Rotaract
Rotary Club Partner

2015-2016 Rotaract Club Board of Directors Meeting
Month Day, 2014
Agenda

Members Present:
Members Excused: those who sent an email or call and ASKED to be excused
Absent: this is noted for attendance purposes. This is where you state the people on the board who did not ask to be excused.
Guests: Rotarian Advisor and/or Faculty Advisor

01. President's Welcome and Report — President
    a. Introduction of guests and visitors
    b. Sponsoring Rotary Club update
    c. Anything about the College or Club members to Report
    d. Constant Contact Update
    e. Social Media Update

02. Secretary's Report — Secretary
    a. Approval of Excused Absences
    b. Approval of last month's Minutes

03. Treasurer's Report — Treasurer
    a. Presentation of Income and Expenses (also known as P&L, Profit and Loss)

04. Committee Report's (these are the committees as per bylaws)

    a. Club Service
    b. International Service
    c. Community Service
    d. Professional Development
    e. Finance

05. Old Business:
    a. whatever happened in the last meeting that was not resolved

06. New Business:
    a. this could be a new community service project

07. Adjournment

TYPICALLY THE PRESDIENT PREPARES THE AGENDA OR THE SECREATRY DOES SO WITH THE PRESIDENT