

EVANS

EUROPEAN

panel and paint

Emergency Procedures

All staff members must know and understand the steps to take if a fire occurs.

In all cases, prime consideration must be given to the immediate safety of customers and staff, and the containment of the fire. If help is available, delegate responsibilities to form a competent firefighting team.

FIRE EMERGENCY CHECKLIST

- FIRE BRIGADE PHONE NO: (1) 111

IN THE EVENT OF FIRE

STEPS TO TAKE:

- Dial (1) 111 emergency services and request the fire service.
- After requesting the fire services the building must be evacuated.
- Make your way to the nearest EXIT and vacate the building.
- Immediately go to the ASSEMBLY point.

The ASSEMBLY point is:

353 CHURCH STREET, PENROSE
EAST GATEWAY (SIGN ON EAST FENCE)

The FIRE WARDENS are:

ROBIN DANIELS/DAVID AMOS

A fire extinguisher and or fire hoses can be located on the plan shown on the next page for use in case of an emergency:

It is your responsibility to familiarise yourself with the location of the fire extinguisher. If you don't know ASK.

Fire Extinguisher Locations

LOCATION	POSITION	EXTINGUISHER TYPE
Lunch Room	Middle of West Wall	Foam
Paint Shop	Middle of East Wall	Multi-Purpose
Paint Shop	Rear of South East Wall	Fire Hose
Panel/Paint Shop	Centre Pole	Multi-Purpose
Panel Shop	East Rear Side of Paint Booth 2	Co2
Panel Shop	Middle of South Rear Wall	Co2
Panel Shop	Rear of West Wall	Multi-Purpose
Panel Shop	Middle of West Wall	Multi-Purpose
Panel Shop	Front of West Wall	Water
Service Managers Office	Pole at South Rear	Multi-Purpose
Tinting Room	Front Right West Wall	Multi-Purpose
Tinting Room	South West Wall	Multi-Purpose
Mezzanine Storage Area	Top of Stairs	Multi-Purpose

