

Muscle Mustangs DFW Car Club By-Laws



MMDFW: A group of people with similar interests or backgrounds prominent to Ford Mustangs, of all years, engine sizes, colors, and conditions, who wish to engage in the fellowship structured by the Car Club, for its Members, and by its Members.

Article I. Mission Statement

Muscle Mustangs DFW stands for the preservation and to promote the sport and hobby of owning, altering, building, and modifying of the type of automobile that meets the standards of this Club (Ford Mustang from 1964 ½ to 2016) by utilizing the skills and talents of our members, to encourage family participation in such sport and hobby, and to promote friendship, support organization functions held by such club, as well as others who have such interest. We actively participate in car shows, cruises, special events, meets and racing events. We as a club, want to educate the public and motivate them in this sport and hobby.

Article II. Members

Section 2.1 Memberships and Requirements

- (a) There is only one type of Membership recognized by the Club. Full Members only.
- (b) Full Members have the right to vote on Club matters. Unless otherwise indicated, any reference to “Members” refers only to Full Members.
- (c) Membership into the Club is limited to and exclusive only to owners of any Ford Mustang ranging in year from 1964 ½ to 2016.
- (d) The club does not allow imports or any other vehicle that is not a Ford Mustang into the Club.
- (e) All prospective Members must meet all Club requirements, and have a reference of at least one active Club Member, or without a reference, a majority vote by current Club Membership. Any change to this policy is solely up to Club Board of Directors with a vote requiring 80% passage.

Section 2.2 Full Members

- (a) A Member is a Brother or a Sister that has proven the ability and earned the right to be within the trusted inner circle and receive such privileges and benefits that may be implied or enjoyed by other Members.
- (b) A Member must make a serious effort to attend as many meetings, events, functions as is found appropriate and doable, and be highly dedicated to the Club. As a Member of such Club, you will be expected to promote and to take part in a good share of club meetings, activities, and functions brought forth.

- (c) Help out other Members in any way possible, whenever possible.
- (d) Be a diplomat and show appropriate respect to fellow Members, and other Clubs.
- (e) Drive hard and be a shining example for other Ford Mustang owners/drivers to aspire to.
- (f) Will wear some type of Club Gear to identify with the Club at all Club functions and events to promote the Club and its Members, as well as showing support for the Club and its Members.
- (g) Membership consists of Member and Spouse and all children of Member and Spouse under the age of 18 years. A Member shall have but one vote which may be cast by either the Member or the Member's spouse, but not both.

Section 2.3 Prospective Members

- (a) Any person or persons and family, 18 years or older, will be eligible for Membership to said club.
- (b) The Club always looks to add new Members. Individuals looking to join the Club do not have official status with the Club until the point where they officially join.
- (c) Prospective Members should be referred to the Club by an existing active Club Member.
- (d) Prospective Members are encouraged to utilize a “trial” period for themselves and the Club. This period has no predetermined length of time. It is up to the Club and the prospective Member to determine when the right time to officially join is.
- (e) Prospective club Members, upon filling out an application, will also have the club Member(s) who are going to sponsor their application, review said application prior to being submitted for consideration.
- (f) Prospective Members will not be present at the meeting when they are voted upon. Voting will be by secret written ballot, indicating YES or NO, for acceptance into the club. Membership acceptance will be by a majority of club Members voting. Ballots will be destroyed after voting.
- (g) Conduct themselves in a civil and honorable manner and show respect to all Club Members.
- (h) Not discuss private Club business with others outside the Club.
- (i) Strive to prove to all Members that you are worthy of the honor of Full Membership and demonstrate your value to the club.

Section 2.4 Termination Of Membership

- (a) The Membership of any full Member will terminate upon any of the following events:
 - i. The resignation or death of the Member.
 - ii. In the case of a Membership issued for a period of time, when the period of time has expired, unless the Membership is renewed.
 - iii. The willful failure of the Member to show participation in Club sponsored or hosted events set forth by the Board of Directors or as otherwise provided in these By-laws; or the willful failure of the Member to otherwise comply with the provisions of these By-Laws or any Membership rules adopted hereunder.
 - iv. The willful disregard for safety which renders a hazardous condition upon other Members.
 - v. Any action(s) taken by a Member in which said action(s) would bring discredit upon the organization and its Members will be presented to the Membership at the next regular Meeting. At said time Membership will vote on terminating the Member.
- (a) Termination of Membership shall not relieve the Member from any obligation to remove any Club decals from his/her vehicle, relinquish any such Club gear, cancel any services or benefits

actually received or in agreement to receive, assessments, or fees for which the Member is obligated to the Club.

- (b) Resignation from the Club will be done in writing and said resignation letter will be given to one of the Clubs appointed officers.

Section 2.5 Transfer Of Membership

- (a) All Memberships in the Club are non transferable and non assignable.

Section 2.6 Membership Roster

- (a) The Club shall keep a Membership roster containing the names, addresses, email addresses, emergency contact names and phone numbers of all its Members. This is kept for different reasons, including, but not limited to: group email communications, monthly newsletters, contact information in case of an emergency, geographic database for special event planning, etc. Termination of any Member shall be recorded in the roster, together with the manner of termination and date of termination.

Section 2.7 Voting in a new Member

- (a) A prospective Member is eligible to join the Club on either a reference from a current Club member in good standing with the Club or after the completion of a trial period that satisfies the prospective Member and the Club.
- (b) After all requirements listed in these By-Laws have been successfully achieved, prospective Members that qualify under current Club Member reference may join as long as current requirements are maintained at the time of joining.
- (c) Prospective Members that fall under the trial period must be voted in by current Club Membership once the trial period has ended.
- (d) Any negative votes must be explained to the Membership.
- (e) Three negative votes requires a determination by the Club Board to either extend their time as a prospective Member or to dismiss the prospective Member.
- (f) Full Membership only requires the simple majority vote of the Club and is dependent on the prospective Member fulfilling the requirements as set forth by these By-Laws.

Section 2.8 Sponsorship Responsibilities

- (a) Members may refer an individual to join the Club.
- (b) This is a responsibility not to be taken lightly, as you are the prospective new Member's key contact through the Membership process.
- (c) The quality of the Club is entirely dependent on the type of people we bring in and being selective of whom we bring in is critical. A sponsor who brings in a candidate that is clearly inappropriate runs the risk of losing the ability to sponsor in the future.

Article III. Dues

Section 3.1 Annual Dues

- (a) MMDFW Car Club, requires no annual dues or any other such monetary obligations from its Full Members, or prospective Members. Dues will NOT be collected annually, or on any other schedule. Family Membership consists of more than 1 additional Member, children included. Dues will NOT be required for Family Memberships. Records will be kept in regard to current Membership and Club expenditures.
- (b) Dues will NOT be required for the designation for items such as, but not limited to, upkeep to the Club website, blanket fees not assigned by the Club (example; apparel distributor, decal supplier, etc), any such Club-related maintenance fees, or any other expenditure, unless otherwise and explicitly requested from its Members, and after voting by Memberships with an 80% passage rate.

Section 3.2 Fund Usage for Club Meets

- (a) If the Club decides to attend an activity not sponsored by the Club, it is herein considered a Club Meet. Example; drag races or car shows. All Members are required to provide their own means of attending such events, and will not be provided for financially by the Club. All drag race or car show entry funds, and all like events requiring admission fees or other such monetary obligations will be provided by the individual Member, and not the Club.

Section 3.3 Fund Usage for Club Events

- (a) If the Club decides to organize and sponsor an activity, it is herein considered a Club Event.
- (b) All Club Events (example; car show, picnic, photo shoot, racing event) shall draw financing evenly from all Club Members including Club Officers. Collection of funds shall be at the time of the event only, unless otherwise necessary for event coordination, in which case the funds will be collected at the monthly meeting proceeding the scheduling of the event, or no sooner than 1 month before the event takes place. Attendance is strongly encouraged at ALL Club events, but not considered mandatory unless otherwise noted. Club Members are not required to financially contribute to the event if they are unable to attend. If a Member does not contribute while attending the event, the instance will be documented in the Member log book for possible future review. Full Members may set up scholarship funds for other Full Members who are unable to provide the necessary monetary fees associated with such events, at the sole discretion of the Full Member, and with the understanding that such scholarships will not be the responsibility of the Club, its Officers, or its Membership.

Article IV. Meetings

Section 4.1 Meeting Place

- (a) Meetings of the Membership will be held at the principal meet location of the Club when one exists or at such other place generally convenient to the Members as designated by the Board of Directors of the Club from time to time.

Section 4.2 Regular meetings

- (a) Members shall meet per the schedule created by the Board of Directors. The schedule shall be released by December of the current year for the following year. Club calendars will be sold and distributed at that time. Calendars are encouraged, but not mandatory. The schedule will also be available on the Club website. Officers of the Club shall be elected at the regular meeting held in December of each year.

Section 4.3 Special Meetings

- (a) A special meeting of the Members for any lawful purpose or purposes may be called at any time by the President or any two (2) directors, or by not less than 10% of the Full Members of the Club. All special meeting will be called by written notice (for the purposes of this section Electronic mail will be considered written notice).

Section 4.4 Quorum

- (a) A quorum must be present to hold any authorized meeting. Said quorum shall consist of Membership that attends each monthly meeting and the majority of the board/officer group.
- (b) All matters shall be decided by the affirmative vote of the majority of the Full Members present at the meeting of Members at which a quorum is present,
 - i. Other than any amendment to these By-laws which shall require the affirmative vote of 51% of all the present Members of the Club
 - ii. Unless a greater number is required by law.
- (c) Voting will be by voice or show of hands. Members shall not be permitted to vote or act by proxy and cumulative voting shall not be permitted.

Article V. Board Of Directors

Section 5.1 Powers

- (a) Subject to these By-Laws, the activities and affairs of the Club shall be managed and all corporate powers and be exercised by or under the direction of the Board of Directors. This is also to include appointment of Club Officers to handle stalemates within the Board of Directors group. In this instance, all appointments will be handled on a case by case basis.

Section 5.2 Number Of Directors

- (a) The Board of Directors shall always remain the five founders of the Club, unless otherwise announced by the President of the Club.

Section 5.3 Election and Term of Office

- (a) There will be not elections for the positions held by the Board of Directors group. The Club founders will remain in the Board of Directors group for the Club for the duration of the Club until one of the Board Members retires or the Club dissolves. This is to ensure continuity and original vision of the Club.

Article VI. Club Officers

Section 6.1 Officers

- (a) The Officers of the Club shall consist of a President, Vice President, 1st Lieutenant, Marketing Director, Events Coordinator, Photographer, Website Coordinator, Instagram Manager, Twitter Manager, Track Events Coordinator (Kennedale & Northstar, Denton), Road Block & Events Setup Coordinator, Northeast Regional Leader, Southeast Regional Leader, Southwest Regional Leader, Northwest Regional Leader, Recruiter, Weekly Meeting Coordinator, and Monthly Club Meeting Coordinator.
- (b) Any Full Member shall be qualified to be an officer of the Club after 6 months of Membership and remain in good standing. The Club may also have such other Officers as may be appointed by the Board Of Directors. All Officers of the Club shall be nominated and elected at the same meeting and shall be elected by a plurality of the votes of the Full Members at such meeting. Each officer shall serve a term of (1) one year and until his or her successor is elected. The Officers elected will serve the full calendar year.

Section 6.2 Duties: Board of Directors

- (a) The **President** shall be the General Manger and Chief Executive Officer of the Club and shall perform all the duties customary to that office. The President shall preside at all meetings of the Members and the Directors; shall represent the Club at local and national functions and activities; shall supervise the preparation of all memberships, events, social media interaction, elections, and/or any disputes and/or submissions to the Board Of Directors; and shall perform such other duties as the Board of Directors may from time to time determine. Serves as Chairperson at all meetings. Provides continuity and coordination to all functions. Acts as Master of Ceremonies during Cruise Night and Annual Show festivities, presentations, etc. Must keep meetings orderly and to the point so Club business will get accomplished in a timely fashion. Appoint Directors and other committees as necessary and be an ex-officio member of all committees. Coordinates the Officers, Directors, and Committees of the Club in order that the goals of the Club will be met.
- (b) The **Vice-President** may assume and perform the duties of the President in the absence or disability of the President or whenever the office of President is vacant. The Vice-President in conjunction with the Board of Directors shall be responsible for ensuring that a consensus be built amongst Membership. The Vice President shall have such titles and shall have such other powers and shall perform such other duties as the Board of Directors may from time to time determine. Will serve as Officer-in-Charge during weekly meets hosted by the Club, watch over the committee system and assist committee chairs, and attend the club's board of directors meetings. The real importance of the Office of Vice-President is found in the role and function held in Club itself. The role is found in one word: Service - service to the president; service to the other Club Officers; and service to the general Membership of the Club. The Vice-President, is the right hand of the President, and should assist the President and other Officers with their duties. Making this work effectively, the Vice-President must be in contact with the work and policies of the Club.

- (c) The **1st Lieutenant** shall invest a balanced effort in working with the Club and creating new areas of outreach to strengthen the Club within the communities of the region. This position is the connection between the General Membership of the Club and its Board of Directors when it comes to communication, resources, education opportunities and other information. The 1st Lieutenant works closely with Club's leadership, specifically the Club's Board, to ensure that they feel supported and have access to information to continuously improve their Members' experience. Duties shall also include: directly supporting the Club as they create and/or implement any strategic plan for recruitment and other growth, actively contributing to the fulfillment of the Club's strategic plans, as requested, serves as the leader for the Club's New Membership Team, and coordinates assistance to the Club by communicating with its Officers to assist in its invitation and Member engagement efforts. Connects a Club Sponsor with a prospective New Member, and mentors others. The 1st Lieutenant shall Continually be a resource to the Club in the areas of Membership, evaluation of Club directives, supporting and providing positive reinforcement to the Club, and providing tools and resources to address areas of opportunity within the Club. This Officer also Shares key messages with the Club, encourages participation in Club leadership, and ensures a seamless transition between the relation of information and Club standings from its Officers to the Club's general Membership.
- (d) The **Marketing Director** shall be responsible for planning, development and implementation of all of the Club's marketing strategies, marketing communications, and public relations activities, both external and internal. Oversees development and implementation of support materials and services for chapters in the area of marketing, communications and public relations. Directs the efforts of the marketing, communications and public relations staff and coordinates at the strategic and tactical levels with the other functions of the Club. The marketing Director shall also ensure articulation of the Club's desired image and position, assure consistent communication of image and position throughout the Club, and assure communication of image and position to all constituencies, both internal and external. Shall be responsible for editorial direction, design, production and distribution of all Club-related publications, including any all social media outlets, coordinate media interest in the Club and ensure regular contact with target media and appropriate response to media requests. Act as the Organization's representative with the media. Shall coordinate the appearance of all Organization print and electronic materials such as letterhead, use of logo, brochures, etc.
- (e) The **Events Coordinator** shall be responsible for a number of event-related duties, including assisting with negotiations for space contracts and booking event spaces, assist with making travel arrangements, etc., to meet the quality expectations of the Club. Aggressively gather information on each event to achieve quality event productions. Conduct research, make site visits, and find resources to help the Board of Directors make decisions about event possibilities. Propose new ideas to improve the event planning and implementation process, serve as liaison with vendors on event-related matters, assist with managing on-site production and clean up for events as necessary, prepare registration lists, etc. Close out all events as required. Coordinate details of events as such and create the events for the Membership to included on. Book talent, including musicians, bands, and disc jockeys. Visit venues to plan layout of parking and logistical concerns. Initiates, coordinates and/or participates in all efforts to publicize events, create invitee lists, send out invitations and manage RSVP lists, email blasts, and message reminders of events.

Article VII. Club Guidelines and Rules of the Road

- (a) Club sponsored activities shall conform at all times to federal, state, and local laws.
- (b) Members are requested to cooperate by avoiding and refraining from angry disputes, altercations, and discussion of personal problems and troubles leading toward controversy, which would impair the fulfillment of our Club objectives.
- (c) Any unruly, intoxicated person may be subject to a request to leave.
- (d) All Members are responsible for their conduct and behavior and that of their guests, families and friends and are liable for any damages incurred.
- (e) Each Member agrees to fully hold harmless the Club, its Officers, Directors, agents, and other Members in the event of any claim or lawsuit on the act or omission of such Member.
- (f) Muscle Mustangs DFW Car Club assumes no responsibility or liability for loss or damage to personal property, or injury to any person who participates in club sponsored activities and functions. All Members and guests participate at their own risk.
- (g) Cruises will be run at the (+/-) 10 mph Club standard of the posted speed limit.
- (h) The Club employs the policy of 'take it to the source'. Any disputes within the club are handled by the affected Member taking the dispute to the offending Member directly. Under NO circumstances is the dispute filtered through any intermediary; i.e., representation by other Club Members including Board Members. 'Take it to the source' is the only recognized policy of the Board of Directors. Any deviation of the policy will not be tolerated under any circumstance. Violation of this policy may result in revocation of Club Membership.

Article VIII. Gear

- (a) The Club gear will never be worn in a manner that will dishonor the Club.
- (b) The Club logo will be made available in a variety of MM Gear items, ranging from hats and sweatshirts, to wristbands, key chains, license plate frames, etc., as designated by the Club at the Member's expense. Special shirt designs are permissible, upon approval from the Club President, as long as these designs incorporate the standard and current MMDFW Car Club's logo.
- (c) The Club recognizes that Members are free to leave the Club at any time. However, as a courtesy, the Club would urge any former or departing Member to no longer wear Club gear or represent the Club in any capacity using any such MM Gear, at any time after departing from the Membership of the Club.

BY MEMBERSHIP INTO THIS CLUB YOU AGREE TO ABIDE THE TENANTS OF THESE BY LAWS.

Member Signature _____ Date _____

Printed Name _____ Date _____

Sponsor Signature _____ Date _____

Witness Signature _____ Date _____

Muscle Mustangs DFW

...Built To Go Fast...

