

# Lodgement terms and conditions

I, **{INSERT NAME}** hereby:

1. acknowledge that I have read the General Information sheet and understand that Spent Convictions legislation (however described) in the Commonwealth and States and Territories protects "spent convictions" from disclosure;
2. understand that the position/entitlement for which I am being considered may be in a category for which exclusions from Spent Convictions legislation may apply;
3. have fully completed this Form, and the personal information I have provided in it relates to me, contains my full name and all names previously used by me, and is correct;
4. acknowledge that the provision of false or misleading information is a serious offence;
5. acknowledge that the Accredited Organisation named in Section 3 above<sup>[1]</sup> is collecting information in this Form to provide to CrimTrac (an Agency of the Commonwealth of Australia) and the Australian Police Agencies;
6. consent to:
  - a. CrimTrac using and disclosing personal information about me to the Australian Police Agencies;
  - b. the Australian Police Agencies disclosing to CrimTrac, from their records, Police History information, that can be disclosed in accordance with the laws of the Commonwealth, States and Territories and, in the absence of any laws governing the disclosure of this information, disclosing in accordance with the policies of the police agency concerned;
  - c. CrimTrac disclosing the information disclosed by the Australian Police Agencies to the Accredited Organisation named in Section 3 above<sup>[1]</sup>, and
  - d. where applicable, the Accredited Organisation named in Section 3 above<sup>[1]</sup> disclosing to the employer/organisation named in Section 4 above personal information about me to assess my suitability in relation to my employment/entitlement
7. acknowledge that any information provided by me on this Form, relates specifically to the purpose identified in Section 6 above<sup>[2]</sup>;
8. acknowledge that any information provided by the Australian Police Agencies or CrimTrac, relates specifically to the purpose identified in Section 6 above<sup>[2]</sup>;

9. acknowledge that any personal information sent, by mail or electronically, in relation to your form, including this form and any identity documents, is sent at your own risk and are aware of the consequences of these methods of lodgement;
  10. acknowledge that personal information that I provide in this Form may be disclosed to the Accredited Organisation named in Section 3 above<sup>[1]</sup> (including contractors or related bodies corporate) located in Australia or overseas. Refer to attached list if applicable; and
  11. acknowledge that it is usual practice for an Applicant's personal information to be disclosed to Australian Police Agencies for them to use for their respective law enforcement purposes including the investigation of any outstanding criminal offences.
1. The Accredited Organisation is National Crime Check Pty Ltd, A.B.N. 60 139 183 145
  2. The check purpose is {insert reason for check}