7th Cavalry Regiment

NEGATIVE COUNSELING STATEMENT

INSTRUCTIONS FOR SECTIONS I-III: Sections I and II are to be completed by the trooper's immediate supervisor or other officer above within the troopers chain of command (Section Leader or above). The Supervisor will submit the NCS to the Company Commander & Battalion Staff for review/approval.

I. PERSONAL DATA *(Completed by immediate supervisor or above)*

1. NAME OF TROOPER	2. RANK	3. MOS	4. POSITION
Heabert Cameron	Staff Sergeant	11 B	ASL A/1/A/1-7, Military Police

5. UNIT	6. CURRENT SERVICE	
	6a. ENLISTMENT DATE	6b. TIME IN SERVICE (YR./MO.)
A/1/A/1-7	14 May 2012	3yr/4mo

II. VERBAL COUNSELING SUMMARY *(Completed by immediate supervisor or above)*

7a. NAME OF COUNSELOR	7b. RANK	7c. UNIT/POSITION	7d. DATE OF COUNSELING
Ohrn David	SFC	A/1A/1-7	2015-09-19

8. SUMMARY OF INFRACTION(S)

SSg Heabert has failed to attend to the last three (3) practises as posted in the section roll call in the section forum (a/1/a/1-7). Ssg Heabert has recieved two (2) VCS for the failure to attend the practise on fri 4th of sept and fri 11th of sept. The first time we spoke was on sunday 6th of sept regarding the missed practise on the friday before. He stated that he had missed it because of work and that he forgot to notify me in the roll call. The second time we spoke was on sun 13th of sept. He then again claimed that he forgot to notify me in any way that he would miss the practise. He said that he would not let it happen again, and promised that he would notify me next time something like this would happen. I told him that the next time something like this happens he would become subject for an NCS. I asked him if he understood what that ment, and he did.

Ssg Heabert missed practise again on fri 18th of sept. Again without notifying me in anyway. I have spoken with the platoon sergeant who said that filing an NCS on ssg heabert is in this case apropriate.
on the 19th of sept 2015 i wrote this NCS and send it to the platoon sergeant for a preview before presenting it to ssg heabert. After hte platoon sergeant said ok i presented it to ssg heabert on the 20th of sept 2015.

Ssg Heabert understands why im forced to file an ncs, he has agreed to follow the correct protocol in the future. He stated that this behaviour will not be repeated

9. TAKEN/RECOMMENDED ACTION AGAINST TROOPER

Removed Ssg Heabert from position of assistant squad leader.

INSTRUCTIONS FOR SECTIONS III: Sections III is to be completed by the next command level above the trooper's supervisor. The Unit Commander will ensure that the trooper has been spoken to by his supervisor (not via PM or email, but verbally) and his aware of why he was counseled and of the consequences of further violations. The Unit Commander will also approve or recommend further action against the trooper. The Unit Commander will submit the completed form to the Admin. Dept. email for further processing.

III. UNIT COMMANDER APPROVAL

☐ Approve recommendation action.
☐ I recommend no further action
☐ I recommend the following action

10. RECOMMENDED ACTION (if different from above)

11a. NAME OF COMMANDER	11b. RANK	11c. UNIT/POSITION	11d. DATE

INSTRUCTIONS FOR SECTIONS IV: Sections IV is to be completed by the S1 OIC, or designee. The S1 department will be responsible for ensuring that all applicable records and systems are updated and that a copy (link) to this form is included in the trooper's MILPAC.

IV. PERSONNEL RECORD PROCESSING

☐ Update record in Military Police Booking Area.
☐ Update MILPAC as necessary.
☐ Update Forum as necessary.
☐ Update Ventrilo as necessary.

12a. NAME OF S1 PERSONNEL	12b. RANK	12c. UNIT/POSITION	12d. DATE