

Name: \_\_\_\_\_

Date: \_\_\_\_\_

# Resume - Writing General Objective

Choose **one Objective Title** and **one Objective Statement** from the bottom section to write an objective for your resume.

## ➤ Objective Titles:

1. Position Desired
2. Objective
3. Employment Goal
4. Career Goal
5. Career Objective

## ➤ Objective Statement:

- a) To work where I can use my experience to benefit the company and allow myself to grow.
- b) To work where I can improve my skills to the best of my ability and contribute to the company.
- c) To have a position where I can use my skills and hardworking ability to benefits my employers and be of service to others.
- d) To obtain long term employment with growth potential with a company where I can contribute my hardworking ability and my positive attitude.
- e) To obtain a people-oriented position where I can use my skills to serve others.
- f) To be employed where I can use my written and oral communication skills to contribute to the growth of a company and in service to others.
- g) To obtain a position where I can be challenged to develop my leadership qualities.

## ➤ Sample of an Objective for your Resume:

**Objective:** To obtain a position where I can use my skills and abilities to benefit my employer and be of service to others.

## ➤ Your Resume Objective:

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(Objective Title)

(Objective Statement)