

## ZACHARY T. PRITCHETT

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### SUMMARY

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Nearly two decades of experience working with area museums, galleries, and private collectors of fine art. Extremely well versed in handling all art mediums, installations, packing and secure transportation, thorough condition reporting, and sculpture rigging. Over five years of management experience, and over a decade of lead (head)/supervisory experience.

Exemplary client relations, crew member management, and project coordination. Wide experience base with demonstrated initiative, resourcefulness and versatility. Broad experience in the handling, installation, and storing of all types of irreplaceable objects.

Proven ability to learn quickly and adapt to new and challenging situations. Demonstrated mechanical aptitude and problem solving skills. A reputation for excellent customer/client relations. Proven communications skills. Effective in extremely detail-intensive work environments and able to function well in fast-paced, pressure-filled situations. Exemplary work ethic and company loyalty.

### PROFESSIONAL EXPERIENCE

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**THE MODERN ART MUSEUM OF FORT WORTH**, Fort Worth, Texas 2016 ~ Present

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#### ***Fine Art Installation Technician - 2016 ~ Present***

- Assists curatorial department heads and registrars in the planning, preparation, installation and de-installation of collections objects and artworks, works on loan for museum exhibitions or storage in keeping with industry standards/preventative conservation standards.
- Packs, moves, and maintains collections in keeping with best practices/industry standards and in conjunction with the registrars, assists with storage and display methods to and from the museum and between offsite locations.
- Responsible for the preparation of the exhibition space (i.e.: painting of gallery walls, construction of temporary walls, fabrication of labels, text panels and other exhibition signage.)
- Preparation of exhibition materials: pedestals, plinths, temporary walls, museum casework and furniture, vitrines and mounts including placement, layout, securing and repair as necessary.
- Operates machinery and equipment necessary for large scale object installation and de-installation in extremely sensitive museum environment.
- Developed familiarity with the collection and exhibition objects and artworks and assists registrar staff in recording specialized handling or installation needs for various works of art, recording installation and de-installation documentation, instructions, photo documentation and other guides for future exhibition venue use.

- Observes and reports as necessary the condition of elements, objects and artworks within the museum and storage locations including damage, degradation or any other safe handling or installation concerns.

**DISPLAYS FINE ART SERVICES, Arlington, Texas**

**2011 ~ 2016**

***Field Operations Supervisor - 2014 ~ 2016***

- Developed and implement best practices to improve operational efficiency, operational safety and security, code compliances and company policies.
- Supervised co-workers and fellow lead workers on specific crews; handled complex problems; made final approvals and accuracy checks on all projects completed and reported to project managers.
- Managed Human Resources functions (e.g.: conducting interviews, assisted in selection, training, performance evaluation and supervision of full time and part-time employees, corrective actions.)
- Coordinated workload of crews; prioritize job assignments; generated records and reports of activities supervised.
- Demonstrated competent leadership skills by providing guidance and support to management and administrative staff members in the event of conflicts or work related issues.
- Prepared effective training programs including the training collaterals for administrative personnel.
- Delegated work responsibilities for staff and monitored employee attendance on a daily basis.
- Closely assisted administrative personnel in bidding of jobs and special projects, including site visits.
- Promoted a healthy and positive work environment by organizing team activities/events, training exercises and workshops for department personnel.
- Prepared work schedules to meet staffing requirements for projects and maintained necessary documentation.

***Senior (Head) Fine Art Preparator - 2011 ~ 2014***

- Responsible for the installation, de-installation, handling and preparation of all types of fine art, antiquities, artifacts and monumental sculptures.
- Key participant in fine art and sculpture installations at the Nasher Sculpture Center, Dallas, TX for more than a decade with intimate knowledge and experience of the collection.
- Responsible for coordination of all out-of-town jobs, routing, scheduling and client liaison.
- Lead/supervisory roles on special projects, including directing and management of personnel.
- Designated lead trainer and mentor for all new hires within the department.

**ARTEMIS FINE ART SERVICES, Dallas, Texas**

**2010 ~ 2011**

***Storage Operations Manager - 2010 ~ 2011***

- Responsible for securely, safely, and effectively, facilitating all aspects of storing, handling, and inventorying clients' fine art collections.
- Maintained a secure, clean, well-organized, and functional warehouse and storage facility.
- Provided close liaison with storage clients; functioned as contract administrator for storage contracts, performed site visits for new storage clients and assessed resources necessary for new clients' collection acquisitions.
- Maintained inventory accuracy – inbound, outbound and inventory management protocol.
- Supervised receipt of all shipments. Processed receiving, discrepancy, and damage reports as needed.

- Moved inventoried artworks to various locations of storage facility by coordinating with Warehouse Manager with mechanical equipment operators which included fork lift, pallet jack, and handcarts.
- Controlled inventory levels by conducting physical counts; reconciling with data storage system.
- Corrected unsafe conditions in work area and reported any conditions that are not correctable to other management personnel.
- Supervised warehousing and storage of all supplies as well as equipment.
- Evaluated discrepancies received on shipments of inventory and supplies and took appropriate actions through careful documentation and communication with management and storage clients.

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**SILVERLINE BUILDING PRODUCTS, Garland, Texas**

**2007 ~2009**

***Regional/Local Commercial Truck Driver***

Local and regional deliveries for a leading supplier of building materials to 'THE HOME DEPOT' and similar corporate accounts throughout Texas, Louisiana, Mississippi, Arkansas and New Mexico.

- Delivery coordination of commodities with recipients' delivery deadlines always met.
- QUAL-COM<sup>®</sup> Communications Systems proficient.
- Maintained all logs and shipping documentation as prescribed by law and company policy.
- Met all safety rules and regulations and compliance with all State and Federal Motor Carrier Safety Administration regulations.

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**DISPLAYS FINE ARTS SERVICES, Arlington, Texas**

**1997~2000 / 2001 ~2007**

***Storage Operations Manager - 2005~2007***

Entirely responsible for the secure storage, maintenance, and operation of a multi-million dollar inventory of client-owned fine art, antiquities, and monumental sculptures. Implemented and maintained systems, procedures and security infrastructures to guarantee safety of irreplaceable artworks while in storage, access when needed, and utmost security during transportation and installation.

- Conceived, initiated, implemented and maintained:
  - ❖ Comprehensive bar code specific inventory system and location identification.
  - ❖ Digital imaging of all client art facilitating records - providing identification within secure database, digital cataloguing of collections and inventory accuracy.
  - ❖ Comprehensive systems and procedures such as facility logs, maintenance records, environmental logs, security clearance records and CCSF documentation and records in accordance with TSA regulations.
- Directly supervised and directed all warehouse staff and storage vault personnel.
- Supervised maintenance, cleanliness, organization, and safety operations of warehouse facility.
- Generated monthly storage invoicing, itemized collection audits, detailed collections inventories and physical counts for all storage clients. Initiated, implemented and executed Warehouseman's Lien and Demand of Payment policies and procedures in coordination with other accounting personnel.

- Initiated safety policies and procedures, maintained proper and necessary emergency preparedness plans, fire prevention and other safety equipment policies within storage facility as prescribed by law and company policy.
- Directed and maintained a safe handling program for all employees assigned to perform any duties while working within storage facility in any capacity.
- Created internal company documents including Condition Reports, Accident and Incident Reports, Employee Action forms, Employee Handbook and accompanying policies, etc.
- Operated tools, equipment, and machinery according to prescribed safety procedures defined by company policies. Reported unsafe conditions to management for reconciliation.
- Assumed responsibility for the delivery of all items received by storage facility to proper locations on a daily basis, delegated warehousing to appropriate personnel as needed.

**Senior Fine Art Preparator - 2001~2005**

**Fine Art Preparator - 1997~1999**

- Prepared high-value, irreplaceable fine artworks and antiques for transportation and storage.
- Safe operation of equipment within sensitive environments including museums, galleries and private residences.
- Responsible for the installation and de-installation of all types (and sizes) of fine art in a myriad of museums, major corporate headquarters, collectors' homes, galleries, etc.
- Preparing detailed condition reports, photographs and other internal company documents.
- Loading and securing items on trucks for local and nationwide transportation.
- Communicating and interacting with clients including private collectors, auction houses and galleries.

**SKILLS AND COMPETENCIES**

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- Microsoft Windows<sup>®</sup>, Microsoft XP<sup>®</sup>, Microsoft Word<sup>®</sup>, Microsoft Excel<sup>®</sup>, Microsoft Outlook<sup>®</sup>, Intuit QuickBooks<sup>®</sup>, basic computer networking, hardware and software support, Internet, MSDOS command, Linux distros, and other computer troubleshooting skills.
- Current Texas Class A Commercial Driver's License (C.D.L.) with 15 years verifiable experience.
- Forklift and Scissor Lift including operations in extremely sensitive environments. Shooting boom lift / Straight Mast Lift / Roust-A-Bout / Gantry Crane / Articulating Man lift / Straight Boom Man lift / Atrium Lift / Scaffolding / Skid steer Loader
- Proficient in crane flagging hand signals, safety and adherence to OSHA regulations.
- Strong desire to assist fellow employees to improve better communication, coordination, organization, and efficiency of all areas of operation.
- Effective in good client coordination, communication, and client relations.
- Proven self-starter with strong motivation to company loyalty and dedication.
- Ability to direct staff to perform duties by means of exercising proper people management skills and techniques.

- Ability to quickly adapt to and assume new responsibilities.
- Develop operational policies and procedure for increased sales, employee training and business growth.

## **CAREER HIGHLIGHTS AND ACCOMPLISHMENTS**

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### ***Installation of “Frank Stella: A Retrospective” ~ Fort Worth, TX:***

The Modern Art Museum of Fort Worth hosted an exhibition of Frank Stella’s dynamic oeuvre with more than 100 massive paintings and sculptural works in late 2016, and was a massive collective effort between the Whitney Museum of American Art and various fine art services companies. While working closely with museum registrars from both institutions, and with other installers, I supervised and directed my team on this challenging and highly technical installation project.

### ***De-Installation of Mark di Suvero’s “Proverb, 2000” sculpture ~Dallas, TX:***

Dallas’ Arts District lost an enormous six-story steel sculpture in September, 2015. The artwork, on loan was de-installed with collaboration between the Myerson Symphony Center, the Dallas Museum of Art, a local crane company, the artist’s foundry staff and the artist himself. Painstaking planning was carried out during this project that I managed for Displays FAS to de-install one of the largest monumental sculptures of my career.

### ***De-installation & Re-Installation of Luis Jimenez’s, “Los Lagartos” sculpture ~ El Paso, TX:***

San Jacinto Plaza in downtown El Paso, Texas, used to be home to live alligators in the 1880s which were removed in 1974, when Jimenez was commissioned by the city to create a sculpture in honor of the live ones that once were there. The sculpture, badly degrading from the elements, was de-installed under my lead and transported to a conservationist in Ohio. The fiberglass sculpture was later re-installed again by me and a small crew after two years, and the city had its beloved sculpture back – better than ever.

### ***Installation of James Lee Byars’, Figure of Death” ~ Dallas, TX:***

From the exhibition, “Silence and Time”, May 2011 at the Dallas Museum of Art, I participated in the installation of this colossal 23 foot tower of basalt which required methodical rigging techniques and meticulous care for both the sculptural elements as they were raised into position and for the crew members safety during this particular project. A massive scaffolding configuration and chain hoist system was designed for this install which spanned two days.

### ***Removal of Porfirio Salinas’, “Spring Scene of Texas Hill Country” mural ~ San Antonio, TX:***

In October of 2011, a devastating fire burned through several buildings in downtown San Antonio, Texas, which spared not the historic Wolfson Building on Main Plaza. In careful and extremely urgent coordination with the Witte Museum, the San Antonio Conservation Society and the city’s historic preservation officer, Shannon Peterson, I led a team to safely remove Porfirio Salinas’ 30 foot mural before the collapse of the building around it. The treacherous working environment was one that called for the utmost attention to detail, deliberate communication and quick decision making in order to salvage the damaged artwork. Contracting with a local crane company, I directed the rigging and transfer to an oversized travel frame to be transported to an off-site storage facility for conservation.