



UNION PUBLIC SERVICE COMMISSION

EXAMINATION NOTICE NO. 04/2015 -IES/ISS

DATED : 21.02.2015

(LAST DATE FOR SUBMISSION OF APPLICATIONS : 20.03.2015)

INDIAN ECONOMIC SERVICE/INDIAN STATISTICAL SERVICE EXAMINATION, 2015

(COMMISSION'S WEBSITE : www.upsc.gov.in)

No. 12/4/2014 -EI(B): A combined competitive examination for recruitment to Junior Time Scale of the Services mentioned in Para 2 below will be held by the Union Public Service Commission commencing from **23rd May, 2015** in accordance with the Rules published by the Ministry of Statistics & Programme Implementation in the Gazette of India dated the **21st February, 2015**. The examination will be held at the following centres:-

AHMEDABAD	JAIPUR
ALLAHABAD	JAMMU
BANGALORE	KOLKATA
BHOPAL	LUCKNOW
CHANDIGARH	MUMBAI
CHENNAI	PATNA
CUTTACK	SHILLONG
DELHI	SHIMLA
DISPUR	THIRUVANANTHAPURAM
HYDERABAD	THAPURAM

The centres and the date of holding the examination as mentioned above are liable to be changed at the discretion of the Commission. Applicants should note that there will be a ceiling on the number of candidates allotted to each of the Centres, except Chennai, Delhi, Dispur, Kolkata and Ahmedabad. Allotment of Centres will be on the "first-apply-first-allot" basis, and once the capacity of a particular Centre is attained, the same will be frozen. Applicants, who cannot get a Centre of their choice due to ceiling, will be required to choose a Centre from the remaining ones. Applicants are, thus, advised that they may apply early so that they could get a Centre of their choice.

NB: Notwithstanding the aforesaid provision, Commission reserve the right to change the Centres at their discretion if the situation demands.

Blind candidates will, however, be required to take the examination at anyone of the seven centres viz. Chennai, Delhi, Hyderabad, Kolkata, Lucknow, Dispur and Mumbai.

Candidates admitted to the examination will be informed of the time table and place or places of examination. The candidates should note that no request for change of centre will be entertained.

2. (a) The Services to which recruitment is to be made on the results of this examination and the approximate number of vacancies in Junior Time scale of the Services are given below :-

- (i) Indian Economic Service - 06
(ii) Indian Statistical Service - 55

NOTE : 4 vacancies have been kept reserved for PH category candidates (Two for Blind or Low Vision, one for Hearing Impairment and one for Locomotor Disability or Cerebral Palsy) for Indian Statistical Service by the Government through IES/ISS Exam, 2015 and one vacancy have been kept reserved for the PH Category candidates for Hearing Impairment Category in the Indian Economic Service.

The number of vacancies mentioned above is liable to alteration. Reservation will be given effect to as per policy of the Govt.

IMPORTANT

1. CANDIDATES TO ENSURE THEIR ELIGIBILITY FOR THE EXAMINATION:

Candidates applying for the examination should ensure that they fulfil all eligibility conditions for admission to the Examination. Their admission at all the stages of the examination will be purely **provisional** subject to satisfying the prescribed eligibility conditions.

Mere issue of e-Admission Certificate to the candidate will not imply that his/her candidature has been finally cleared by the Commission.

Verification of eligibility conditions with reference to original documents is taken up only after the candidate has qualified for Interview/Personality Test.

2. HOW TO APPLY:

Candidates are required to apply **online** only by using the website www.upsconline.nic.in Brief instructions for filling up the online Application Form have been given in Appendix-II. Detailed instructions are available on the above mentioned website.

3. LAST DATE FOR SUBMISSION OF APPLICATIONS:

The Online Applications can be filled upto **20th March, 2015 till 11.59 pm**, after which the link will be disabled.

4. The eligible candidates shall be issued an e-Admission Certificate three weeks before the commencement of the examination. The e-Admission Certificate will be made available in the UPSC website [www.upsc.gov.in] for downloading by candidates. No Admission Certificate will be sent by post. All the applicants are required to provide valid and active E-Mail I.D. while filling up Online Application Form as the Commission may use electronic mode for contacting them.

5. SPECIAL INSTRUCTIONS:

Candidates are advised to read carefully "Special Instructions to the Candidates for Conventional Type Tests" (Appendix-III).

6. FACILITATION COUNTER FOR GUIDANCE OF CANDIDATES:

In case of any guidance/information/clarification regarding their applications, candidature etc. candidates can contact UPSC's Facilitation Counter near 'C' Gate of its campus in person or over **Telephone No. 011-23385271/011-23381125/011-23098543** on working days between 10.00 hrs. and 17.00 hrs.

7. Mobile Phones Banned:

(a) Mobile phones, pagers, bluetooth or any other communication devices are not allowed inside the premises where the examination is being conducted. Any infringement of these instructions shall entail disciplinary action including ban from future examinations.

(b) Candidates are advised in their own interest not to bring any of the banned item including mobile phones/pagers or any valuable/costly items to the venue of the examination, as arrangement for safe-keeping can not be assured. Commission will not be responsible for any loss in this regard.

CANDIDATES ARE REQUIRED TO APPLY ONLINE AT www.upsconlin.nic.in ONLY. NO OTHER MODE IS ALLOWED FOR SUBMISSION OF APPLICATION

(b) A candidate may compete for any one of the Services only viz. the Indian Economic Service or the Indian Statistical Service, for which he/she is eligible in terms of the rules.

A candidate will be eligible to get the benefit of community reservation only in case the particular caste to which the candidate belongs is included in the list of reserved communities issued by the Central Government. If a candidate indicates in his/her Application Form for Indian Economic Service/ Indian Statistical Service Examination that he/

she belongs to General Category but subsequently writes to the Commission to change his/her category, to a reserved one, such request shall not be entertained by the Commission.

While the above principle will be followed in general, there may be a few cases where there was a little gap (say 2-3 months) between the issuance of a Government Notification enlisting a particular community in the list of any of the reserved communities and the date of submission of the application by the candidate. In such cases the

request of change of community from general to reserved may be considered by the Commission on merit.

Candidates seeking reservation/relaxation benefits available for SC/ST/OBC/PH/Ex-servicemen must ensure that they are entitled to such reservation/relaxation as per eligibility prescribed in the Ruled/Notice. they should also be in possession of all the requisite certificates in the prescribed format in support of their claim as stipulated in the Rules/ Notice for such benefits, and these certificates should be dated earlier than the due date (closing date) of the application

3. ELIGIBILITY CONDITIONS :

(I) Nationality

A candidate must be either :—

- (a) A citizen of India, or
(b) a subject of Nepal, or
(c) a subject of Bhutan, or
(d) a Tibetan refugee who came over to India before 1st January, 1962 with the intention of permanently settling in India, or

(e) a person of Indian origin who has migrated from Pakistan, Burma, Sri Lanka or East African countries of Kenya, Uganda, the United Republic of Tanzania, Zambia, Malawi, Zaire and Ethiopia or from Vietnam with the intention of permanently settling in India. Provided that a candidate belonging to categories (b), (c), (d) and (e) above shall be a person in whose favour a certificate of eligibility has been issued by the Government of India.

A candidate in whose case a certificate of eligibility is necessary, may be admitted to the examination but the offer of appointment may be given only after the necessary eligibility certificate has been issued to him/her by the Government of India.

(II) Age Limits :

(a) A candidate must have attained the age of 21 years and must not have attained the age of 30 years on 1st August, 2015, i.e. he/she must have been born not earlier than 2nd August, 1985 and not later than 1st August, 1994.

(b) The upper age limit prescribed above will be relaxable as follows:—

- (i) upto a maximum of five years if a candidate belongs to a Scheduled Caste or a Scheduled Tribe.
(ii) upto a maximum of three years in the case of candidates belonging to Other Backward Classes who are eligible to avail of reservation applicable to such candidates.
(iii) upto a maximum of five years if a candidate had ordinarily been domiciled in the State of Jammu & Kashmir during the period from the 1st January, 1980 to the 31st day of December, 1989.
(iv) upto a maximum of three years in the case of Defence Services personnel disabled in operations during hostilities with any foreign country or in a disturbed area and released as a consequence thereof:
(v) upto a maximum of five years in

Continued

the case of ex-servicemen including Commissioned Officers and ECOs/SSCOs who have rendered at least five years Military Service as on 1st August, 2015 and have been released (i) on completion of assignment (including those whose assignment is due to be completed within one year from 1st August, 2015) otherwise than by way of dismissal or discharge on account of misconduct or inefficiency, or (ii) on account of physical disability attributable to Military Service, or (iii) on invalidment.

(vi) upto a maximum of five years in the case of ECOs/SSCOs who have completed an initial period of assignment of five years of Military Service as on 1st August, 2015 and whose assignment has been extended beyond five years and in whose case the Ministry of Defence issue a certificate that they can apply for civil employment and that they will be released on three month's notice on selection from the date of receipt of offer of appointment.

(vii) upto a maximum of 10 years in the case of blind, deaf-mute and Orthopaedically handicapped persons.

NOTE I- Candidates belonging to the Scheduled Castes, Scheduled Tribes and the Other Backward Classes who are also covered under any other clauses of para 3(II) (b) above, viz. those coming under the category of Ex-servicemen, persons domiciled in the State of J & K, Physically disabled etc. will be eligible for grant of cumulative age-relaxation under both the categories.

NOTE II- The term Ex-servicemen will apply to the persons who are defined as ex-servicemen in the Ex-servicemen (Re-employment in Civil Services and Posts) Rules, 1979, as amended from time to time.

Note III- The age concession under para 3 (II) (b) (v) and (vi) will not be admissible to Ex-Servicemen and Commissioned Officers including ECOs/SSCOs who are released on own request.

NOTE IV- Notwithstanding the provision of age-relaxation under para 3 (II) (b) (vii) above, a physically disabled candidate will be considered to be eligible for appointment only if he/she (after such physical examination as the Government or appointing authority, as the case may be, may prescribe) is found to satisfy the requirements of physical and medical standards for the concerned Services/posts to be allocated to the physically disabled candidates by the Government.

SAVE AS PROVIDED ABOVE THE AGE LIMITS PRESCRIBED CAN IN NO CASE BE RELAXED.

The date of birth accepted by the Commission is that entered in the Matriculation or Secondary School Leaving Certificate or in a certificate recognised by an Indian University as equivalent to Matriculation or in an extract from a Register of Matriculates maintained by a University, and that extract must be certified by the proper authority of the University or in the Higher Secondary or an equivalent examination certificate.

These certificate are required to be submitted only after the declaration of the result of the written part of the examination.

No other document relating to age like

horoscopes, affidavits, birth extracts from Municipal Corporation, service records and the like will be accepted.

The expression Matriculation/Higher Secondary Examination Certificate in this part of the instruction includes the alternative certificates mentioned above.

NOTE 1:- Candidates should note that only the Date of Birth as recorded in the Matriculation/Higher Secondary Examination Certificate or an equivalent certificate as on the date of submission of applications will be accepted by the Commission and no subsequent request for its change will be considered or granted.

Note 2 :- Candidates should also note that once a Date of Birth has been claimed by them and entered in the records of the Commission for the purpose of admission to an Examination, no change will be allowed subsequently (or at any other Examination of the Commission) on any grounds whatsoever.

Note 3 :- The candidate should exercise due care while entering their date of birth in respective column of the Online Application Form for the Examination. If on verification at any subsequent stage, any variation is found in their date of birth from the one entered in their matriculation or equivalent Examination certificate, disciplinary action will be taken against them by the Commission under the Rules.

(III) Minimum Educational Qualifications :

(a) A candidate for the Indian Economic Service must have obtained a post Graduate Degree in Economics/Applied Economics/ Business Economics/ Econometrics from a University incorporated by an Act of the Central or State Legislature in India or other educational Institutes established by an Act of Parliament or declared to be deemed as University under Section 3 of the University Grants commission Act, 1956 or a Foreign University approved by the Central Government from time to time.

(b) A candidate for the Indian Statistical Service must have obtained a Bachelor's Degree with Statistics/Mathematical Statistics/Applied Statistics as one of the subject or a Master's degree in Statistics/Mathematical Statistics/ Applied Statistics from a University incorporated by an Act of the Central or State Legislature in India or other Educational Institutes established by an Act of Parliament or declared to be deemed as University under Section 3 of the University Grants commission Act, 1956 or a Foreign University approved by the Central government from time to time

Note I : A candidate who has appeared at an examination the passing of which would render him/her eligible to appear at this examination but has not been informed of the result, may apply for admission to the examination. A candidate who intend to appear at such a qualifying examination may also apply. Such candidates will be admitted to the examination if otherwise eligible, but their admission would be deemed to be provisional and subject to cancellation, if they do not produce proof of having passed the requisite qualifying examination along with the Detailed Application Form which will be required to be submitted by the candidates who qualify on the result of the written part of the examination.

Note II : In exceptional cases, the Union Public Service Commission may treat a candidate who has none of the foregoing qualifications as a qualified candidate provided that he/she has passed examination conducted by other Institutions, the standard of which in the opinion of the Commission, justifies his/her admission to the examination.

Note III : A candidate who is otherwise qualified but who has taken a degree from a foreign University may also apply

to the Commission and may be admitted to the examination at the discretion of the Commission.

(IV) Physical Standards:

Candidates must be physically fit according to physical standards for admission to Indian Economic Service/ Indian Statistical Service Examination, 2015 as per Regulations given in Appendix III of the rules for the Indian Economic Service/Indian Statistical Service Examination, 2015 published in Gazette of India dated 21st February, 2015.

4. FEE :

Candidates (excepting Female/SC/ST/PH candidates who are exempted from payment of fee) are required to pay a fee of **Rs. 200/- (Rupees Two Hundred Only)** either by depositing the money in any Branch of SBI by cash, or by using net banking facility of SBI, State Bank of Bikaner & Jaipur/ State Bank of Hyderabad/State Bank of Mysore/ State Bank of Patiala/State Bank of Travancore or by using Visa/Master Credit/Debit Card.

NB.1 Applicants who opt for "Pay by cash" mode should print the system generated Pay-in-Slip during Part-II registration and deposit the fee at the counter of SBI Branch on the next working day only. "Pay by Cash" Mode option will be deactivated at 23.59 hours of 19.03.2015 i.e. one day before the closing date; however, applicants who have generated their Pay-in-Slip before it is de-activated may pay at the counter of SBI Branch during banking hours on the closing date. Such applicants who are unable to pay by cash on the closing date i.e. during banking hours at SBI Branch, for reason whatsoever, even if holding a valid Pay-in-Slip, will have no other offline option but to opt for online Debit/Credit Card or Internat Banking Payment mode on the closing date i.e. till 23.59 hours of 20.03.2015.

Note: 2. Candidates should note that payment of examination fee can be made only through the modes prescribed above. Payment of fee through any other mode is neither valid nor acceptable. Applications submitted without the prescribed fee/mode (unless remission of fee is claimed) shall be summarily rejected.

Note: 3. Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.

Note: 4. For the applicants in whose case payments details have not been received from the bank, they will be treated as fictitious payment cases and their applications will be rejected in the first instance. A list of all such applicants shall be made available on the Commission website within two weeks after the last day of submission of online application. The applicants shall be required to submit the proof of their fee payment within 10 days from the date of such communication either by hand or by speed post to the Commission. On receipt of documentary proof, genuine fee payment cases will be considered and their applications will be revived, if they are otherwise eligible.

ALL FEMALE CANDIDATES AND CANDIDATES BELONGING TO SCHEDULED CASTES/SCHEDULED TRIBES AND PHYSICALLY DISABLED CANDIDATES ARE NOT REQUIRED TO PAY ANY FEE. NO FEE EXEMPTION IS, HOWEVER, AVAILABLE TO OBC CANDIDATES AND THEY ARE REQUIRED TO PAY THE FULL PRESCRIBED FEE.

Physically disabled persons are exempted from the payment of fee provided they are otherwise eligible for appointment to the Services to be filled on the results of this examination on the basis of the standards of medical fitness for these Services (including any concessions specifically extended to the physically disabled). A physically disabled candidate claiming age relaxation/fee concession will be required by the Commission to submit along with their Detailed Application Form, a certified copy of the certificate from a Government Hospital/Medical Board in support of his/her claim for being physically disabled.

NOTE : Notwithstanding the aforesaid provision for age relaxation/fee exemption, a physically disabled candidate will be considered to be

eligible for appointment only if he/she (after such physical examination as the Government or the appointing authority, as the case may be, may prescribe) is found to satisfy the requirements of physical and medical standards for the concerned Services to be allocated to Physically disabled candidates by the Government.

Note I : Applications without prescribed Fee (Unless remission of Fee is claimed) shall be summarily rejected.

Note II : Fee once paid shall not be refunded under any circumstances nor can the fee be held in reserve for any other examination or selection.

Note III : If any candidate who took the Indian Economic Service/Indian Statistical Service Examination held in 2014 wishes to apply for admission to this examination, he/she must apply online by the prescribed date without waiting for the results or an offer of appointment.

5. HOW TO APPLY:

(a) Candidates are required to apply Online using the link www.upsconline.nic.in Detailed instructions for filling up Online Applications are available on the above-mentioned website.

(b) The applicants are advised to submit only single application. However, if due to any unavoidable situation, he/she submits another/multiple applications, then he/she must ensure that application with the higher RID is complete in all respects like applicants details, examination centre, photograph, signature, fee etc. The applicants who are submitting multiple applications should note that only the applications with higher RID (Registration ID) shall be entertained by the Commission and fee paid against one RID shall not be adjusted against any other RID.

(c) All candidates, whether already in Government Service, or in Government owned industrial undertakings or other similar organisations or in private employment should submit their applications direct to the Commission. Persons already in Government service, whether in a permanent or temporary capacity or as workcharged employees other than casual or daily rated employees or those serving under Public Enterprises are however, required to inform in writing their Head of Office/ Department that they have applied for the Examination.

Candidates should note that in case a communication is received from their employer by the Commission withholding permission to the candidates applying for/appearing at the examination, their applications will be liable to be rejected/candidature will be liable to be cancelled.

NOTE 1 : While filling in his/her application form, the candidate should carefully decide about his/her choice for the centre for the Examination.

If any candidate appears at a centre other than the one indicated by the Commission in his/her e-Admission Certificate, the papers of such a candidate will not be evaluated and his/her candidature will be liable to cancellation.

NOTE-2 : Incomplete or defective applications shall be summarily rejected. No representation or correspondence regarding such rejection shall be entertained under any circumstances.

(d) Candidates are not required to submit hard copy of their application to the Commission at this stage.

The candidates applying for the examination should ensure that they

fulfil all the eligibility conditions for admission to the Examination. Their admission at all the stages of examination for which they are admitted by the Commission viz. Written Examination and Interview Test will be purely provisional, subject to their satisfying the prescribed eligibility conditions. If on verification, at any time, before or after the written Examination or Interview Test, it is found that they do not fulfil any of the eligibility conditions, their candidature for the examination will be cancelled by the Commission.

Candidates are requested to keep ready the attested copies of the following documents for submission to the Commission soon after the declaration of the result of the written part of the examination which is likely to be declared in the month of December, 2015

1. Certificate of Age.
2. Certificate of Educational Qualification indicating the Subjects.
3. Certificate in support of claim to belong to Scheduled Caste, Scheduled Tribe and Other Backward Classes, where applicable.
4. Certificate in support of claim for age/fee concession, where applicable.
5. Certificate in support of being physically disabled (where applicable). Immediately after declaration of result of the written part of the examination, successful candidates may be intimated by the Commission electronically and they shall be asked to submit Detailed Application Form (DAF) online. The successful candidates have to send the printout of this DAF with each page duly signed along with the attested copies of the above mentioned certificates to the Commission at that time. Originals will have to be produced at the time of interview. The interview letter to the candidates may also be issued electronically. If any of their claims is found to be incorrect, they may render themselves liable to disciplinary action by the Commission in terms of Rule 12 of the Rules for the Indian Economic Service/Indian Statistical Service Examination, 2015 notified in the Gazette of India dated **21st February, 2015** and also reproduced below :

A candidate who is or has been declared by the Commission to be guilty of :

- (i) obtaining support for his/her candidature by any means, or
- (ii) impersonating, or
- (iii) procuring impersonation by any person, or
- (iv) submitting fabricated documents or documents which have been tampered with, or
- (v) making statements which are incorrect or false or suppressing material information, or
- (vi) resorting to any other irregular or improper means in connection with his/her candidature for the examination, or
- (vii) using unfair means during the examination, or
- (viii) writing irrelevant matter, including obscene language or pornographic matter in script(s), or
- (ix) misbehaving in any other manner in the examination hall, or
- (x) harassing or doing bodily harm to the staff employed by the Commission for the conduct of the examinations, or
- (xi) being in possession of or using mobile phone, pager or any electronic equipment or device or any other

equipment capable of being used as a communication device during the examination, or

- (xii) violating any of the instructions issued to candidates along with their Admission Certificates permitting them to take the examination, or
- (xiii) attempting to commit or as the case may be abetting the commission of all or any of the acts specified in the foregoing clauses;

may in addition to rendering himself/herself liable to criminal prosecution, is liable

- (a) to be disqualified by the Commission from the examination for which he/she is a candidate and/or
 - (b) to be debarred either permanently or for a specified period
- (i) by the Commission from any examination or selection held by them;
 - (ii) by the Central Government from any employment under them; and
 - (c) if he/she is already in service under Government to disciplinary action under the appropriate rules.

provided that no penalty under this rule shall be imposed except after -

- (i) giving the candidate an opportunity of making such representation, in writing as he/she may wish to make in that behalf; and
- (ii) taking the representation, if any, submitted by the candidate within the period allowed to him/her into consideration.

6. LAST DATE FOR SUBMISSION OF APPLICATIONS :

The Online Applications can be filled upto **20th March, 2015 till 11.59 PM** after which the link will be disabled.

7. CORRESPONDENCE WITH THE COMMISSION:

The Commission will not enter into any correspondence with the candidates about their candidature except in the following cases:

- (i) The eligible candidates shall be issued an e-Admission Certificate three weeks before the commencement of the examination. The e-Admission Certificate will be made available on the UPSC web-site [www.upsc.gov.in] for downloading by candidates. No Admission Certificate will be sent by post. For downloading the e-Admission Certificate/e-Admit Card the candidate must have his/her vital parameters like RID & Date of Birth or Roll No. (if received) & date of birth or name, father's name & Date of Birth available with him/her. **If a candidate does not receive his/her admission certificate or any other communication regarding his/her candidature for the examination three weeks before the commencement of the examination, he/she should at once contact the Commission.** Information in this regard can also be obtained from the Facilitation Counter located in the Commission's Office either in person or over phone Nos. 011-23381125/011-23385271/011-23098543. **In case no communication is received in the Commission's office from the candidate regarding non-receipt of his/her e-Admission Certificate at least three weeks before the examination, he/she himself/herself will be solely responsible for non-receipt of his/her e-Admission Certificate.**

No candidate will ordinarily be allowed to take the examination unless he/she holds an e-admission certificate for the

examination. On receipt of e-Admission Certificate, check it carefully and bring discrepancies/errors, if any, to the notice of UPSC immediately.

The candidates should note that their admission to the examination will be purely provisional based on the information given by them in the Application Form. This will be subject to verification of all the eligibility conditions by the UPSC.

The mere fact that an e-admission certificate to the Examination has been issued to a candidate will not imply that the Commission has finally cleared his/her candidature or that the Commission has accepted entries made by the candidate in his/her application for the Examination as true and correct. Candidates may note that the Commission will take up the verification of eligibility conditions of a candidate, with reference to original documents, only after the candidate has qualified the Indian Economic Service/Indian Statistical Service (Written) Examination. Unless the Commission formally confirms candidature, it continues to be provisional.

The decision of the Commission as to the eligibility or otherwise of a candidate for admission to the Examination shall be final.

Candidates should note that the name in the e-Admission Certificate in some cases may be abbreviated due to technical reasons.

- (ii) In the event of a candidate downloading more than one e-admission certificate from the website of the Commission, he/she should use only one of these admission certificates for appearing in the examination.

- (iii) The candidates must ensure that their E-Mail IDs given in their Online Applications are valid and active as the Commission may use electronic mode of communication while contacting them at different stages of examination processes.

- (iv) A candidate must see that communications sent to him/her at the address stated in his/her application are redirected, if necessary. Change in address should be communicated to the Commission at the earliest opportunity. Although the Commission make every effort to take account of such changes, they can not accept any responsibility in the matter.

- (v) If a candidate receives an e-admission certificate in respect of some other candidate the same should immediately be brought to the notice of Commission with a request to issue the correct e-Admission Certificate. Candidates may note that they will not be allowed to take the examination on the strength of an e-Admission Certificate issued in respect of another candidate.

IMPORTANT : ALL COMMUNICATIONS TO THE COMMISSION SHOULD INVARIABLY CONTAIN THE FOLLOWING PARTICULARS.

1. NAME AND YEAR OF THE EXAMINATION
2. REGISTRATION I.D. (RID)
3. ROLL NUMBER (IF RECEIVED)
4. NAME OF CANDIDATE (IN FULL AND IN BLOCK LETTERS)
5. COMPLETE POSTAL ADDRESS AS GIVEN IN THE APPLICATION.

6. VALID AND ACTIVE E-MAIL ID.

N.B. I : Communications not containing the above particulars may not be attended to.

N.B. II : If a letter/communication is received from a candidate after an examination has been held and it does not give his/her full name and Roll number, it will be ignored and no action will be taken thereon.

Candidates are strongly advised to keep a printout or soft copy of their online application for future references.

8. The eligibility for availing reservation against the vacancies reserved for the physically disabled persons shall be the same as prescribed in "The Persons with Disability (Equal Opportunities, Protection of Rights and Full Participation) Act, 1995."

Provided further that the physically disabled candidates shall also be required to meet special eligibility criteria in terms of physical requirements/functional classification (abilities/disabilities) consistent with requirements of the identified Service/Post as may be prescribed by its Cadre Controlling Authority.

The physical requirement and functional classification can for example be one or more of the following :

Code Physical Requirements

- | | |
|------|--|
| F/MF | 1. Work performed by Manipulation by Fingers |
| PP | 2. Work Performed by Pulling & Pushing |
| L | 3. Work Performed by Lifting |
| KC | 4. Work Performed by Kneeling and Crouching |
| B | 5. Work Performed by Bending |
| S | 6. Work Performed by Sitting (on bench or chair) |
| ST | 7. Work Performed by Standing |
| W | 8. Work Performed by Walking |
| SE | 9. Work Performed by Seeing |
| C | 10. Work Performed by Communication |
| H | 11. Work Performed by Hearing/ Speaking |
| RW | 12. Work Performed by Reading and Writing |

Code FUNCTIONAL CLASSIFICATION

- | | |
|-------|--|
| BL | 1. Both legs affected by not arms |
| BA | 2. Both arms affected |
| | a. impaired Reach |
| | b. weakness of Grip. |
| BLA | 3. Both legs and both arms affected. |
| OL | 4. One leg affected (R or L) |
| | a. impaired reach |
| | b. weakness of grip |
| | c. ataxic |
| OA | 5. One arm affected (R or L) |
| | a. impaired reach |
| | b. weakness of grip |
| | c. ataxic |
| OLA | 6. One arm affected and one leg affected |
| | a. impaired reach |
| | b. weakness of grip |
| | c. ataxic |
| BH | 7. Stiff back and hips (cannot sit or stoop) |
| MW | 8. Muscular weakness and limited physical endurance. |
| B | 9. The blind |
| PB/LV | 10. Partially blind/ Low Vision |
| HI | 11. Hearing Impaired |
| D | 12. The deaf |
| PD | 13. Partial deaf |

9. No request for withdrawal of candidature received from a candidate after he/she has submitted his/her application will be entertained under any circumstances.

10. Details about the scheme of examination, standard and syllabi of the subjects etc. may be seen in Appendix-I of this Notice

(G. SARAVANAN)

Under Secretary

Union Public Service Commission