

# CURRICULUM VITAE

## Personal information

Name **Nagm Addin Mohammed Abdu Saif**  
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Nationality Yemeni  
Address Al-Howban Street, Taiz  
Telephone +967 772638238  
Date of birth 01/01/1976  
Civil Status Married  
Gender Male



## Work experience

Dates Since March, 2014 - Present  
Occupation or position held Assistant Professor of English  
Main activities and responsibilities

- Training EFL student-teachers on methods and approaches of teaching.
- Teaching various ELT, ESP & EAP courses including methods of teaching, language skill-based courses, research methods, language testing, presentation skills and business /academic English.

Courses Taught	Professional Writing English for Information Technology (IT) English for Business Language Testing Presentation Skills	Business English (1+2) English for Engineering Methods of Teaching (1&2) Curriculum Design Research Methodology
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Name and address of employer Lebanese International University, Yemen, <http://www.liuyemen.com/index/>  
Al-Saeed university  
Types of business Higher Teacher training institutions  
Date Since Sept, 2002 - Present  
Occupation or position held Lecturer & Assistant Prof.  
Main activities and responsibilities

- Conducting ESP classes to undergraduate and graduate students.
- Organization and implementation of formal and non formal training sessions.
- Planning, evaluating, and also revising curricula, course content, course materials, and also methods of instruction.
- Writing in-house ESP teaching materials
- Tailoring Admission English Language Test s
- Coordinating/facilitating for training programs through approaching national and international training providers and partners.
- Conducting various types of educational research.
- Carrying out required translation and interpretation tasks.
- Providing professional consulting services to government or industry

Courses Taught	Technical Communication English for Computer English for Electronics Technical English	Academic Writing (1+2) English for Engineering English for Mechanics English for Industry
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Name and address of employer Technical Industrial Institute, Taiz, Yemen, <http://tii-taiz.org/site/>

Types of business	Tertiary Educational Institution
Dates	Sept, 2007 – May, 2009
Occupation or position held	Lecturer
Main activities and responsibilities	<ul style="list-style-type: none"> <li>• Training undergraduate students on current teaching methods and approaches.</li> <li>• Conducting short-term in-service training programs for EFL teachers in Yemen</li> <li>• Teaching English for Medical Purposes at Medicine College.</li> <li>• Conducting EAP classes &amp; Preparatory English Courses</li> </ul>
Name and address of employer	Centre of Languages, Taiz University
Types of business	Public University
Dates	Feb, 2004 – Nov, 2004
Occupation or position held	Project Coordinator and Project Local Head
Main activities and responsibilities	<ul style="list-style-type: none"> <li>• Implementation and the development of DIA's social project: "Assistance and integration of the poorest people in Yemen".</li> <li>• Project identification, management, coordination, administration and evaluation.</li> <li>• Building projected activities budget and other financial aspects.</li> </ul>
Name and address of employer	Dia Organization
Types of business	NGO

## Education

Dates	31/07/2009 – 13/11/2013
Title of qualification awarded	Ph. D in English Language Education
Principal subjects/occupational skills covered	<p>PhD thesis: Designing an INSET Modular Curriculum for ESP Teacher Training in Yemen</p> <p>Synopsis: The need for the study stemmed from the deficiency of TEFL undergraduate teacher preparation in general and the absence of TESP teacher training in particular. The thesis provides EFL teachers who are involved in teaching ESP profession with training program including nine various modular frameworks with a set of teaching competences related to TEFL, TESP, CPD and ICT.</p>
Name and type of organisation providing education and training	English and Foreign Languages University, Hyderabad, India
Dates	Sept, 2004 – June, 2007
Title of qualification awarded	M.A in English
Principal subjects/occupational skills covered	<p>M.A thesis: Developing a Framework for ESP Courses in Yemeni Technical Institutes</p> <p>Synopsis: Based on present and target needs analysis of student-technicians, the study offers a curriculum and a framework for English for Specific Purposes (ESP) courses for students of Technical Institutes in Yemen.</p>
Name and type of organisation providing education and training	Centre of Languages, Taiz University, Taiz, Yemen
Dates	August, 1997 – August, 2001
Title of qualification awarded	B.A in English
Principal subjects/occupational skills covered	Arts and Humanities

Name and type of organisation providing education and training Arts College, Taiz University, Taiz, Yemen

### Additional training courses

Dates	21/ 02/2012 – 25/02/2012
Course / training	Research Methodology in Management and Social Sciences: A Skill Building Approach
Institution	Institute of Public Enterprise (IPE) Hyderabad, India
Dates	11/ 05/2008 – 19/05/2008
Course / training	OSU-Yemen Higher Education Development Project (Faculty Development Session)
Institution	Oregon State University English Language Institute
Dates	17/ 06/2006 – 26/06/2006
Course / training	Desktop Publishing (Adobe in Design and Adobe Illustrator)
Institution	Technical Industrial Institute, Taiz, Yemen
Dates	02/ 05/2004 – 25/05/2004
Course / training	Modern teaching and training methodologies
Institution	Ministry of Technical Education and Vocational Training
Dates	16/ 10/2004 – 20/10/2004
Course / training	Participatory Rural Appraisal (PRA)
Institution	Dia Organisation, Taiz, Yemen
Dates	28/ 09/2004 – 30/09/2004
Course / training	1 <sup>st</sup> Social Integration Workshop
Institution	Dia Organisation, Taiz, Yemen
Dates	01/ 08/2001 – 26/12/2001
Course / training	Diploma in Computer Applications
Institution	Liverpool Institute, Taiz, Yemen

### Personal Skills and Competences

Mother tongue(s) Arabic

Other language(s) English

Self-assessment <i>European level</i> (*)	Understanding		Speaking		Writing	
	Listening	Reading	Spoken interaction	Spoken production		
<b>English</b>	C2 Proficient user	C2 Proficient user	C2 Proficient user	C2 Proficient user	C2 Proficient user	C2 Proficient user

(\*) [Common European Framework of Reference \(CEF\) level](#)

### Social /organisational & Research skills and competences

- Expertise in documentation and research of specialised information, obtained through sustained work in research centres and projects.
- Expertise in experimental research design, questionnaire development and analysis
- Expertise in evaluation and assessment of educational programmes through implementing Needs Analysis procedures.
- High sense of organisation, developed through the management of complex projects.
- Reporting and presentation skills including notes taking and minutes recording

- Translation and interpretation from Arabic into English and vice-versa.
- Communication skills, acquired through cooperation with diverse people and institutions.
- Ability to adapt to multicultural environments acquired through education abroad and work practice.
- Team coordination, including networking with people working away, acquired through previous work experience.
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#### Computer skills and competences

- Good command of Microsoft Office programmes, particularly Word, Outlook, Excel and Power Point
- Doing statistics through (SPSS) Statistical Package for the Social Sciences

#### Annexes

1. Selection of publications
2. Selection of conferences
3. References

#### 1. Selection of publications

- Evaluating ESP and EAP Situation in Yemeni EFL Context: *English for Academic, Specific and Occupational Purposes in Developing, Emerging and Least Developed Countries* (2009)
- Do Yemeni Technicians Need Experience and Competence in E4WP to Benefit the Labor Market? *Journal of English for Specific Purposes Special Interest Group, IATEFL ESP SIG* (2008)
- Developing ESP Materials for Yemeni Technical and Vocational Institutions, *unpublished Ph. D research paper, EFL University (August, 2010)*
- Andragogy: An Approach for Teaching and Training Adults, *unpublished Ph. D research paper, EFL University (February, 2011)*
- Developing English Curriculum in Vocational and Technical Education, *unpublished Ph. D research paper, EFL University (June, 2011)*

#### 2. Selection of conferences

- English Language Teaching Conference, *Innovation in teaching*, Sultan Qaboos University, Masqat, Oman 23-24 April 2008
- British Council Symposium on *English for Workplace*, Sultan Qaboos University, Masqat, Oman 25-26 April 2008
- 43<sup>rd</sup> IATEFL Annual International Conference and Exhibition, 31 March - 4 April 2009, Cardiff, UK
- ESP SIG Pre-Conference Event IATEFL: Cardiff, UK, *English for Work and the Workplace in the 21st Century*, 31<sup>st</sup> March 2009
- National Council for Teacher Education, *National Seminar on Quality Education English and Foreign Languages University*, New Delhi, India 16-17 November 2009
- First International English Language Teacher Educators' Conference, *Starting, Stimulating and Sustaining English Language Teacher Education and Development*, Hyderabad, India 22-24 January 2011
- Second International Conference for English Language Teacher Educators, *Assessing and Evaluating English Language Teacher Education, Teaching and Learning*, Hyderabad, India 03-05 March 2012

#### 3. References

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