

Parent(s)/Guardian(s) details

for the BASE Tax Year and CURRENT Tax Year
for Dependent Youth Allowance or ABSTUDY Customers

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Purpose of this form

The appropriate rate of payment for a **dependent** Youth Allowance or ABSTUDY customer is based on their parent(s)/guardian(s)' income and assets and the family's actual means.

This form is used to collect these details.

The questions in PART A are about the person who is claiming Youth Allowance or ABSTUDY.

The questions in PART B are about the parent(s)/guardian(s) of the person who is claiming Youth Allowance or ABSTUDY.

Both parts of the form must be completed.

Who should fill in this form

The parent(s)/guardian(s) of the person who is claiming Youth Allowance or ABSTUDY are required to complete all questions in this form.

A **parent/guardian** is:

- the natural or adoptive parent with whom the Youth Allowance or ABSTUDY customer lives – if the parent is a member of a couple, also include their partner, **or**
- any other person on whom the Youth Allowance or ABSTUDY customer is wholly or substantially dependent.

If neither of the above applies, the parent/guardian is the natural or adoptive parent with whom the Youth Allowance or ABSTUDY customer last lived.

Step-parent

A step-parent's means are included if:

- the step-parent is the parent's partner, **and**
- the step-parent lives with the parent, **and**
- the Youth Allowance or ABSTUDY customer's permanent home is the same as the home of the parent and step-parent.

Note: The Youth Allowance or ABSTUDY customer may occasionally live away from that home for temporary absences and still be assessed on parent/step-parent's means.

Definition of a partner

For the Australian Government Department of Human Services purposes a person is considered to be **your partner** if you and the person are living together, or usually live together, and are:

- married, **or**
- in a registered relationship (opposite-sex or same-sex), **or**
- in a de facto relationship (opposite-sex or same-sex).

We consider a person to be in a de facto relationship from the time they commence living with another person as a member of a couple.

We recognise all couples, opposite-sex and same-sex.

Important

The information to be provided in this form is for the BASE Tax Year and/or the CURRENT Tax Year. Refer to the **Notes** for an explanation of the BASE Tax Year and the CURRENT Tax Year.

Please keep these Notes (pages 1 to 5) for your information.

For more information

Go to our website humanservices.gov.au or call us on **132 490** for Youth Allowance or **1800 132 317** for ABSTUDY or visit our Service Centre.

To speak to us in languages other than English, call us on **131 202**.

Note: Call charges apply – calls from mobile phones may be charged at a higher rate.

If you have a hearing or speech impairment

TTY service Freecall™ **1800 810 586**. A TTY phone is required to use this service.

Interpreters and translations

If you need an **interpreter** or **translation** of any documents for our business, we can arrange this for you free of charge.

What else you will need to provide

This form tells you which **other documents** you need to provide with this form.

Depending on your circumstances, you may have to fill in **other forms**.

Filling in this form

- **Please use black or blue pen.**
- Print in BLOCK LETTERS.
- Mark boxes like this with a ✓ or X.
- Where you see a box like this ► **Go to 5** skip to the question number shown. You do not need to answer the questions in between.

Returning your form(s)

Check that you have answered all the questions you need to answer and that you have signed and dated this form.

If you return required documents (and this form):

- online – you can submit your documents online if you are registered for Online Services.
- by post – we will sight and record your documents, which may include copying, and return the originals to you by registered post.
- in person – we will sight and record your documents, which may include copying, and return the originals to you.

If you are unable claim online, please complete this form and return it (with any requested documents) as soon as possible by post to:

**Department of Human Services
Student Services
Reply Paid 7804
CANBERRA BC ACT 2610**

Alternatively, you can return this form to one of our Service Centres.

Return this form, all additional documents and any other forms you are required to complete to one of our Service Centres or online **within 14 days** to ensure you are paid from the earliest date possible.

If you cannot return all the forms or documents **within 14 days**, contact us for extra time.

For more information on how to access Online Services or how to lodge documents online, go to humanservices.gov.au/submitdocumentsonline

Parental Means Test

The Parental Means Test consists of 3 separate parts which are the:

- Parental Income Test
- Family Assets Test
- Family Actual Means Test (FAMT).

A person claiming Youth Allowance or ABSTUDY may be exempt from the Parental Income Test and Family Assets Test if:

- they are considered independent, **or**
- at least one of their parent(s)/guardian(s) is/are:
 - receiving a pension, benefit or allowance (excluding Family Tax Benefit), **or**
 - receiving Farm Household Allowance, **or**
 - receiving ABSTUDY Living Allowance, **or**
 - holder(s) of a current Health Care Card or Low Income Health Care Card (excluding Family Tax Benefit Health Care Card for Youth Allowance purposes).

- In addition to the above, ABSTUDY customers are also exempt if at least one parent/guardian is:
 - receiving CDEP wages (except as an administrator), **or**
 - the holder of a current Health Care Card.

Farm Household Allowance

Farm Household Allowance (FHA) is a payment to assist farming families who are experiencing difficulties in meeting family and personal living expenses.

A person may get FHA if they are a qualifying farmer or partner of a farmer.

For more information about FHA, go to humanservices.gov.au/rural or call us on **132 316**.

While a parent/guardian of a Youth Allowance or ABSTUDY customer is in receipt of FHA the parental income and parental assets tests are not applicable to the Youth Allowance or ABSTUDY payment.

Note: If a parent/guardian is not in receipt of FHA, their dependent Youth Allowance or ABSTUDY child(ren) are still subject to the FAMT.

Proof of income

Usually the production of an Australian Taxation Office – Notice of Assessment is sufficient proof of income. However, where such a notice has not been issued or is not available, you should discuss the matter with us. You may be able to verify your income by providing a full tax return and payment summaries or a letter from your employer(s) on employer(s)' letterhead.

Parental Income Test

Parental income includes taxable income, maintenance (including child support) received, any fringe benefits received from employers, income from outside Australia and net investment losses (including negative gearing for property and shares).

The BASE Tax Year

An assessment is normally based on the parental income for the BASE Tax Year.

The BASE Tax Year for a Youth Allowance or ABSTUDY payment is the financial year ending before 1 January of the year of study.

A CURRENT Tax Year assessment

If you are completing this form between September and December as part of a Youth Allowance or ABSTUDY claim, you will need to provide information for both the BASE Tax Year and the CURRENT Tax Year. An assessment can be based on the CURRENT Tax Year where there has been a substantial decrease in parental income that is likely to continue for at least 2 years.

You will need to apply for a CURRENT Tax Year assessment for this reason and documentation is usually required. Estimates of income may be acceptable until an Australian Taxation Office – Notice of Assessment is available.

Where the parent(s)/guardian(s) are in a Family Actual Means Test (FAMT) category, a current FAMT application will also be required.

A CURRENT Tax Year assessment may also be applied where parental income for the financial year immediately following the BASE Tax Year exceeds the BASE Tax Year income by more than 25 per cent. This assessment applies from 1 October.

Refer to the appropriate year of payment listed below to ascertain the appropriate tax year:

The year of payment (calendar year)	The appropriate BASE Tax Year (1 July to 30 June)	The appropriate CURRENT Tax Year (1 July to 30 June)
2014	2012 – 2013	2013 – 2014
2015	2013 – 2014	2014 – 2015
2016	2014 – 2015	2015 – 2016
2017	2015 – 2016	2016 – 2017

IMPORTANT: If you are applying for a CURRENT Tax Year assessment, you need to complete the details on this form for BOTH the BASE Tax Year and the CURRENT Tax Year.

Fringe benefits

Where the total value of employer provided benefits (**fringe benefits**) received from an employer during the appropriate tax year is greater than \$1,000 it is counted as income under the Parental Income Test.

An employer provided benefit (**fringe benefit**) is any right, privilege, service, in-kind payment or facility that an employee receives, or assigns to someone else, from their employment. Generally, this includes the voluntary deferment of an entitlement to a benefit or income which is termed a **salary sacrifice** arrangement. Employers are now required to include the total amount of any employer provided benefits on a payment summary where the amount is greater than \$1,000 in accordance with a formula supplied by the Australian Taxation Office. Additional details may be obtained from us.

The amount the customer's parents must record at question 21 is the total of all gross amounts of fringe benefits that are shown in their payment summary(s) for taxation purposes.

Net investment losses

Net investment losses include net losses from rental property (negative gearing) and non-property income investments such as shares. Investment earnings include taxable and tax-exempt interest, dividends and rental income. The value of such losses is added back to income for Youth Allowance or ABSTUDY.

Maintenance (including child support)

Maintenance income **received** is included in the combined parental income for the Parental Income Test. All amounts of maintenance received by either parent for the upkeep of a child in care are included, as is partner maintenance.

Maintenance **paid out** is deducted from combined parental income. Any amounts of maintenance paid out for the upkeep of a child are deducted, as is partner maintenance.

Maintenance in the form of payment of mortgage, utilities charges, school fees and other payments made on behalf, or for the benefit, of the custodial parent or the child should be included or deducted from parental income as applicable.

Reportable superannuation contributions

Reportable superannuation contributions are counted as part of parental income and include discretionary employer superannuation contributions (such as voluntary salary sacrificed amounts) paid by a parent (or their partner) or on their behalf and, for the self-employed, total superannuation contributions which will be claimed as a tax deduction.

Each parent (or their partner) who is affected must provide their Payment Summary or personal income tax return that shows the contribution. Contact us about what evidence is required if a parent (or their partner) has salary sacrificed to the benefit of their partner's superannuation or they are between age pension age and 70 years.

Family Assets Test

This takes into account the assets of the parent(s)/guardian(s) and all dependent children. It is based on how much you would get for the assets if you sold them, less any debts or mortgages owed.

For the Family Assets Test, 75 per cent of the value of a person's interest in farm and business assets will be disregarded.

Your assets may include:

- home contents (including personal computers and electrical equipment but excluding fixtures like wall-to-wall carpets or wall heaters)
- personal possessions (including mobile phones, laptop computers, mp3 players and other portable electronic devices)
- cars, boats, motor bikes, trailers
- caravans (unless it is where you live)
- real estate other than your home (including rental properties, farm, second homes, holiday houses and vacant land)
- financial investments (including money in bank, building society or credit union accounts, term deposits, debentures, bonds, managed investments and shares)
- market value of investments (including the surrender value of any life insurance policies)
- loans you have made to other people, family trusts and companies (including interest-free loans)
- value of your business
- an interest in a trust or private company
- jewellery, antiques and other collectables.

Assets do NOT include:

- the **principal family home** (and up to 2 hectares of privately used surrounding land on the same title document as the home) and any permanent fixtures such as wall-to-wall carpet and wall heaters
- special aids for people with disability
- some income stream products
- cemetery plots
- pre-paid funeral expenses
- certain funeral bonds
- accommodation bonds
- funding from the National Disability Insurance Scheme for you (and/or your partner and/or your child(ren)).

Working out your payment based on income and assets is more complicated if you have an interest in a farm, a business, a trust or company or if you own real estate in or outside Australia. You (and/or your partner) may also need to fill in other forms.

If you are not sure about what counts as an asset, call us on 132 490 for Youth Allowance or 1800 132 317 for ABSTUDY.

Family Actual Means Test

While tests of income and assets are in most cases sufficient to determine a customer's level of need, there are times when taxable income or assets alone may not be a reliable indicator.

The Family Actual Means Test (FAMT) is applied to those people whose taxable income may not provide a good indication of their need for Youth Allowance or ABSTUDY and determines the actual financial position of families in certain designated categories by measuring their 'actual means', that is, what they spend and save in a particular period.

FAMT only applies if the customer's parents are self-employed, have income or assets outside Australia, have claimed a business loss, have an interest in a trust or company or are business migrants.

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Parent(s)/Guardian(s) details

for the BASE Tax Year and CURRENT Tax Year
for Dependent Youth Allowance or ABSTUDY Customers

centrelink

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Return this form to the Department of Human Services by

/ /

Questions in this form are for the:

BASE Tax Year

CURRENT Tax Year

/

/

PART A – About the person claiming Youth Allowance or ABSTUDY

1 Youth Allowance or ABSTUDY customer's name — NOT the parent.

Mr Mrs Miss Ms Other

Family name

First given name

Second given name

2 Has the Youth Allowance or ABSTUDY customer ever used or been known by any other name (e.g. name at birth, maiden name, previous married name, Aboriginal or tribal name, alias, adoptive name, foster name)?

No Go to next question

Yes Give details below

Other name

Type of name (e.g. name at birth)

3 Youth Allowance or ABSTUDY customer's date of birth

/ /

4 Youth Allowance or ABSTUDY customer's
Centrelink Reference Number (if known)

- - -

***The rest of the questions in this form are about
the parent(s)/guardian(s) — Go to next page***



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PART B – About the Parent(s)/Guardian(s) of the person claiming Youth Allowance or ABSTUDY

The **Parent/Guardian** is the person with primary care and responsibility for the Youth Allowance or ABSTUDY customer.
The **Parent/Guardian Partner** is the partner of the Parent/Guardian. **For more information, refer to the Notes.**

Parent/Guardian

5 Please read this before answering the following question.

We recognise both opposite-sex and same-sex relationships. This includes de facto relationships and relationships registered under state or territory law.
Select **ONE** option below that best describes your current relationship status.

What is your **CURRENT** relationship status?

Married **Go to 7**

Registered relationship
(opposite-sex or same-sex relationship registered under state or territory law) **Go to 7**

Partnered
(living together in an opposite-sex or same-sex relationship, including de facto) **Go to 7**

Separated
(previously lived with an opposite-sex or same-sex partner, including in a marriage, registered or de facto relationship) **Go to 6**

Divorced **Go to 7**

Widowed
(previously partnered with an opposite-sex or same-sex partner, including in a marriage, registered or de facto relationship) **Go to 7**

Never married or lived with a partner **Go to 7**

6 Date relationship ended

Parent/Guardian partner

Parent/Guardian

- 7 Are you a **step-parent** of the Youth Allowance or ABSTUDY customer?

No ► **Go to 9**

Yes ► *Go to next question*

- 8 Only answer this question if you are a **step-parent**.

Does the Youth Allowance or ABSTUDY customer 'normally' live with you?

The student would be regarded as normally living with you unless they have established a separate and permanent home away from the family home that includes holiday periods.

Those students who are away from the family home during the school term only and return home during breaks would be treated as normally living with you.

No ► You do NOT need to provide more personal details.
You need to sign the statement on page 11.

► **Go to 38**

Yes ► *Go to next question*

- 9 What is your name?

Mr Mrs Miss Ms Other

Family name

First given name

Second given name

- 10 Your date of birth

- 11 Your permanent address (if address is the same as the Youth Allowance or ABSTUDY customer write 'same as customer')

Postcode

- 12 Your postal address (if different to above)

Postcode

- 13 Your contact details

Home phone number ()

Work phone number ()

Parent/Guardian partner

- 7 Are you a **step-parent** of the Youth Allowance or ABSTUDY customer?

No ► **Go to 9**

Yes ► *Go to next question*

- 8 Only answer this question if you are a **step-parent**.

Does the Youth Allowance or ABSTUDY customer 'normally' live with you?

The student would be regarded as normally living with you unless they have established a separate and permanent home away from the family home that includes holiday periods.

Those students who are away from the family home during the school term only and return home during breaks would be treated as normally living with you.

No ► You do NOT need to provide more personal details.
You need to sign the statement on page 11.

► **Go to 38**

- 9 What is your name?

Mr Mrs Miss Ms Other

Family name

First given name

Second given name

- 10 Your date of birth

- 11 Your permanent address (if address is the same as the Youth Allowance or ABSTUDY customer write 'same as customer')

Postcode

- 12 Your postal address (if different to above)

Postcode

- 13 Your contact details

Home phone number ()

Work phone number ()

Parent/Guardian

14 Please read this before answering the following questions.

For more information about BASE Tax Year and CURRENT Tax Year, please refer to page 4 of the **Notes**.

15 Has your (and/or your partner's) income decreased since the BASE Tax Year?

No ► **Go to 17**

Yes ► *Go to next question*


16 Is this decrease in combined parental income expected to continue for at least 2 years?

No ► *Go to next question*

Yes ► Give details below

Date drop occurred

Estimate the time the drop in income will last

 Attach documentary evidence to support this decrease (or estimated decrease) in income. This application will not be processed until evidence is received.

IMPORTANT: You must fill in details for BOTH the BASE Tax Year and the CURRENT Tax Year.

► *Go to next question*

17 Are you completing this form between September and December as part of a Youth Allowance or ABSTUDY claim?

No ► *Go to next question*

Yes ► You must fill in details for BOTH the BASE Tax Year and the CURRENT Tax Year.

► *Go to next question*

18 Do you receive a pension, benefit or allowance (including Farm Household Allowance) from us or another government agency (this does NOT include Family Tax Benefit)?

No ► *Go to next question*

Yes ► What payment do you receive?

► **Go to 25**

Parent/Guardian partner

18 Do you receive a pension, benefit or allowance (including Farm Household Allowance) from us or another government agency (this does NOT include Family Tax Benefit)?

No ► *Go to next question*

Yes ► What payment do you receive?

► **Go to 25**

Parent/Guardian

19 What was/is your taxable income for the tax year?

BASE Tax Year

\$

CURRENT Tax Year

\$

20 Have you received your Tax Notice of Assessment (TNA) for the relevant tax year from the Australian Tax Office?

BASE Tax Year

No What is the approximate date your TNA will be available?

/ /

CURRENT Tax Year

No What is the approximate date your TNA will be available?

/ /

Yes  Attach your Tax Notice of Assessment

Yes  Attach your Tax Notice of Assessment

The Australian Taxation Office does not require me to lodge a tax return.

The Australian Taxation Office does not require me to lodge a tax return.

Parent/Guardian partner

19 What was/is your taxable income for the tax year?

BASE Tax Year

\$

CURRENT Tax Year

\$

20 Have you received your Tax Notice of Assessment (TNA) for the relevant tax year from the Australian Tax Office?

BASE Tax Year

No What is the approximate date your TNA will be available?

/ /

CURRENT Tax Year

No What is the approximate date your TNA will be available?

/ /

Yes  Attach your Tax Notice of Assessment

Yes  Attach your Tax Notice of Assessment

The Australian Taxation Office does not require me to lodge a tax return.

The Australian Taxation Office does not require me to lodge a tax return.

Parent/Guardian

21 Please read this before answering the following question.

Parental income **includes:**

- **fringe benefits** (and salary sacrifice) includes the amount shown on your payment summary (unless the total amount from the employer is \$1,000 or less)
- **foreign income** includes income from employment outside Australia that you do not have to pay tax on in Australia. Do not declare income already included in question 19
- **net investment losses** (these occur when your deductions are greater than your income from a rental property or investments (such as shares)). If you are not sure, please provide your personal income tax return
- **reportable superannuation contributions** paid by you or on your behalf (e.g. voluntary salary sacrificed amounts). If you are not sure, please provide your payment summary or your personal income tax return
- **maintenance (including child support)** includes payments received via Child Support services or a private arrangement from the parent of any children who live with you.

During the relevant tax year, did you receive (or expect to receive) any income or make a loss in any of the areas listed above?

No Go to next question

Yes Give details below

BASE Tax Year

Fringe benefits
(or salary sacrifice)

\$

CURRENT Tax Year

Fringe benefits
(or salary sacrifice)

\$



You will need to attach your **payment summary for that year**. Only provide payment summaries that have \$1,001 or more of employer provided benefits.

BASE Tax Year

Foreign income not already
included in question 19

\$

CURRENT Tax Year

Foreign income not already
included in question 19

\$

Net investment losses

\$

Net investment losses

\$

Reportable superannuation
contributions paid by you or
on your behalf (e.g. voluntary
salary sacrificed amounts)

\$

Reportable superannuation
contributions paid by you or
on your behalf (e.g. voluntary
salary sacrificed amounts)

\$

Maintenance (including child
support) received

\$

Maintenance (including child
support) received

\$



You will need to attach your **payment summary or your personal income tax return for that year**.

Parent/Guardian partner

21 Please read this before answering the following question.

Parental income **includes:**

- **fringe benefits** (and salary sacrifice) includes the amount shown on your payment summary (unless the total amount from the employer is \$1,000 or less)
- **foreign income** includes income from employment outside Australia that you do not have to pay tax on in Australia. Do not declare income already included in question 19
- **net investment losses** (these occur when your deductions are greater than your income from a rental property or investments (such as shares)). If you are not sure, please provide your personal income tax return
- **reportable superannuation contributions** paid by you or on your behalf (e.g. voluntary salary sacrificed amounts). If you are not sure, please provide your payment summary or your personal income tax return
- **maintenance (including child support)** includes payments received via Child Support services or a private arrangement from the parent of any children who live with you.

During the relevant tax year, did you receive (or expect to receive) any income or make a loss in any of the areas listed above?

No Go to next question

Yes Give details below

BASE Tax Year

Fringe benefits
(or salary sacrifice)

\$

CURRENT Tax Year

Fringe benefits
(or salary sacrifice)

\$



You will need to attach your **payment summary for that year**. Only provide payment summaries that have \$1,001 or more of employer provided benefits.

BASE Tax Year

Foreign income not already
included in question 19

\$

CURRENT Tax Year

Foreign income not already
included in question 19

\$

Net investment losses

\$

Net investment losses

\$

Reportable superannuation
contributions paid by you or
on your behalf (e.g. voluntary
salary sacrificed amounts)

\$

Reportable superannuation
contributions paid by you or
on your behalf (e.g. voluntary
salary sacrificed amounts)

\$

Maintenance (including child
support) received

\$

Maintenance (including child
support) received

\$



You will need to attach your **payment summary or your personal income tax return for that year**.

Parent/Guardian

- 22** During the relevant tax year, did you pay or do you expect to pay any maintenance (including child support)?

For more information, please refer to the **Notes**.

BASE Tax Year

No

Yes How much did you pay?

\$

CURRENT Tax Year

No

Yes How much did/do you expect to pay?

\$

- 23** Please read this before answering the following questions.

Current market value of your family assets

Include:

- real estate in and/or outside Australia
- all furniture (including soft furnishings such as curtains), antiques, and works of art
- electrical appliances such as televisions and fridges
- jewellery for personal use and hobby collections (e.g. stamps, coins)
- business assets used for personal use
- financial investments.

DO NOT include:

- the family home
- fixtures such as stoves and built-in items
- the assets of the person claiming Youth Allowance or ABSTUDY
- funding from the National Disability Insurance Scheme for you (and/or your partner and/or your child(ren)).

What is your estimate of the current market value of your family assets?

Total current market value of assets

\$

Amount owed on assets

\$

- 24** Do you have farm/business assets?

No Go to next question

Yes Current market value of farm/business assets

\$

- 25** During the relevant tax year, did you have an interest in a trust, private company or unlisted public company (this includes being a beneficiary only)?

BASE Tax Year

No

Yes

CURRENT Tax Year

No

Yes

- 26** During the relevant tax year, did you declare any income from self-employment or business activities (except income derived wholly or mainly from primary production AND you were a sole trader)?

BASE Tax Year

No

Yes

CURRENT Tax Year

No

Yes

Parent/Guardian partner

- 22** During the relevant tax year, did you pay or do you expect to pay any maintenance (including child support)?

For more information, please refer to the **Notes**.

BASE Tax Year

No

Yes How much did you pay?

\$

CURRENT Tax Year

No

Yes How much did/do you expect to pay?

\$

- 25** During the relevant tax year, did you have an interest in a trust, private company or unlisted public company (this includes being a beneficiary only)?

BASE Tax Year

No

Yes

CURRENT Tax Year

No

Yes

- 26** During the relevant tax year, did you declare any income from self-employment or business activities (except income derived wholly or mainly from primary production AND you were a sole trader)?

BASE Tax Year

No

Yes

CURRENT Tax Year

No

Yes

Parent/Guardian

- 27** During the relevant tax year, were you a partner in a partnership (includes primary producers and others who lodge a partnership return only for taxation purposes)?

BASE Tax Year

No

Yes

CURRENT Tax Year

No

Yes

- 28** During the relevant tax year, did you receive income of more than AUD\$2,500 from a source in Norfolk Island or outside Australia? Answer 'No' to this question if the only income from a country other than Australia you received was from a pension or similar payment.

BASE Tax Year

No

Yes

CURRENT Tax Year

No

Yes

- 29** During the relevant tax year, were you a wage or salary earner who claimed (or will claim) a tax deduction for a business loss? **Include** losses that are current or carried forward. Tick 'No' if the only loss was a net investment loss recorded in your individual income or partnership tax return.

BASE Tax Year

No

Yes

CURRENT Tax Year

No

Yes

- 30** Do you CURRENTLY have an interest (the value of which is AUD\$2,500 or more) in any assets located outside Australia and its external territories?

BASE Tax Year

No

Yes

CURRENT Tax Year

No

Yes

- 31** Did you arrive in Australia under a permanent visa in a business skills category in the last 10 years?

No

Yes

- 32** Did you tick 'Yes' to any question, from question 25 to 31?

No *Go to next question*

Yes



You will need to complete and attach a **Family Spending and Savings form (SY003)**. If you do not have this form, go to our website humanservices.gov.au/forms or call us on **132 490**.

Parent/Guardian partner

- 27** During the relevant tax year, were you a partner in a partnership (includes primary producers and others who lodge a partnership return only for taxation purposes)?

BASE Tax Year

No

Yes

CURRENT Tax Year

No

Yes

- 28** During the relevant tax year, did you receive income of more than AUD\$2,500 from a source in Norfolk Island or outside Australia? Answer 'No' to this question if the only income from a country other than Australia you received was from a pension or similar payment.

BASE Tax Year

No

Yes

CURRENT Tax Year

No

Yes

- 29** During the relevant tax year, were you a wage or salary earner who claimed (or will claim) a tax deduction for a business loss? **Include** losses that are current or carried forward. Tick 'No' if the only loss was a net investment loss recorded in your individual income or partnership tax return.

BASE Tax Year

No

Yes

CURRENT Tax Year

No

Yes

- 30** Do you CURRENTLY have an interest (the value of which is AUD\$2,500 or more) in any assets located outside Australia and its external territories?

BASE Tax Year

No

Yes

CURRENT Tax Year

No

Yes

- 31** Did you arrive in Australia under a permanent visa in a business skills category in the last 10 years?

No

Yes

- 32** Did you tick 'Yes' to any question, from question 25 to 31?

No *Go to next question*

Yes



You will need to complete and attach a **Family Spending and Savings form (SY003)**. If you do not have this form, go to our website humanservices.gov.au/forms or call us on **132 490**.

33 Are there any other dependent children in your family (apart from the customer named in question 1 of this claim) for whom one of these payments is being, or will be, claimed:

- Youth Allowance (YA)
- ABSTUDY (living or boarding related allowances)
- Assistance for Isolated Children (AIC) (Additional Boarding Allowance)
- Family Tax Benefit (FTB) (for child aged 16 years or over in full-time secondary study who are attracting Family Tax Benefit or may attract Family Tax Benefit in the future as part of a lump sum claim)?

No Go to next question

Yes Give details below

1 Name of dependent child

Date of birth

____ / ____ / ____

Receiving (or recently claimed)

YA ABSTUDY AIC FTB

2 Name of dependent child

Date of birth

____ / ____ / ____

Receiving (or recently claimed)

YA ABSTUDY AIC FTB

3 Name of dependent child

Date of birth

____ / ____ / ____

Receiving (or recently claimed)

YA ABSTUDY AIC FTB

4 Name of dependent child

Date of birth

____ / ____ / ____

Receiving (or recently claimed)

YA ABSTUDY AIC FTB

If you have more than 4 dependent children, attach a separate sheet with details.

34 Please read this before answering the following question.

Payments are usually paid into your account if the Youth Allowance or ABSTUDY customer is under 18 years of age. In the case of ABSTUDY, payments are usually paid into the parent/guardian's account unless the customer is:

- 18 years or older, **or**
- studying a tertiary or non-school course, **or**
- undertaking an Australian Apprenticeship.

Where do you want the Youth Allowance or ABSTUDY payment made?

Note: The bank, building society or credit union account must be in your name. A joint account is acceptable.

I authorise payment to go into **my child's account** Go to next question

Payments are to go into **my account** nominated below

Name of bank, building society or credit union

Branch where your account is held

Branch number (BSB)

Account number (this may not be your card number)

Balance of account \$

Account held in the name(s) of

Go to next page

Parent/Guardian

35 Please read this before answering the following questions.

You are not breaking the law if you do not give us your tax file number, but if you do not provide it to us, or authorise us to get it from the Australian Taxation Office, your child may not be paid.

In giving us your tax file number in relation to this claim you authorise us to use your tax file number for other social security payments and services in future where necessary.

Have you given us your tax file number before?

No Go to next question

Not sure Go to next question

Yes Go to 38

36 Do you have a tax file number?

No Please call us on
132 490 (for Youth Allowance customers) or
1800 132 317 (for ABSTUDY customers).

Yes Your tax file number

- -

37 Which documents have you included with this form?

If you are not sure, check the question to see if you should attach the documents.

You must provide **original** documents, not copies.

Documentary evidence to support the decrease in income
(if you answered Yes at **question 16**)

Your Australian Tax Notice of Assessment
(if you answered Yes at **question 20**)

Your payment summary or personal income tax return
(if you answered Yes at **question 21**)

Family Spending and Savings form (SY003)
(if you answered Yes at **question 32**)

Go to next page

Parent/Guardian partner

35 Please read this before answering the following questions.

You are not breaking the law if you do not give us your tax file number, but if you do not provide it to us, or authorise us to get it from the Australian Taxation Office, your child may not be paid.

In giving us your tax file number in relation to this claim you authorise us to use your tax file number for other social security payments and services in future where necessary.

Have you given us your tax file number before?

No Go to next question

Not sure Go to next question

Yes Go to 38

36 Do you have a tax file number?

No Please call us on
132 490 (for Youth Allowance customers) or
1800 132 317 (for ABSTUDY customers).

Yes Your tax file number

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Your Australian Tax Notice of Assessment
(if you answered Yes at **question 20**)

Your payment summary or personal income tax return
(if you answered Yes at **question 21**)

Family Spending and Savings form (SY003)
(if you answered Yes at **question 32**)

Go to next page

Parent/Guardian

38 IMPORTANT INFORMATION

Privacy and your personal information

Your personal information is protected by law, including the *Privacy Act 1988*, and is collected by the Australian Government Department of Human Services for the assessment and administration of payments and services. This information is required to process your application or claim.

Your information may be used by the department or given to other parties for the purposes of research, investigation or where you have agreed or it is required or authorised by law.

You can get more information about the way in which the Department of Human Services will manage your personal information, including our privacy policy at

humanservices.gov.au/privacy or by requesting a copy from the department.

39 Parent(s)/Guardian(s) statement

I declare that:

- the information I have provided in this form is complete and correct.

I understand that:

- giving false or misleading information is a serious offence.
- **Youth Allowance/ABSTUDY payments cannot start until this statement is signed and all information is provided.**
- the Australian Government Department of Human Services can make relevant enquiries to make sure the claimant receives the correct entitlement.

Signature of Parent/Guardian



Date

/ /

Parent/Guardian partner

38 IMPORTANT INFORMATION

Privacy and your personal information

Your personal information is protected by law, including the *Privacy Act 1988*, and is collected by the Australian Government Department of Human Services for the assessment and administration of payments and services. This information is required to process your application or claim.

Your information may be used by the department or given to other parties for the purposes of research, investigation or where you have agreed or it is required or authorised by law.

You can get more information about the way in which the Department of Human Services will manage your personal information, including our privacy policy at

humanservices.gov.au/privacy or by requesting a copy from the department.

39 Parent(s)/Guardian(s) partner statement

I declare that:

- the information I have provided in this form is complete and correct.

I understand that:

- giving false or misleading information is a serious offence.
- **Youth Allowance/ABSTUDY payments cannot start until this statement is signed and all information is provided.**
- the Australian Government Department of Human Services can make relevant enquiries to make sure the claimant receives the correct entitlement.

Signature of Parent/Guardian



Date

/ /