

G. For Head Office use only

Additional Information / Comments by FPG:

Supdt FPG Signature / date

TL FPG Signature / date

Recommendation for Rewards & Development Opportunities (by Technical Group):

☐ Bonus ☐ Recognition ☐ Training ☐ Counselling ☐ Other (specify)

Details & Justification:

Supdt Signature / date

Comments:

TL Signature / date

Comments:

Group Manager's Signature / date

FPG Follow up and Action Plan:

Training Ashore reqd.ResponsibilityDeadlineOther actions to be takenResponsibilityDeadline

TL FPG Signature / date

Close Out:

Date and any other remarks:

Supdt / TL FPG Signature / date

Manager FPG Signature / date

Send to:

Copy to: