



## **JOB ANNOUNCEMENT**

### **SOCIAL WORKER**

#### **PROGRAM DESCRIPTION**

The Law Foundation's Legal Advocates for Children and Youth (LACY) is seeking to hire a social worker to assist in identifying and addressing the needs and interests of our clients. LACY advances the legal rights of minors in Santa Clara County, empowering them to lead healthy and productive lives. We listen to, advise, and advocate for our clients to ensure their voices are heard and their rights are protected.

The Law Foundation of Silicon Valley advances the rights of under-represented individuals and families in our diverse community through legal services, strategic advocacy, and educational outreach. The Law Foundation advances justice through its comprehensive legal services and advocacy programs. In addition to Legal Advocates for Children and Youth, the Law Foundation operates Mental Health Advocacy Project, Health Legal Services, Fair Housing Law Project and Public Interest Law Firm.

Now with over 80 employees, the Law Foundation is the largest provider of free legal services in the South Bay. Located in downtown San Jose, the Law Foundation is a dynamic and interesting place to work. We pride ourselves on fostering a work environment that is motivating, collaborative and fun, with plenty of opportunities for professional growth. The Law Foundation believes in providing the highest quality of legal representation to its clients.

#### **JOB DESCRIPTION**

The social worker will work in tandem with different LACY attorneys to identify and address the needs and interests of the clients. The position will require the social worker to assess the suitability for placement and visitation of parents, relatives, and foster care providers. The social worker will be expected to meet with clients in various settings, including home and school environments. The social worker should coordinate with other service providers working on behalf of the minor, including therapists and educators. In certain cases, the social worker may be asked to provide expert opinions or testimony.

This position will require participation in LACY's regular team meetings, staff meeting and program development activities including assisting the LACY Directing Attorney and Supervising Attorney. The social worker may be asked to attend community outreach presentations to youth and service providers. Applicant should have an interest in laws pertaining to child advocacy and juvenile dependency.

#### **PRIMARY DUTIES**

- Conduct home visits, write assessments, and make recommendations for attorney review.
- Assist attorneys in case assessment, strategy, and management.
- Provide crisis intervention and management.
- Participate in community outreach sessions.
- Advocate for clients in multi-disciplinary team meetings.

- Assist attorneys in mediation, if appropriate.
- Make appropriate referrals to outside agencies.
- Assist in maintenance of community resource library.
- Maintain statistics on youth served.
- Participate in general office upkeep duties, including computer data entry of intake information, filing, copying, drafting and filing court documents, and serving notice.
- Provide technical assistance to attorneys and service providers.

#### **DESIRED QUALIFICATIONS**

- Master of Social Work (MSW) degree required.
- Bilingual Spanish ability preferred
- Bi-cultural background preferred
- Licensure or progress towards licensure preferred.
- Background in child abuse and neglect.
- Valid Driver's License, with good driving record, or other transportation to conduct client visits, outreach presentations, and home assessments.
- Ability to work sensitively with children and families in crisis.
- In-depth knowledge of and experience with Santa Clara County social service agencies & providers.
- Ability to work independently and be self-motivated.
- Excellent verbal, interpersonal, writing, interviewing, and organizational skills.
- Experience working with individuals from multi-ethnic communities desired.

#### **PHYSICAL REQUIREMENTS**

- Frequent use of computer keyboard.
- Use of office equipment, such as copier, printer, and fax.
- Ability to assess home environments with smoke or other potentially sensitive qualities

#### **COMPENSATION**

**\$52,265.87 – \$80,280.17**; compensation based upon qualifications and comparable experience. All compensation determined by the wage table of the current Collective Bargaining Agreement between SEIU Local 521 and LFSV. Excellent benefits provided, including paid holidays, vacation, health insurance and 401(k).

***The Law Foundation is an Equal Opportunities Employer/Affirmative Action Employer. We encourage people of color, women, people with disabilities, older people and lesbian, gay, bisexual, and transgender people to apply. It is the policy of the Law Foundation to prohibit discrimination and harassment of any type and to afford equal employment opportunities to employees and applicants, without regard to race, color, ethnicity, ancestry, religion, age, sex, gender, sexual orientation, gender identity/expression, pregnancy, medical condition or genetic information, veteran status, national origin, disability, marital or other protected status. The Law Foundation will conform to the spirit, as well as the letter of all applicable laws and regulations.***

**TO APPLY:** Send cover letter, resume, and three professional references (including phone, e-mail, and description of professional relationship) via email to: [jobs@lawfoundation.org](mailto:jobs@lawfoundation.org)

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