

Application

- i) Full Name: Ezad Hafiz bin Mazlan
 - ii) Primary Position to run: Events Coordinator
 - iii) Secondary Position to run: Logistics
 - iv) Manifesto
 - a. Make things happen!
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- 1) Coordinate events such as:
 - a. a cooking competition
 - b. Sports Meet
 - c. Board Games session
 - 2) Monitor event timelines and ensure deadlines are met.
 - 3) Initiate, coordinate and participate in all efforts to publicize events.
 - 4) Edit and design promotional materials.
 - 5) Develop and oversee fundraising events.
 - 6) Negotiate and secure event space.
 - 7) Secure sponsorships (if possible)
 - 8) Coordinate event logistics, including registration and attendee tracking, presentation and materials support and pre- and post-event evaluations.