

APPLICATION FOR EMPLOYMENT

PRE-EMPLOYMENT QUESTIONNAIRE
EQUAL OPPORTUNITY EMPLOYER

PERSONAL INFORMATION:

DATE: December 1, 2007

| | | | |
|-------------------------------------------------------------------------------------------------------|--|------------------------------------------------------|--|
| <u>Name (Last, First, Middle)</u> Smith, Jane | | <u>Social Security Number:</u> 123-45-6789 | |
| <u>Present address (Street, City, State, Zip)</u> 1220 Monterey Street, Hollister, CA 95023 | | | |
| <u>Phone number:</u> (831) 637-5831 | | <u>Referred by:</u> Sam Smith | |

EMPLOYMENT DESIRED:

| | | |
|-------------------------------------------------------|------------------------------------------------------------------|------------------------------------|
| <u>Position:</u> Open or Name of Position | <u>Date you can start:</u> Immediately | <u>Salary desired:</u> Open |
| <u>Are you currently employed?</u> YES NO | <u>If so, May we inquire of your present employer?</u> YES NO | |
| <u>Ever applied to this company before?</u> YES NO | <u>Where?</u> N/A | <u>When?</u> N/A |

EDUCATION:

| SCHOOL | NAME AND LOCATION | GRADUATED | | MAJOR SUBJECTS |
|-----------------------------|-----------------------------------------------------------------------------|-----------|----------|--------------------------|
| | | Yes | No | |
| <u>HIGH SCHOOL</u> | San Benito High School 1220 Monterey St. Hollister, CA 95023 | | X | General Education |
| <u>CONTINUING EDUCATION</u> | | | | |
| <u>COLLEGE</u> | | | | |
| <u>OTHER</u> | | | | |

OTHER INFORMATION:

| |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <u>Special Training/Courses:</u> Computer Applications I & II; Teacher Aide; Consumer Foods, ROP class |
| <u>Special Skills for This Employment:</u> Computer literate; Hard working; Good customer services skills; Organized and Creative; Punctual; Bilingual |
| <u>Activities and Interests:</u> Soccer; Drama Class; Gardening; Painting; Reading |

EXCLUDE ORGANIZATIONS, THE NAME OR CHARACTER OF WHICH INDICATES THE RACE, CREED, SEX, MARITAL STATUS, AGE, COLOR, OR NATIONAL ORIGIN OF ITS MEMEBERS.

CURRENT AND FORMER EMPLOYERS: (LIST MOST RECENT EMPLOYMENT FIRST)

| DATES | NAME AND ADDRESS OF EMPLOYER | WAGES | POSITION | REASON FOR LEAVING |
|-----------------------------|----------------------------------------------------------------------------------|----------------------|-----------|--------------------|
| FROM: 8/2007 TO: Present | Premier Cinemas 641 McCray Street, Hollister, CA 95023 (831) 638-1688 | \$ 8.00 PER: Hour | Usher | N/A |
| FROM: 6/2006 TO: 8/2004 | Hazel Hawkins Hospital 911 Sunset Drive, Hollister CA 95023 (831) 637-5711 | \$ 7.50 PER: Hour | Diet Aide | Career Change |
| FROM: 5/2004 TO: 6/2001 | Gilroy Gardens 3050 Hecker Pass HWY, Gilroy CA 95020 (408) 842-2121 | \$ 6.75 PER: Hour | Host | Seasonal |

REFERENCES: (GIVE THE NAMES OF THREE PERSONS NOT RELATED TO YOU)

| NAME | ADDRESS & PHONE | BUSINESS | YEARS KNOWN |
|-------------------|-----------------------------------------------------------------------|-----------|-------------|
| Rev. John Johnson | St John's Church, 4 th Street, Hollister CA (800) 630-1234 | Minister | 5 |
| Elaine Russell | 109 Central, Hollister CA (101) 444-6000 | Secretary | 3 |
| Kathy Jones | 1220 Monterey Street, Hollister CA (800) 123-4567 | Teacher | 2 |

IN CASE OF EMERGENCY, NOTIFY:

| | | |
|------------|---------------------------------|----------------|
| Ruth Smith | 1220 Monterey Street, Hollister | (831) 637-5831 |
| NAME | ADDRESS | PHONE |

I authorize investigation of all statements contained in this application, I understand that misrepresentation or omission of facts called for is cause for dismissal. Further, I understand and agree that my employment is for no definite period and may, at the discretion of the employer, be terminated at any time without any previous notice.

SIGNED: _____ **DATE:** _____

APPLICANT – DO NOT WRITE BELOW THIS LINE

| | | |
|------------------------|---------------------|---------------------|
| Interviewed By: | | |
| Remarks: | | |
| Neatness: | | |
| Ability: | | |
| Hired: | Dept: | Position: |
| Start Date: | Salary: | |
| Approvals: | | |
| 1.) Employment Manager | 2.) Employment Head | 3.) General Manager |