



PACE club members meeting minutes

Meeting agenda:

Leisure club information

- ❖ Refurbishment project provisionally scheduled for the 24th September
- ❖ Scope of works will impact all the Club and is expected to last for a period of 8 weeks
- ❖ Remedial ceiling works necessary to strengthen the structure of the ceiling- Works were carried out after a consultant advised that the ceiling structure needs repair. Waiting period was longer due to arrangement of scaffolding to be built in the pool area.
- ❖ Steam and Sauna closure- room closure was due to an electrical fault in the emergency alarm buttons. The problem is being completed by an external contractor in the week beginning 24th July.
- ❖ Spa closures caused by chemical imbalances- caused as result of a fault in the acid dosing pump.

Refurbishment of the club has been provisionally confirmed for the 24th of September and still may incur changes.

The club is diving the process in two phases:

The first, Health and safety works, deemed necessary and involving, air handling units and ventilation, works in changing rooms (shower floors, plumbing and water systems), and all flooring, tiling and plant room in the poolside.

The second, considering Aesthetics works to the facilities, with the gym upgrade, facilities refurbishment and all the decoration works related to the club.

Planned works in the Health club & Engineering Issues

- ❖ Gym painting for the upcoming weekend- no disruption to usage
- ❖ Spa closure on the 27th July for structural testing- this will incur a full scale test on the spa structure to ensure the structure is fit for purpose. Upon review of the results, if the structure is not fit for purpose, the spa will remain closed and usage interdicted. A further meeting will be scheduled if the test results show any Health and safety closing recommendations.



- ❖ Sauna alarm fitting on week commencing 24th July

Members update

- ❖ All member entitled to a full refund for the month of July
- ❖ Monthly contracts refund process directly to membership account
- ❖ Annual contracts- Need to fill refund form
- ❖ We would ask refund forms to be handed before the 13th of August
- ❖ Refund to be processed completed to every member before the 30th of September

All members are to be refunded for the month of July in fully as a good measure for the closure of pool area and steam and sauna facilities. For monthly memberships, the money will be refunded directly to account settled as direct debit.

Annual member and 3 months membership will require the filling of a refund form. This can be collected at Pace desk and the form will be emailed to every Annual member and 3 month account members in our records. This refund is calculated as a pro-rata figure from your membership value for a period of 30 days.

Members feedback

- ❖ Install Hooks in the shower rooms and soap trays for ease of use
- ❖ Recalibrate timer for showers for a longer duration
- ❖ Soaps are normally empty in the male changing room- team will do more regularly walk arounds to keep the amenities refilled.
- ❖ Members asked about gym membership for the period of the refurbishment and possibility to be relocated to other gym- PACE club will not be in a position to relocate members to other gym in the area. At the time the club can't confirm any information on how memberships are to be processed during the refurbishment. However, there is certainty that there won't be any charger carried in members account for the closure period.

Thank you for your attendance!

Should you have any questions or queries regarding the above, I would ask that you discuss with me directly.

With kind regards,

Joao Ralhas
Pace Health Club Manager



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