F, not more than 30 years old, must be at least College level, with or without experience
BAGGERS	M/F, not more than 30 years old, must be at least High School graduate, with or without experience
SALESMAN/SALESLADY/	M/F, not more than 30 years old, must be at least College level,
SALES ASSOCIATE/PROMODISERS	with or without experience.
BEAUTY CONSULTANTS	M/F, not more than 30 years old, must be at least College level, with or without experience
BEAUTY CONSULTANTS /	Female, not more than 24 years old, must be at least collegel level,
FRONT LINERS	willing to be trained, preferably with sales experience. (Assigned at Davao, Digos , General Santos, Kidapawan, Cotabato, Cagaya de Oro, Mati, Tagum, Cebu, Bacolod, Iloilo, Dumaguete, Mandaluyong, Cainta, Rizal and all Robinsons Malls nationwide)
ELECTRONICS AND COMMUNICATION ENGINEER	Male, not more than 30 yrs old, graduate of B.S. Electronics and Communication Engineering, with or without experience.
MIDWIFERY	Female, not more than 30 yrs old, with or without experience.
AIRCON TECHNICIANS	Male, vocational graduate, with experience
WASHING MACHINE TECHNICIANS	Male, vocational graduate, with experience

REFRIGERATOR TECHNICIANS	Male, vocational graduate, with experience
AUDIO AND VIDEO (TV, etc) TECHNICIAN	Male, vocational graduate, with experience
NETBOOK, PC TECHNICIANS	Male, vocational graduate, with experience
DIGITAL STILL CAMERA TECHNICIANS	Male, vocational graduate, with experience
MOBILE PHONE TECHNICIANS	Male, vocational graduate, with experience
DVM TECHNICIANS	Male, vocational graduate, with experience
SKILLED TECHNICIANS (GENERAL TECHNICIAN)	Male, vocational graduate, with experience
MOTORIZED MESSENGERS	Male, vocational graduate, with experience
ADMIN STAFF	Female, graduate of any 4 year course, fresh graduate are welcome to apply
CUSTOMER SERVICE REPRESENTATIVE	M/F, graduate of any 4 year course, fresh graduate are welcome to apply
FINANCE STAFF	M/F, graduate of any 4 year course, fresh graduate are welcome to Apply
TRAINEE OFFICER	Female, B.S. Psychology graduate / Mass Com. Graduate, with or without experience.
SALES COOERDINATOR	Female, Single / Married, not more than 30 yrs old, graduate of any 4 yr business course, preferably with experience, willing to be assigned anywhere in Mindanao.
PRODUCT SUPERVISOR	Female, Single / Married, not more than 45 yrs old, graduate of Industrial Engineering / Food Technology, with experience.
AUTO PACK TECHNICIAN	Male, Single / Married, not more than 35 yrs old, at least Vocational graduate or Short course in Electronics / Industrial / Mechanical, with experience.
AUTOMOTIVE	Male, Single / Married, not more than 35 yrs old, Vocational graduate, with background in Automotive, with experience.
SALES AGENT	F/M College level w experience

CUSTOMER ASSISTANT	Female, Single, not more than 26 years old, graduate of any 4 year course, at least 5'4" in height. Smart, personable, has good communication skills and people-oriented. Willing to work long hours. Fresh graduates are welcome to apply.
---------------------------	---

CASHIERS

Female, Single, not more than 26 years old, graduate of any 4 year course or have at least finished 2 years of college, at least 5'4" in height. Smart, personable and has good moral background.

BAGGERS / SELLING CLERKS

Male / Female, not more than 26 years old, graduate of any 4 year course or have at least finished 2 years of college, at least 5'2" (Female), 5'4" (Male) in height. Physically able, service-oriented and has impeccable moral background.

PART-TIME CASHIERS / BAGGERS

Male / Female, not more than 26 years old, at least finished 2

(Bajada)

years of college, at least 5'2" (Female), 5'4" (Male) in height. Physically able, service-oriented and has impeccable moral background

ACCOUNTING ASSISTANT

Female. Up to 26 years old. Any accounting graduate.

100

SM DEPARTMENT STORE / SM CITY DAVAO, QUIMPO BLVD., ECOLAND SUBD., BRGY. MATINA, D.C. / TEL# 299-1070-77 – JOCELYN / TIN# 005-985-285

CUSTOMER RELATIONS SERVICES MANAGER

female/male, not over 32 years old, least 1 year experience in handling security matters and personnel, with basic knowledge in crisis management and human behavior graduate of BS criminology or any 4-year business course, with at, with keen investigation skills; detailed oriented, willing to be assigned in provincial branches and can work on extended hours, male must be at least 5'5 ½ in height and female must be at least 5'2 in height; physically fit.

CUSTOMER RELATIONS SERVICES SUPERVISOR

female/male, not over 32 years old, graduate of

(pooling)

BS criminology or any 4-year business course, with at least 1 year experience in handling security matters and personnel, with basic knowledge in crisis management and human behavior, with keen investigation skills; detail-oriented and can work on extended hours, male must be at least 5'5 ½ in height and female must be at least 5'2 in height; physically fit.

DESIGN OFFICER

graduate of architecture; preferably licensed, knowledgeable in auto

(pooling)

CADD applications, with 1 year work experience in site inspection and supervision, proficient in drafting, designing and estimates.

101

SM DEPARTMENT STORE LANANG / SM LANANG, PREMIER J.P. LAUREL AVENUE, BRGY. SAN ANTONIO AGDAO, DAVAO CITY / TEL NO: 321-7500 / 321-7494-93 - MAGGIE

MARKETING OFFICER/MANAGER

Male/female, 28-35 years old. With excellent communication and public relation skills. Personable, creative and innovative. Graduate of Marketing, Business Management, Mass Communications, Advertising/Media or equivalent. At least w/ 2 years relevant work experience in marketing or related field.

- ACCOUNTANT** Must be a Certified Public Accountant. Not over 35 years old. Has the ability to work in a fast paced environment. Has the ability to oversee and manage monthly/quarterly budget and variance analysis. With high level of computer literacy.
- ACCOUNTING ASSISTANT** Graduate of Accountancy. Not over 27 years old. Knowledgeable in BIR tax regulations and other government requirements. Trustworthy, patient and keen to details. Personable and flexible to be scheduled in support of retail hours.
- TREASURY ASSISTANT** Female, not over 25 years old. Preferably graduate of Accountancy, Banking and finance, financial Management or any 4 year related course. Knowledge of counterfeit detection and basic banking transactions. Trustworthy, patient and keen to details. Personable and flexible to be scheduled in support of retail hours.
- SALES ASSISTANT** Female, not over 25 years old. Graduate of any 4 year course. Preferably w/ experience in retail merchandising. Results oriented and w/ good communication skills. Personable and flexible to be scheduled in support of retail hours.
- SELLING DEPARTMENT SUPERVISOR/MANAGER** Graduate of any 4 year course. Preferably Business Management. With minimum of 2 years relevant work experience in management capacity. 3 years experience in retail management is preferred. Personable, creative, innovative and with above average communication skills.
- SALES CLERK/SALES UTILITY CLERK/STOCK CLERK** Male/Female. 18-25 years old. At least high school graduate or college level. Personable and flexible to be scheduled in support to retail hours.
- CASHIER/CHECKER** Female, 18-25 years old. At least college level or graduate of any 4 year course. Personable and flexible to be scheduled in support to retail hours.

102

SM SUPERMARKET / ALOHA MONTERO – HRD SUPERVISOR / GROUND FLOOR SM CITY-DAVAO, QUIMPO BLVD., ECOLAND, D.C. / TEL. NO.: 297-1955 – ALOHA/ TIN# 000-144-976

- CASHIERS (Davao)** Female, maximum of 28 years old, graduates of any 4 yr. course or have at least reached 2nd year of college, smart, personable and has a good moral background
- BAGGERS (Davao)** M/F, maximum of 28 yrs. old, graduates of any 4 yr course or have at least finished 2 years of college, physically able, service-oriented and has impeccable moral background
- CUSTOMER ASSISTANT (Davao)** Male/Female, maximum of 26 years old, graduates of any 4 year course, at least 5'4" in height, willing to undergo Cashiering, Bagging, Selling and Receiving and Dispatching as part of training, willing to be assigned to any branch.
- STOCK CLERKS/SALES CLERKS** Males or Females, maximum of 28 years old, graduates of any 4 year

(Davao)

course or have at least finished 2 years of college, physically able, service – oriented and has impeccable moral background

ACCOUNTING ASSISTANT

Accounting or management accounting graduates, Female, Maximum of 26 yrs old, with above average intelligence and has good communication skills, highly organized, responsible and people oriented, highly organized, responsible and people oriented, willing to work long hours, Fresh graduated are welcome.

RDU CLERK

male maximum of 25 yr old 4 yr course graduates smart hardworking diligent has the ability to coordinate with internal and external customers

103

SM SUPERMARKET LANANG / HRD DEPARTMENT GROUND FLOOR SM LANANG PREMIER, D.C. / TEL. NO.: 285-1004

CASHIERS

Female, single, maximum of 28 years old, graduates of any 4 yr. course or have at least reached 2nd year of college, with 5'4 in height, smart, personable and has a good moral background.

BAGGERS / SELLING & RDU CLERKS M/F, maximum of 28 yrs. old, graduates of any 4 yr course or have at least finished 2 years of college, with 5'2 (female) 5'4 (male) in height, physically able, service-oriented and has impeccable moral background.

104

SNAPSNAX VENTURES, INC., / NORTHERN BINUGAO, TORIL, D.C. / TEL NO: (082) 291-2458/ 291-2543 - MS. EVELYN / EMAIL :svi.snapsnax@gmail.com / TIN NO: 006-378-685

QUALITY ASSURANCE

Preferably Female, must be 21-35 years old, graduate in food technology or any science related course, with or without experience in food processing, flexible and less supervision.

MANAGEMENT TRAINEE

(25) Male/Female college graduate

FOREPERSONS

(25) Male/Female matured hardworking college graduate / level

CIVIL ENGINEER

Male, not necessarily a board passer preferably with work experience in a manufacturing company

MECHANICAL ENGINEER

Male, not necessarily a board passer preferably with work experience in a manufacturing company

ELECTRICAL ENGINEER

Male, not necessarily a board passer

ELECTRICIAN

Male TESDA passer

ACCOUNTING CLERK

Male/female. At least 6months experience. Graduate in Accountancy or any related course. 20 above.

ACCOUNTING SUPRVISOR

Male/female. 3 years experience. 30 years old and above.

SOUTHERN MALIGAYA TAXI, INC. / THE HRD DEPARTMENT / BARANGAY MATINA APLAYA, MATINA APLAYA, D.C. / TEL NO: 295-7039 – GIRLIE / EMAIL: rahao_foundation@yahoo.com / TIN NO: 004-748-9660-000

OPERATIONS MANAGER Male, 30-40 years old, graduate of any 4 year course, must have a leadership skills, knows how to handle people, with experience in supervisory level.

AUTO ELECTRICIAN Male, 25-35 years old, must have at least 1-2 years experience in auto electrical repair and maintenance.

SALES AND MARKETING ASSOCIATE 25-35 years old. Male/female. At least Marketing.

CHEMICAL ENGINEER At least w/ license. 30-40 years old. Male/female.

106

SOUTH VENTURES MARKETING, INC. / LORRAINE T. MORADA – OPERATIONS MANAGER / DIVERSION ROAD, CATITIPAN, BUHANGIN, DAVAO CITY (In front of COA building) / TEL# 241-1542 – LORRAINE / TIN# 006-175-683 / EMAIL: southventuremktg@yahoo.com.ph / (Nature of Business: Vehicle distribution)

ACCOUNTING CLERK Female, accounting graduate not more than 40 years old

DRIVER Not more than 30 years old, with drivers license, code 1 & 2

107

STAFF ALLIANCE, INC. / UNIT 209-A CENTRAL PLAZA BLDG., JP LAUREL AVE., D.C. / TEL # 225-4264 – Bianca / Frances / E-MAIL: annadelatorre@staff-alliance.com / francesnotario@staff-alliance.com / (Nature of Business: Agency) / TIN# 004-668-504

MONEY SORTER (Dvo. ,Midsayap) Male, 21-26 yrs. old, graduate of any four year course (except Nursing), fresh graduates are welcome, with or without experience.
(Ozamis/GenSan/CDO/Butuan/Cotabato)

JANITORS / MESSENGERS Male, High School graduate or college undergrad, must be hardworking, can work under pressure.
(Cotabato/CDO/Agusan/Tagum)

RAK TECHNICIAN (Davao) Male, 20-35 years old, Vocational graduate, with at least 6 months experience.

ADMIN ASSISTANT female, 21-25 years old, graduate of any 4 year business related course, with or without experience.

108

STENIEL MINDANAO PACKAGING CORPORATION / KM. 25 NATIONAL HIGHWAY BUNAWAN, D.C. / TEL # 236-0190-92 LOCAL 221 – MS RIA OR MS QUEENIE / TIN# 005-698-801/

BOOK KEEPER Must be a graduate of a four-year course, preferably bachelor of Science in Accounting. Must be a Certified public Book keeper. Must have 2-3 years experience treasury management or allied field. Must possess excellent interpersonal skills. Must be computer literate.

QUALITY AUDITOR

Must be an engineering graduate preferably Chemical Engineering or any engineering related course. For casuals, college undergraduate will do with engineering related course. Must possess good interpersonal skills. Has knowledge to use steel tape or tape measure. Willing to work in extended hours.

CADET ENGINEER

Must be an engineering graduate, preferably Mechanical, Electrical, or Industrial engineering or any engineering related courses. Preferably Male and a licensed Engineer. Has leadership potential. Must be computer literate. Willing to work extended hours. Fresh graduates who are willing to be trained are highly encourage.

PRODUCTION PLANNER

Must be an engineering graduate, preferably Mechanical, Electrical, or Industrial Engineering. Must have at least 2 years work experience in a manufacturing firm or related outfit. Must have a good oral and written communication skills, and good planning and organizing skills. Must have a good interpersonal relation skills.

PRODUCTION WORKER

Must be a high school graduate or college undergraduate. Willing to work in extended hours. Must have a related experience in the field. Must have good interpersonal relations skills.

109

SUNREACH DISTRIBUTION CORPORATION / GILDA MAE NAVALES – HR OFFICER / SRC BLDG., DACUDAO AVENUE, DC. / TEL NO: 282-2486 / TIN NO. 006-501-172

ACCOUNTING ASSISTANT

Female, not more than 30 years old, must be a graduate of BS in Accountancy, at least 1 year experience in bookkeeping, accounts receivable, accounts payable, bank reconciliation and taxation, must be a computer literate, results and detail oriented, highly analytical, can work under pressure and can handle multiple tasks, can start immediately.

MOTORCYCLE SALESMAN

Male, 30 years old below, college graduate, with driver's license 1-2

110

SUMIFRU (PHILIPPINES) CORPORATION / 6/F PRYCE TOWER BUILDING, J.P. LAUREL AVENUE, D.C. / TEL NO: 300-7637 loc. 3427 / FAX NO: 300-7627 loc. 3000 / EMAIL: careers@sumifru.com.ph

TRAINING FACILITATOR (5)

Must be graduate of any Behavioral Science or Business course, must have at least 1-2 years experience in related field, excellent in oral and written communication skills, must have excellent abilities to complete training cycle (assess needs, plan, develop modules, coordinate, conduct training, monitor and evaluate), exposure to total quality management and productivity programs is an advantage, excellent in human relations and interpersonal skills.

AGRICULTURISTS (20)

Candidates must have Bachelor's degree in Agriculture, must have strong leadership qualities, highly analytical; and can work with minimum supervision, must have personal integrity in the conduct of business, must have excellent oral, written and presentation skills, must be willing to be assigned and stay in company plantations, fresh graduates are welcome to apply.

MECHANICAL ENGINEER (1)	Candidate must have a professional license, with at least 2 years working experience related to equipment and vehicle maintenance, must have at least 2 years in supervisory role, must possess personal integrity and transparency in the conduct of business, must be computer literate.
ENGINEERS (pooling)	Candidate must be graduates of Industrial, Electronics and Communications, Electrical, Computer Engineering courses, with or without license, with at least 2-4 years work experience in Banana Exporting Company, must have excellent computer skills, knows how to use AutoCAD, must be willing to be assigned and stay in company plantation.
TAX ACCOUNTANT (1)	Candidate must be a Certified Public Accountant, must have at least 1-2 year experience in tax compliance or general taxation or other relevant fields, must be willing to travel in company plantation.
GENERAL ACCOUNTANT (1)	Male / female, Candidate must be a Certified Public Accountant, must have vast knowledge in all areas of accounting – accounts payable, taxation, budgeting, cost and others, must have ability to meet deadlines with high degree of accuracy, with limited work experience are encourage to apply.
COST ACCOUNTANT (2)	Candidate must have a Bachelor's degree in Accountancy, must have at least 1 year experience in banana industry, must have the strong will to implement financial systems, program and other cost control procedures, must be able to keep confidential files and information, must be willing to be assigned in Compostela Valley and Bukidnon.
PROCUREMENT OFFICER (1)	Male / female, 35-40 years old, must be a graduate of Bachelor's degree in Agriculture / Mechanical / Electrical Engineering, with vast knowledge on Agriculture inputs and safety practices; tools and equipments; maintenance and repairs, must have 10 years experience in related field, computer literate, must possess good oral and written communication as well as negotiation skills, willing to relocate and work in Davao City.
COMPUTER SPECIALIST	Female, must have a Bachelor's degree in Computer Science, must be knowledgeable in all kinds of computer systems, must be able to put into writing different programming languages, must have excellent written and oral communication skills, willing t travel and stay in company plantation, fresh graduates are welcome to apply.
AUTOCAD OPERATOR (pooling)	Candidate must be a graduate of any Engineering related courses, must have at least 3-4 years on related field, must have well-developed mechanical and drafting skills, must have a solid background in 2 CAD and 3 CAD techniques, must have a t least 2 years of working experience in architectural, engineering and construction company, good in oral, written, and presentation skills, willing to be assigned and stay in company plantations.

SAN PEDRO HOSPITAL OF DAVAO CITY INC. / MARIA TERESA d. MAGNO, R.N. – HUMAN RESOURCE DIRECTOR / C.GUZMAN ST.D.C/ TIN NO: 000-077-418-000 (Note: Interview every Wednesday and Friday from 2:00 pm – 4:00 pm)

WAREHOUSEMAN	Male, at least college level, computer literate, not more than 35 yrs. old, at least one year experience
TECHNICAL SUPPORT	Male, not more than 35 yr. Old, graduate of 2 yr. computer technician course, knowledgeable In Microsoft operating and office systems, skilled in Written and verbal communication analytical
RESPIRATORY THERAPIST computer	licensed respiratory therapist, not more than 45 yrs. old Literate.
JUNIOR SYSTEM ADMINISTRATOR	Female, Not more than 35 yrs. Old, graduate of bachelor of science in compute engineering, knowledgeable In Microsoft Operating and office systems skilled and written and verbal Communication analytical.
ELECTRICIAN	Male, not more than 35yr.old, Vocational graduate or college level, with electrical or electronics Related course, at least one yr. experience
INTERNAL AUDIT STAFF	Female, not more than 35yrs.old, graduate of bachelor of science in accountancy or business administration major in management accounting, skilled in written and verbal communication analytical proficient in Microsoft word and excel.
CASHIERS	Female, not more than 35 yrs .old, computer literate customer Service-oriented has work- related experience
HEALTH AIDES	Male / female, not more than 35yr old one year health aide course graduate
PHARMACISTS	Male / female, not more than 45 yrs.old, licensed pharmacist not computer literate.

112

SANTOS LAND DEVELOPMENT CORPORATION / 2nd FLOOR SANTOS BUILDING,DUTERTE STREET, DAVAO CITY / TEL NO. 300-7085-300-7080 / EMAIL ADD; Santosland.hr@gmail.com

CIVIL ENGINEER	(1) Male not more than 40 years old, licensed civil engineer, with thorough knowledge in all aspects of subdivisions development and housing construction processes, at least 3 years experience on project management
DUMP TRUCK DRIVER	(1) Able to drive other heavy equipments (dump truck driver, road roller, backhoe and pay loader), not more than 40 years old, at least 2 years of relevant experience, must have professional license (1-2-3)
AUTOCAD OPERATOR (ESTIMATOR / DRAFSTMAN)	Graduate of civil engineering, architecture, or equivalent male/female not more than 35 years old, knowledgeable with autocad, sketch-up and estimating, dedicated to work, with strong work ethics and able to meet deadlines

113

ENGINEERS	(Mechanical / Electrical / Civil / Metallurgical), male/female, 221-35 years old, licensed engineer, with leadership and management skills, willing to be relocate in any branch, with minimum 2 years experience in steel, cement, mining industry
TECHNICIAN	Male, 21-25 years old, diploma in electrical / electro mechanic / electronic / mechanical / industrial technology or related technical / vocational courses, preferably with experience in steel manufacturing, cement or mining industry
OVER HEAD / CRANE OPERATOR	Male, 21-35 years old, at least vocational graduate / or college level with knowledge & skills in overhead crane operation
FORKLIFT OPERATOR	Male, 21-35 years old, at least high school / vocational graduate, with minimum of 2 years experience in forklift / heavy equipment operation, with driver's license
FURNACE MAN	Male, 21-35 years old, at least vocational / college graduate, experienced with reheating furnace, boilers, kilns is an advantage
FABRICATOR	Male, 21-35 years old, at least vocational graduate / college level or has completed a vocational course on welding or its equivalent / related technical course, with minimum of 3 years experience in welding / fabrication
PULPIT OPERATOR	Male, 21-35 years old, graduate of mechanical, electrical / electronics, metallurgical, industrial engineering, with at least 2 years experience as machine operator in manufacturing industry
DRAFSTMAN	Male, 21-35 years old, Bs engineering or at least technical graduate with deep knowledge in AUTOCAD Software and applications, at least 3 years experience in industrial drawing is required
COMPRESSOR & WTP TENDER	Male, 21-35 years old, at least graduate of chemical, electrical / electronics, mechanical, industrial engineering, with at least 2 years experience in manufacturing plant, experience in water treatment & compressors is an advantage
UTILITY & REPAIR SHOP LEADER	Male, 25-35 years old, graduate of mechanical engineering preferably licensed, with strong leadership, with minimum of 3 years experience in mechanical maintenance job in steel manufacturing plants
LUBE CONDITIONING MONITORING	Male, 21-35 years old, graduate of mechanical technology / mechanical engineering, with at least 2 years experience in manufacturing plant
MACHINIST	Male, 21-35 years old, graduate of machine shop technology or any related course, with minimum 3 years experience

CNC OPERATOR	Male, 21-35 years old, BSME graduate or any related technical course, with minimum 3 years experience in CNC operation
MOTORPOOL MECHANIC	Male, 21-35 years old, at least vocational graduate, with driver's license, knowledge in the following areas
REPAIR SHOP / OHC MECHANIC	Male, 21-35 years old, graduate of mechanical technology / engineer with at least 3 years experience in maintaining heavy industrial equipment & overhead / gantry cranes for heavy lifts
BILLET CHARGING OPERATOR	Male, 21-35 years old, vocational / technical graduate in mechanical or electrical, with at least 2 years experience in operating machines in a manufacturing plant, knowledge in operating / maintaining a hydraulic operated machine is an advantage
STORES KEEPER	Male/ female, 26-35 years old, graduate of any four (4) year course, with strong leadership, background in warehouse management or logistics is an advantage, at least one year experience as supervisor (or equivalent) in handling inventory and warehouse management, good oral & written communication skills, excellent negotiation skills & proficient in using computer
LOGISTICS STAFF	Male/female, 21-30 years old, graduate of any four (4) year course, background in warehouse management or logistics is an advantage

114

SILANGAN MULTI-PURPOSE COOPERATIVE / SMPC BUILDING, 236 ARAULLO ST., DAVAO CITY / TEL NO. 221-2476 / EMAIL ADD:silangan_cooperative@yahoo.com.ph
TIN NO. 000-263-777-000

MARKETING SPECIALIST	Male / female, must be a graduate of 4 year course (Business Administration, computer literate)
CI/COLLECTOR	Male Must be graduate of 4 year course (BUSINESS ADMINISTRATION) with Driver's License, Computer Literate

115

TDEVS SERVICES INC. / TERESAJEL T. CRISOSTOMO – HR STAFF / BLK. 18 LOT 12 BUHANGIN COMMERCIAL COMPLEX BUILDING, BUHANGIN, D.C. / TEL ON: 295-6371 - JEL

JANITRESS (15) / JANITOR	(10) Male / female, single, with pleasing personality, at least 18-30 yrs. Above, with or without experience willing to undergo training.
ASSISTANT TECHNICAL PLANT SUPERVISOR	Civil engineer or ECE graduate. With experience in electrical and plumbing. Male. 20-35 years old.

116

TECHNO-TRADE RESOURCES (DAVAO), INC. / VANESSA ISIP – HR SUPERVISOR / 164 R. CASTILLO ST., AGDAO, D.C. / TEL # 234-1651 LOC. 127-128 – GRACE / E-

MAIL: hr@ttri.ph / TIN# 000-065-416 / (Nature of Business: Manufacturing of plastic materials)

TECHNICAL STAFF /	Male, 22-35 yrs. old, Civil Engineering or Architecture graduate, must
ESTIMATOR	be able to read and interpret plans and actual sales estimates, willing to travel to job sites and can work with minimal supervision, with 1 year experience in construction field.
PLANT WORKER	(30) Male, 18-35 yrs. old, high school graduate, willing to work in a fast-pace working environment, with experience in machine operating.
PRODUCTION STAFF	(2) Female, 22-35 years old, graduate of Statistics or BS in Mathematics, willing to work in a fast-pace working environment.
AUDITOR	(1) Male / female, 22-35 years old, graduate of BS in Accountancy, preferably CPA, computer literate, preferably with 1 year experience.
INVENTORY CHECKER	(2) Male / female, 22-30 years old, graduate of any Business courses, computer literate, preferably with 1 year experience in Inventory.
RELEASING AND RECEIVING CLERK	(2) Male / female, 25-35 years old, graduate of any Business course, computer literate, preferably with 1 year experience in Warehouse Operation.
DRIVER	drive trailer truck
ELECTRICIAN	TESDA NC II , with experience

117

THEMIS MANAGEMENT AND SERVICES/VILLANUEVA COMPOUND,R.CASTILLO ST.,BRGY.VICENTE DUTERTE AGDAO,DAVAO CITY/TEL.NO.:284-3115/EMAIL ADD.: themisdavao@gmail.com

5 DISTRIBUTION SALESMAN	24-30 years old.Male.Hardworking.At least college level.Must have a valid driver's license and drives motorcycle and other vehicle.Must have good moral character.Can work with less supervision.
5 ACCOUNTING/BOOKKEEPING	24-28 years old. Female.Accounting graduate. Preferably with at least 2 years working experience. Computer literate (MS WORD, EXCEL & POWERPOINT).Hardworking.Must have good moral character.Can work with less supervision.
5 KEY ACCOUNT SPECIALIST	22-2 years old.Mele.Hardworking. Must be a graduate of any course related to sales or marketing. Must have a valid driver's license and drives any vehicle. Must have good written and oral communications skills.Computer literate.Must have good moral character.Can work with less supervision.
VAN SALESMAN	Male.Up to 30 years old. License 1,2,3. Knows how to drive motorcycle& up to 6 wheel truck. As driver, knows how to do basic troubleshooting of any vehicle. Honest/loyal/courteous.Willing to be assigned anywhere I 3 provnces of Davao.

TOYOTA DAVAO CITY, INC. / JOSEPH ELMER S. MAGAWAY – ASST. GENERAL MANAGER / KM. 6, LANANG, DAVAO CITY / TEL: 234-2994 – DORAINE EMAIL ADD: toyotadc@pltdsl.net / TIN# 004-444-927

SERVICE ADVISOR (Davao) (15) M/F, not more than 30 yrs. of age, preferably Mechanical Engineering or any business related courses graduate, with background/knowledge in automotive, with pleasing personality and customer-oriented, excellent communication skills in oral & written English, computer literate, with good moral character, with valid driver's license and actual driving experience, willing to work beyond working hours

MARKETING PROFESSIONALS (50) M/F, not more than 30 yrs. of age, preferably Mechanical Engineering or any business related courses graduate, with pleasing personality and customer-oriented

and has sufficient basic knowledge in cars, excellent communication skills in oral & written English, and can effectively conduct trainings, willing to work long hours to complete work as schedule

DRIVER (5) Male, not more than 30 yrs. old, preferably high school graduate or college level, pleasing personality, customers-oriented and has sufficient basic knowledge in cars, with valid driver's license 1,2,3 codes, has minimum of (2) years driving experience

THE PHILIPPINE AMERICAN LIFE AND GENERAL INSURANCE COMPANY (PHILAM LIFE) / MARIA KRISTINA ESTUART – HR ASSISTANT / PHILAM LIFE BLDG., RIZAL ST., D.C. / TEL NO: 221-0391 LOC. 33214 / TIN NO. 000-803-117-000 / EMAIL: Dorothy-v.micabalo@aia.com / TIN NO: 000-803-117-000 / (NB: Life Insurance)

CORPORATERELATIONS EXECUTIVE Bachelor's Degree in any course, at least 2 years experience in Sales or related fields, preferably with background and / or knowledge in life insurance products, excellent interpersonal and communication skills, excellent presentation skills, computer savvy.

HR & RECRUITMENT ASSISTANT Candidate must possess at least Bachelor's Degree or College Degree in Business Studies / Administration / Management, Human Resource Management, psychology or equivalent. At least 1 year of working experience in the related field is required, preferably 1-4 years experienced employees specializing in Human resources or equivalent, experience in field recruiting is a plus, able to handle interviews confidently (Entry level-Managerial positions).

SALES TRAINING OFFICER Candidate must possess at least Bachelor's Degree or College Degree in Business Studies / Administration / Management, Human Resource Management, psychology or equivalent. At least 1 year of working experience in the related field is required, preferably 1-4 years experienced employees specializing in Training & Development or equivalent.

WEALTH PORTFOLIO MANAGER Candidate must possess at least Bachelor's Degree or College Degree or Post Graduate Diploma / Master's

Degree in any field, at least 2 years of working experience is required, preferably 5 years experienced Employees specializing in Sales, ability to deal and interact with different people and preferably with a good network to start with, with background in Pharma, Real Estate and other related job.

BANCH ASSURANCE SALES EXECUTIVE Candidate must possess at least Bachelor's Degree or
(Dvo, CDO) College Degree in any field, at least 6 months to 1 year experienced in Sales – Financial Services (Insurance, Unit Trust, etc.) or equivalent, job role in Sales Agent (Other Financial services Consultant).

SALES DEVELOPMENT MANAGER Candidate must possess at least Bachelor's Degree or College Degree in Business Studies / Administration / Management, or equivalent. At least 3 years of working
(Davao) experience in the related field is required, preferably Supervisors / Managers specializing in Sales – Financial Services (Insurance, Unit Trust, etc.) or equivalent, job role in Management, Leader Recruitment or equivalent, with extensive sales and recruitment background.

AGENCY DEVELOPMENT OFFICER Candidate must possess at least Bachelor's Degree or College Degree in any field. At least 3 years of working experience in the related field is required, preferably Supervisor / 5 years & up experienced in Sales – Financial Services (Insurance, Unit Trust, etc.) or equivalent, job role in Management or Supervisor / Team Leader

POTENTIAL UNIT MANAGER Candidate must possess at least Bachelor's Degree or College Degree or Post Graduate Diploma / Master's Degree in any field, at least 2 years experience is required, preferably 5 years of experienced in Sales – Financial
Services (Insurance, Unit Trust, etc.) or equivalent, job role in insurance Agent or Financial Consultant, with background in Pharma, Real Estate and other related job.

120

TREASURE ISLAND INDUSTRIAL CORPORATION / NR L. RIO SUBD., BACACA, DAVAO CITY / TEL NO. 224-3409 / EMAIL ADD; hr@islandpaints.com / TIN NO. 070-359-003

DRIVER Male, not more than 30 years old, with 1,2,3drivers license, honest and responsible, at least college level

WAREHOUSE STAFF Male not more than 30 years old Graduate any 4 years course 1 year experience and the same position, knows how to drive is an advantage but not necessary, responsible, career oriented, can work with less supervision

121

TRISTAR GROUP OF BANANA COMPANIES/JFM CORPORATE CENTER,848 ATIS ST.JUNA SUBD.,MATINA DAVAO CITY/TEL.:(082)299-2988 TO 90 LOCAL 124/ MS.KAREEN B. AMANTILLO /EMAIL: kbamantillo@tristar.com.ph

1 RECORDS MANAGEMENT CLERK Male/female, 23-35 years old. Graduate of business course preferably BS Accountancy or management Accounting or Accounting Technology. Preferably with experience.

MAINTENANCE CLERK Graduate of any 4 year course. Male/female, 22-30 years old. Knowledgeable in computer software applications specifically in MS Word, Excel and Powepoint.

1 DATA CONTROL STAFF Graduate of any 4 year course and knowledgeable in MS Office Application, particularly MS Excel. Male/female, 25-30 years of age. Proficient in both oral and written communication.

1 BUDGET SUPERVISOR Preferably CPA or a graduate of BS-Accountancy. Proficient in computer operations e.g. MS Office applications as well as Accounting programs/ software applications. Male/female, 21-35 years of age. Proficient in both oral and written communication. With good interpersonal skills. Supervisory skills and experience an advantage. Fresh graduates are welcome to apply.

1 BUDGET STAFF Preferably CPA or a graduate of any business course or engineering. Proficient in computer operations e.g. MS Office applications as well as Accounting programs/software applications. Male/female, 21-35 years old. Proficient in both oral and written communication. With good interpersonal skills. Supervisory skills and experience an advantage. Fresh graduates are welcome to apply.

122

UBIX CORPORATION / FREDERICK DE GUZMAN – BRANCH MANAGER / PICHON ST. FORMER MAGALLANES ST. COR. LEGASPI, D.C. / TEL# 225-1352 / 225-1665 – JADE LESUNDRA / TIN # 000-171-929-015

ACCOUNT EXECUTIVE Male/Female, 21-30 yrs. old, graduate of any 4 yr business related course, with experience in sales.

MANAGER Any 4 year course with experience in sales marketing

123

UNION GALVASTEEL CORPORATION / JANET DEJADINA – HR OFFICER / BARANGAY ILANG, D.C. / TEL# 238-0592 - LOC. 109 - JO / E-MAIL: janet_dejadina@yahoo.com / (Nature of Business: Manufacturers) / TIN NO: 002-645-341

JUNIOR MARKETING OFFICERS (Dvo) M/F, not more than 30 years old, graduate of any Business, Architecture or Engineering course, knowledgeable in roofing estimates an advantage but not a requirement, preferably with at least 1 year relevant experience in sales, sales experience in roofing, light metal frames and

construction industry an advantage but not a requirement, computer literate, knowledgeable in AUTOCAD an advantage, must know how to drive with valid driver's license, willing to be assigned anywhere within the Mindanao area

PROJECT SERVICE ENGINEER Male, 21-30 years old, Civil Engineering graduate, must have knowledge in estimation and AutoCAD.

COMPUTER TECHNICIAN Male 20-30 year old Vocational w experience 6 month

MARKETING PERSONNEL Male/Female, not more than 30 years old, A graduate of Marketing, Architecture or Engineering course. (forDavao, Butuan, Gensan&Zamboanga)

MARKETING SERVICES ENGINEER Male/ not more than 30 years old, Architecture/AB Civil Engineering Graduate, With or without experience. (for Davao & Zamboanga)

JUNIOR ACCOUNTANT Male, not more than 30 years old, certified public Accountant (CPA), With relevant experience in accounting or auditing for at least 1 year is an advantage

124

URAYA LAND DEVELOPMENT, INC. / 15F PRYCE TOWER, J.P LAUREL AVE.DC. / TEL #: 222-3268 / 222-3272 / 221-2111 – JYLL/EMAIL ADD: urayaland_hrd@yahoo.com

ROAD GRADER OPERATOR Male. With at least 1 year experience in operating Road Grader. Physically fit. Preferably w/ TESDA accreditation/ certificate in Heavy Equipment Operation. Knowledgeable in heavy equipment and automotive systems and principles, as well as safety measures and regulations. Must have a driver's license w/ restriction code for operating heavy equipments. Able to read automotive manuals and diagrams. Can communicate both oral and written. Willing to be assigned in Catigan Toril.

COST & CONSTRUCTION ENGINEER Must be a registered Civil Engineer with strong technical, managerial and leadership skills. Have at least 3 years of relevant work experience specifically in the implementation and supervision of various hi-end construction and land dev't projects. Extensive experience in project management in the planning, organization, control, and completion of the required output. Well-versed in technical reports preparation. Highly proficient in MS Office and other software applications and has knowledge on all aspects of site safety. With excellent communication (oral & written) and interpersonal skills. Flexible and a good team player. Willing to be assigned in Catigan, Toril.

HEAVY EQUIPMENT MECHANIC Male. Graduate of Auto Mechanic or related course. With 3-4 years experience in Heavy Equipment Mechanic. Knowledgeable in performing preventive maintenance for all mechanical equipment. Willing to be assigned in Catalunan Grande. Willing to travel. Physically fit.

125

UNIFRUTTI PHILIPPINES INC./DOOR 10, ILAIECO BUILDING,TEFASCO WHARF,BO. ILANG, DAVAO CITY/TEL NO.: 226-9000 / E-MAIL AT: asolano@unifrutti.com.ph/ rmolina2@

PLANT NUTRITION Male/female, 26-35 years old, a graduate of Bs agriculture major in soil science/horticulture/agronomy, preferably with master's degree
At least 5 years experienced in banana & pineapple

research & production, good knowledge in experimental design & field trial methods, must be computer literate (ms excel, ms word, ms power point, SPSS), fluent in both oral & written English, can drive four-wheel vehicle & a holder of professional driver license, with good moral character, physically fit to travel & can work on extended hours

FINANCIAL ANALYST

Male/female, 26-35 years old, a graduate of Bs accountancy preferably with master's degree, computer literate & adept to Microsoft office applications such as excel & word, good in analytical skill on how to analyze financial data to provide justification in order to assist the comptroller for the finality of the recommendation, with good moral character, physically fit to travel & can work on extended hours

CHEMIST

Male/female, 23-30 years old, must be graduate of chemistry or related course, must be able to operate major laboratory equipment such as AAS, UV-VIS, must be computer literate, good moral character, diligent, resourceful, honest, hardworking, able to work under pressure, must be good both in oral & written communication

PCR SUPERINTENDENT

Male/female, 25-35 years old, Bs degree holder in Biology, Microbiology, Plant pathology, Plant Breeding, genetics or related fields, at least 1 year experience in laboratory works, computer literate & knows how to use MS office applications i.e. word, excel, & power point, with good communication (oral & written), willing to travel to the farm

126

VILLA-GEL TRUCKING INC./DOÑA MERCEDES SUBD. KM 10 SASA DAVAO CITY/TEL NO.: 233-1895, 234-0124/EMAIL ADD.: vgti@davao@yahoo.com

OFFICE CLERK

Male/female. Computer literate. Must be accounting graduate. Can handle any situation in minimize supervision.

LIAISON OFFICER

Male/female. Computer literate. Must be accounting graduate. Can handle any situation in minimize supervision.

127

VITARICH/KM. 14 PANACAN, DAVAO CITY/TEL. NO.: 238-0330 TO 32-HR-MERIEL J. NARVACAN/EMAIL ADD: mjn@2014.vitarich.com

2 CREDIT & COLLECTIONS STAFF

Male/Female, 25-30 years old. BS Accounting/BS Commerce/BS Marketing. At least 2 years experience in C&C or Sales functions. Strong background in credit collections within a large blue chip. High volume credit collection experience managing a large portfolio. Reporting and reconciliations experience. Intermediate-advance Excel skills. Ability to work within a fast paced environment and self-managed. Diplomatic, negotiation and interpersonal skills to deal w/ creditors.

2 MANAGEMENT TRAINEE

BS Animal Science/ VET Med/ Animal Husbandry/ Agricultural Engineering/ Other related courses. License driver. At least 5 years responsible work experience in the livestock and/or food processing industry. Keen to details and analytical. Capable of communicating to all levels of the organization to express ideas clearly. Customer Service oriented for both internal & external clients. Capable of utilizing various tools in problem solving. Can manage

various projects simultaneously. Familiar in ISO 9001 and HACCP. Understanding and awareness of Environment, health and safety rules and regulations. Can apply 5s programs in the work place.

2 REGIONAL SALES MANAGER (FEEDS) Graduate of Animal Science/ Husbandry/ DVM or any business related course. Male, not more than 35 years old. Proficient knowledge in hogs and poultry related field. With leadership and managerial ability, capable of handling and motivating Sales Personnel assign in his area of responsibility. At least 2 years experience in handling and communicating various customer type of personality. Holding of a professional driver's license code 123. Possesses good communication skills and can work under pressure. Willing to travel.

5 SALES ASSISTANT OFFICERS (STAR)- FEEDS/AQUA

Graduate of Animal Science/Husbandry/Marine Biology/BS in Fishery or any business related course. Male/Female, not more than 30 years old. Proficient knowledge in hogs & poultry related aspect. At least 1 year experience in handling customer accounts. Knows how to drive, code 12. Possesses good communication skills. Can work under pressure. Willing to travel.

3 TECHNICAL SPECIALIST/VETERINARIAN (Davao,Cagayan de oro)

Doctor of Veterinary Medicine (licensed) or its equivalent. At least 1 year experience in poultry management, poultry entrepreneurship or farm veterinary. Male/Female at least 22 years old. Computer literate, license driver. Responsible for rendering services/assistance in the field of general poultry, flock health management of contract breeding and growing farms as well as commercial sales. Possesses good communication skills and can work under pressure. Willing to travel.

2 DISTRICT SALES MANAGER FEEDS/GROMAX (Davao/CDO)

Graduate of Animal Science/ husbandry/DVM or any business related course. Male, not more than 35 years. Proficient knowledge in hogs & poultry related aspect. At least 1 year experience in handling customer accounts. Knows how to drive, code 123. Possesses good communication skills. Can work under pressure. With selling ability, preferably in poultry. Willing to travel.

QUALITY ASSURANCE PROCESS INSPECTOR

BS Chemical Engineer/mechanical Engineer/ Animal Science. Frsh graduate or with 1 year experience. Possesses good moral character. Computer literate and communication ability. Not more than 35 years old. Industrious, can work under pressure. Basic knowledge on process inspection specifically feed milling plant. Willing to render overtime. Must be articulate and punctual especially in report submission.

SALES ASSOCIATE

Female, 20-30 years old, graduate of any 4 year course, with or without experience.

131

WORK IT OUT HUMAN RESOURCES CO., LTD. (Agency) / ROWEL ESPINO – AREA OPERATION COORDINATOR / DOOR 1 CARILLO BLDG. A. BONIFACIO ST., D.C. (FRONTING CARLITO’S) / TEL # 305-1655 – ROWEL / LIZA / TIN # 260-785-307-000 / (Nature of Business: Manpower Services)

OFFICE CLERK (Toril)

Male/Female, 18-25 yrs. old, single/married, 4 yrs. graduate of any course, w/ or w/o experience

DRIVER

Male, 23-28 yrs. old, with driver’s license code 123, with experience

ACCOUNTING STAFF (Toril)

Female, not more than 30 years old, Accounting graduate, with or without experience

SERVICE CREW

Male/Female, 18-30 yrs. Old, at least high school graduate, with or without experience.

GARDENER

Male, 18-30 yrs. Old, at least high school graduate, with or without experience.

INVENTORY CLERK /

Male, not more than 45 yrs old, graduate of any 4 yr course, with or

RE-CHECKER

without experience.

PROMO (TAGUM)

Female, not more than 25 yrs old, college level, at least 5’3 in height, with experience, with pleasing personality.

132

WORLD OF FUN / SM CITY ECOLAND DAVAO 3/F QUIMPO BLVD. ECOLAND, MATINA DAVAO CITY / CONTACT NO.: (082) 297-4766-MS. ROTCHIE GARCIANO / TIN NO. 000-288-149 / EMAIL: wof_hrasstrecruitmentsmdavao@yahoo.com

SERVICE CREW

Male, Single, 5’2 in height, Female, Single, 5’0 in height, 18– 25 yr/o, preferably college level; high school graduate with related work experience. Must be smart, with pleasing personality, and can relate well with all kinds of people. Experience in a fast-food chain or service-oriented establishment is an advantage.

CASHIER

Female, Single, 5’0 in height, 18- 27 y/o, at least college level. Must be smart, with pleasing personality, and can relate well with all kinds of people. Experience in a fast-food chain or service-oriented establishment is an advantage.

BRANCH OFFICER/S

Male/Female, 20- 30 y/o, Graduate of any four year course, preferably business related course, experience in a fast food is an advantage.

JUNIOR TECHNICIAN/S

Male. 21-30 years old. Graduate of Electronics o installation of electrical wiring, troubleshooting and repair

of circuits boards, CRT driver's, computer game boards and video machines. Must know how to use various testing instruments.