

Vicky Truong

Seeking for Part Time!

Edmonton, AB
vickytruong2001@hotmail.com

I am a High School Student currently seeking for a --Part Time-- Job to obtain a great experience as to being part of a team!

---Availabilities & Working Hours---

- I can currently work on weekends (Saturdays & Sundays) only but, Fridays or Thursdays is possible too!
- Please, no night shifts
- Morning and afternoon shifts are great!
- I can work for 8 - 10 Hrs

In addition to that, I would also like to have someone provide me training or some training, Please and Thank You!

---Mandatory Requirements---

- I am a Citizen of Canada
- I am eligible and can legally work in Canada
- I live in Edmonton City
- I have a Social insurance card

Please contact me at this email: --- vickytruong2001@hotmail.com ---

Thank you!

WORK EXPERIENCE

St Joseph Teacher's Cafeteria Volunteer for 2-3 weekdays for a semester

St Joseph - Edmonton, AB - February 2016 to May 2017

- Involved with communicating/teamwork.
- Serving meals for teachers and welcoming them
- A lot of knife use.
- It was Fast-paced
- Reducing dangerous hazards. Examples from experience: Hand-drying knives, mopping wet floors, immediately sweeping broken glass
- Using the school's steam dishwasher
- Standing for long period of times
- Learn to sharpen knives, set tables, clean counters/cleaning, cooking involved, stirring, organizing kitchen utensils
- Weighing meat
- Basic cleaning is involved

St Alphonsus Cafeteria Volunteer for whole school year [2015]

St. Alphonsus - Edmonton, AB - September 2015 to June 2016

- Getting what students/customers need (Food orders and food utensils).
- Working with boiling water appliances and moving/lifting 45 lbs of boxes and foods.

- Organizing Food
- It was Fast-paced
- Standing for long period of times
- Communications and teamwork was involved (Helping each other remember orders, making sure we reduce the risk of dangerous hazards around us.)

EDUCATION

Student

St Joseph High School - Edmonton, AB
September 2016 to June 2017

Elementary / Junior High

St Alphonsus School - Edmonton, AB
September 2014 to June 2015

SKILLS

Bilingual (English & Cantonese) (10+ years), Communication technology (Basic computer skills, editing, Photography), Teamwork , Organization , Piano/Music, Drawing Skills, Courtesy skills (Good attitude, good behavior, complimenting others, honest, respectful, considerate), Time management (Always ready on time, I check schedules daily), Self-management skills (Good at controlling stress and willing to learn new things), Basic cleaning skills. (Mopping, sweeping, vacuuming, sanitizing.) , Communication skills (Asks questions all the time, repeat questions to make sure I'm doing my task right, asking others for help, helping others with needs), Food Preparation (1 year), Food Handling (1 year), Serving (1 year), Adobe Photoshop (Less than 1 year), Cooking (1 year), Dish Washing Skills (Spotless cleaning and fast-paced), Research

LINKS

<https://www.dropbox.com/s/zy449n3wqdb1vzu/RESUME.docx?dl=0>

ADDITIONAL INFORMATION

Link leads to a different copy of my resume (Arranged differently, but requirements are the same)
Please, no phone calls!