

# LION SAFETY

MOBILE APPLICATION

MANUAL

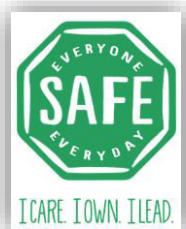


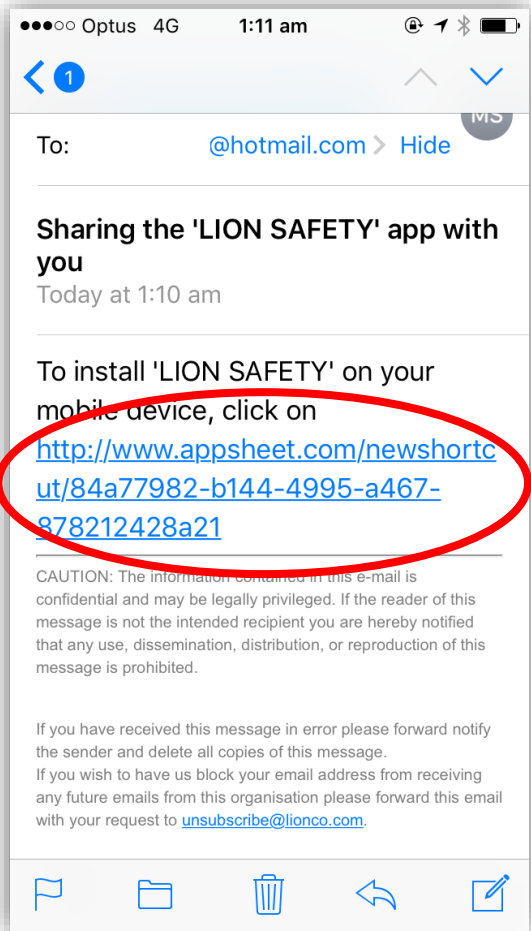
DC Marrickville

Jan 2018

# CONTENT

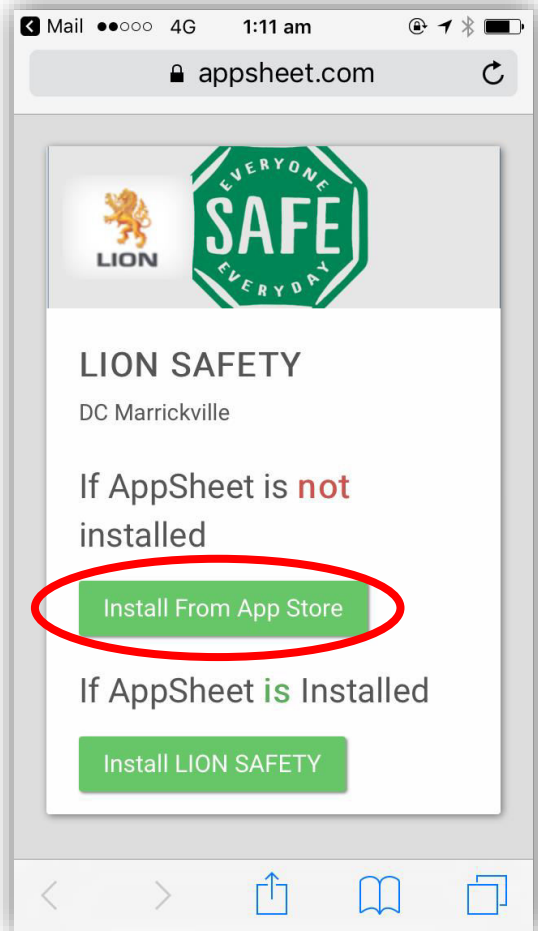
Installation	1
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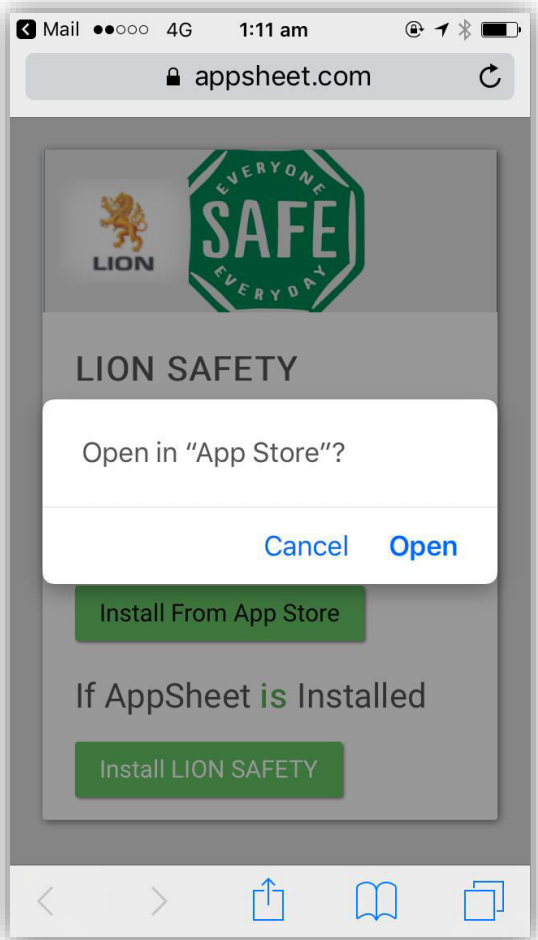
1

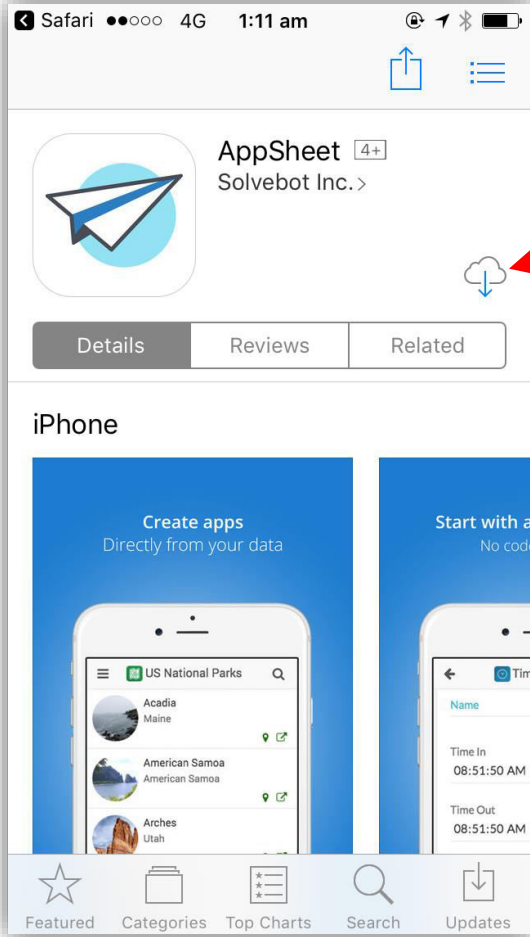
2



1. This is an invitation-only app whose link is received either through email or txt message. Click on embedded link sent in the invite (in this case email)
2. Most people won't have AppSheet on their mobile phones, thus first AppSheet platform will be installed, and then LION SAFETY application. Hence click the first option
3. AppSheet platform will be installed from App Store

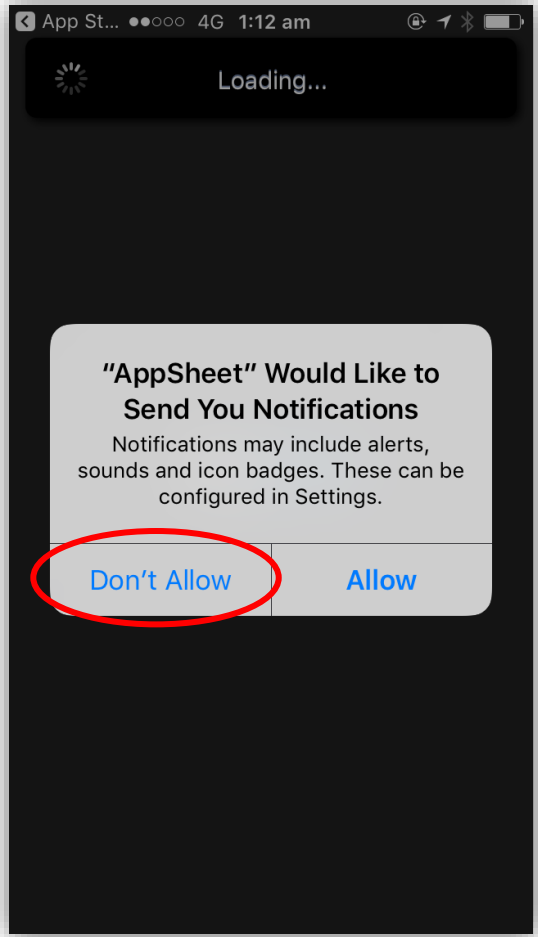
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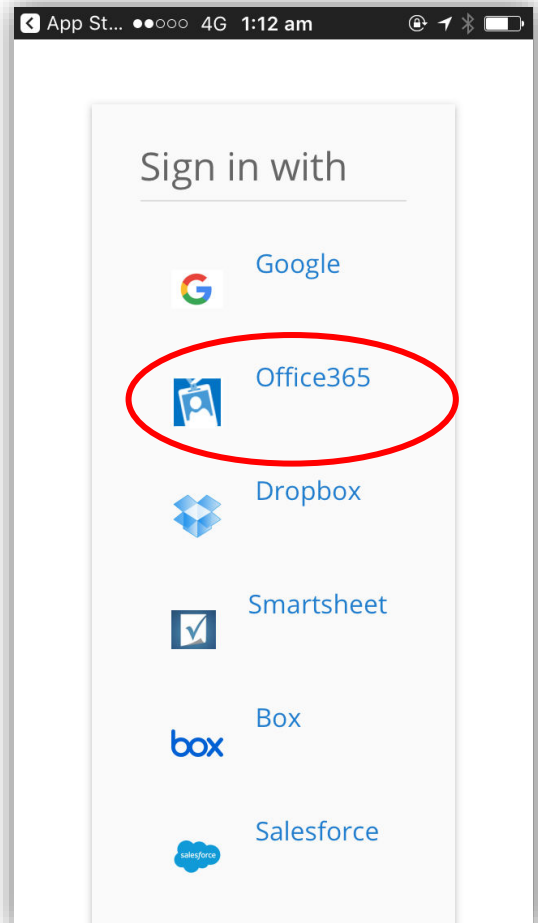
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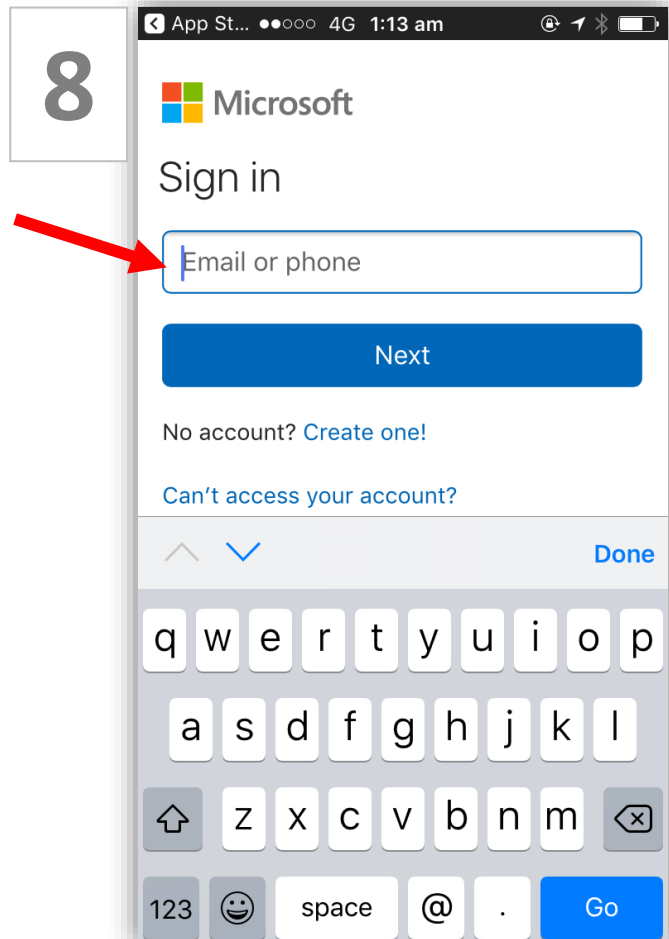
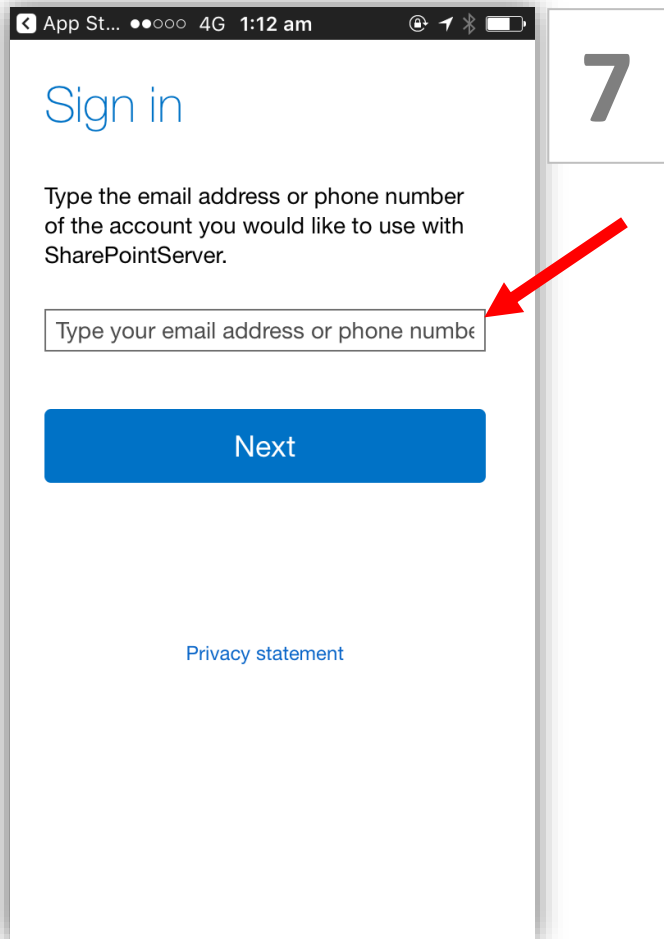
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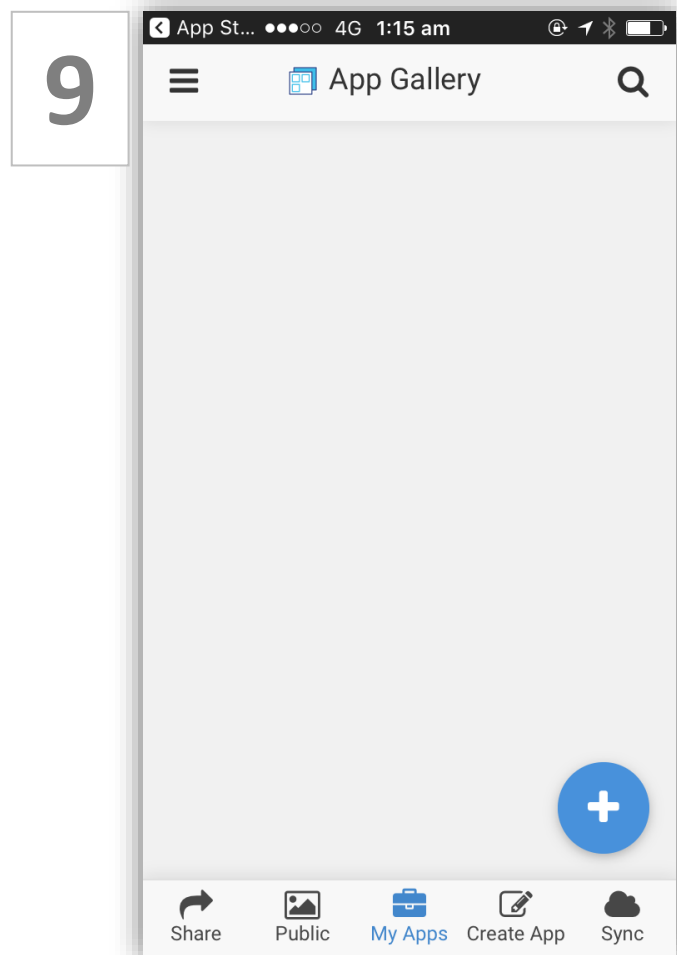
- 13. Download and Install
- 14. Avoid notifications
- 15. You may sign in AppSheet with personal or Lionco email account (the ones you have access to on your mobile phone). For personal Gmail account sing-in with Google option; for Hotmail or Lionco addresses use Office365

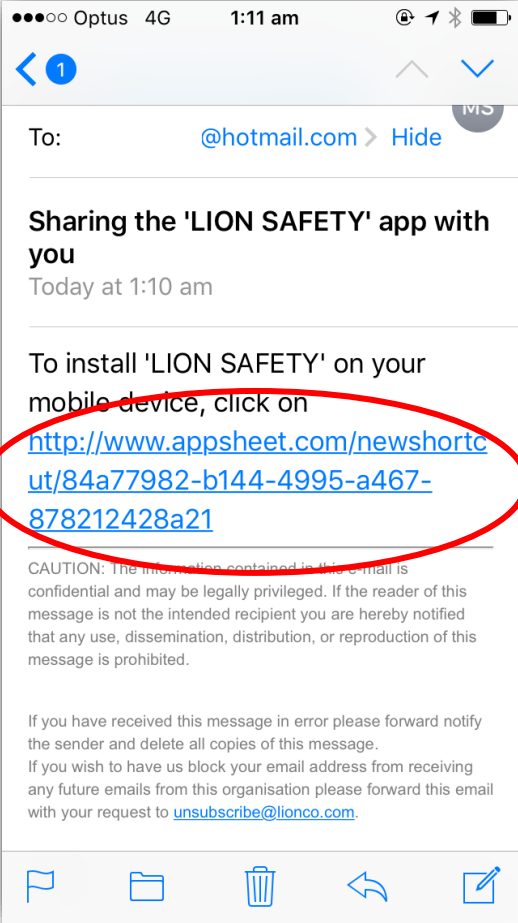
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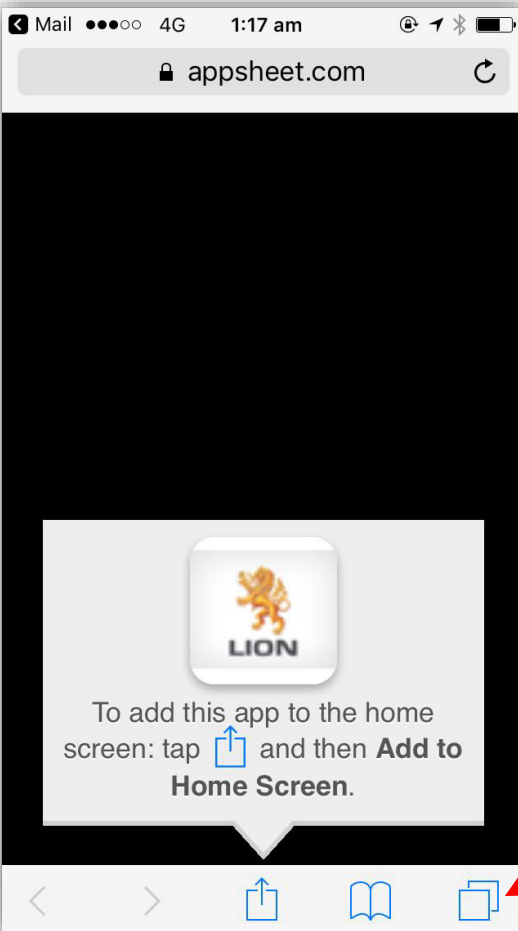
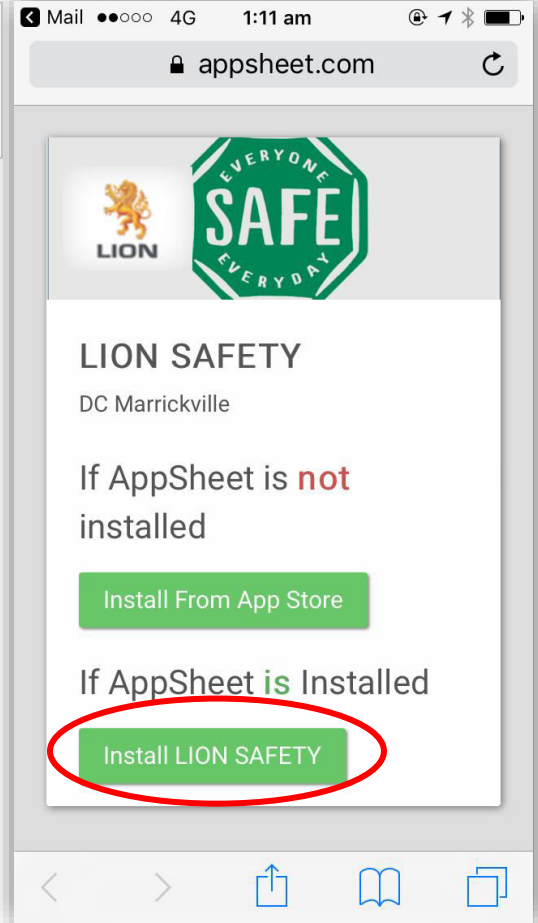
4. Type in email address
5. For Hotmail the system will again prompt you to enter email address in Microsoft window, then add Password
6. AppSheet platform is now installed. Close it down, and go back to email-invite to install LION SAFETY app now





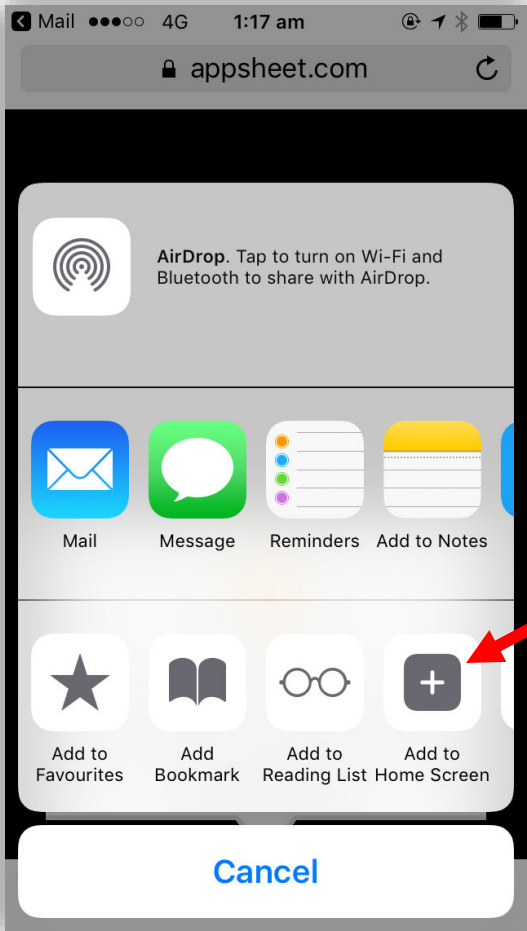
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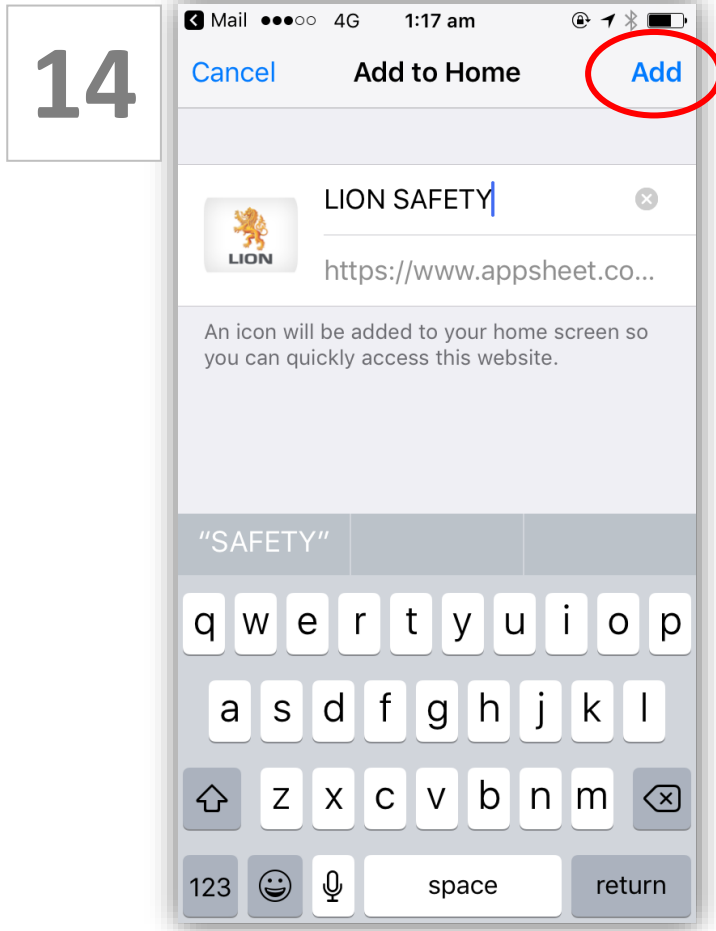


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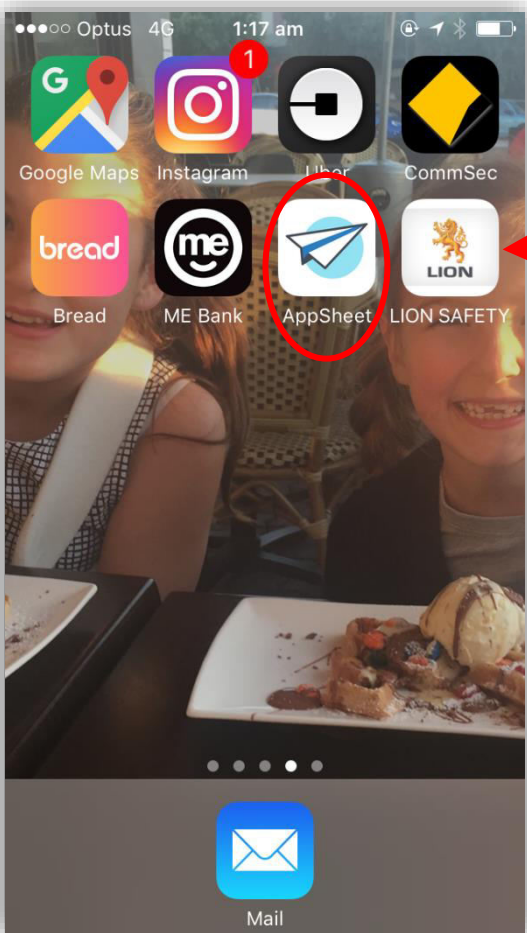
7. Click on same link in email
8. This time click the 2<sup>nd</sup> option (as AppSheet is already installed now)
9. It will add LION SAFETY app icon on your home screen for ease of access



13



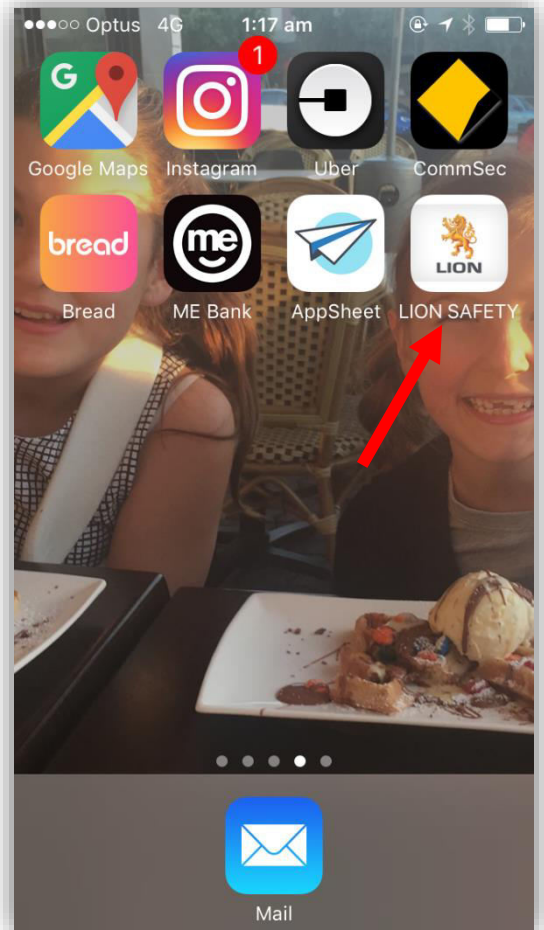
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15

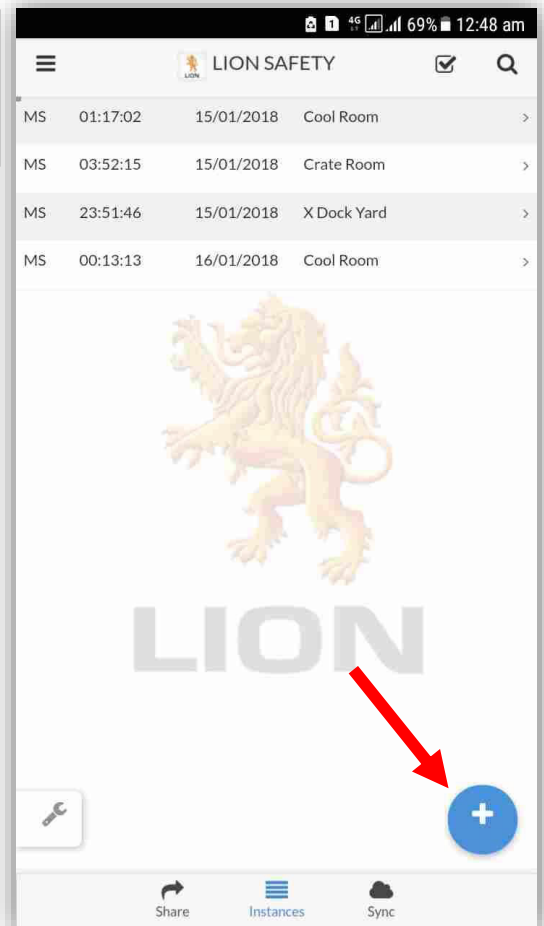
- 10. Add to Home Screen
  - 11. You can change the name of icon, but better to just Add
  - 12. LION SAFETY app is now installed and its icon rests on your home screen
- (Note: Do not remove AppSheet icon next to the LION SAFETY icon as this will uninstall the platform, rendering SAFETY app unusable)

1

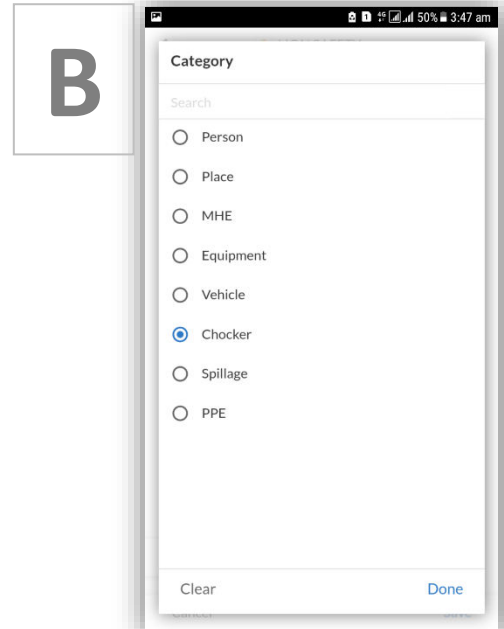
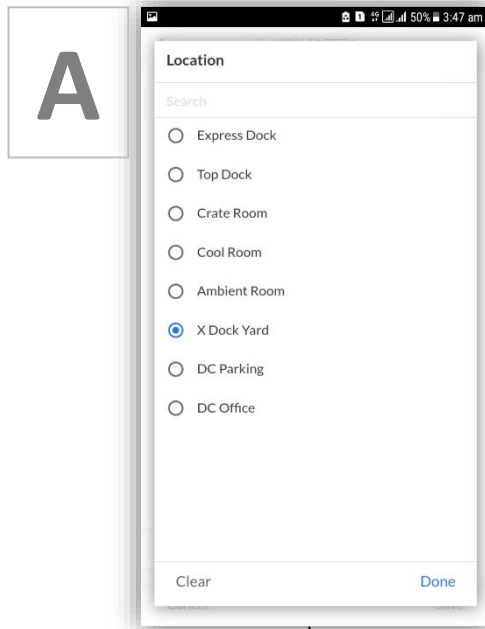


1. Click on LION SAFETY icon to open the app
2. Once Loading and Syncing of data is complete, an interface will open; showing all safety observations you or any other person using this app is making. In order to register new observation click the round icon

2



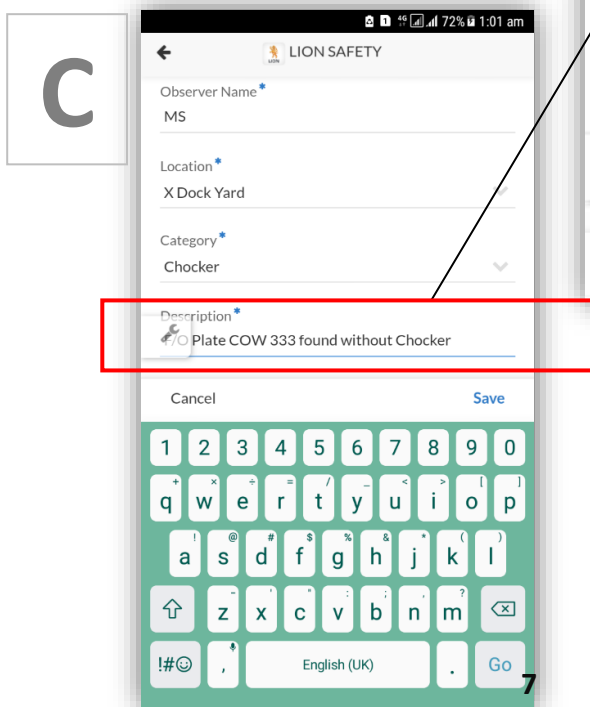
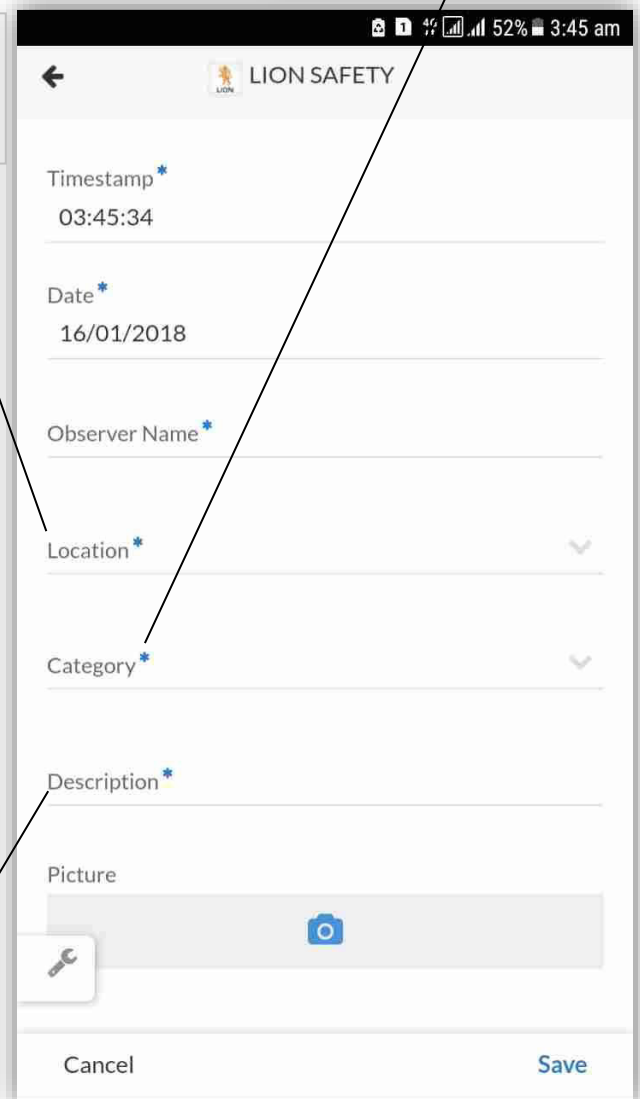




3. New page opens. It contains:

- Timestamp: Auto filled
- Date: Auto filled
- Observer name: Put in your name
- Location: Drop down **A** will appear, click on relevant option
- Category: Drop down **B** will appear, click on relevant option
- Description **C**: Type in brief info about incidence/observation (Note: All fields are mandatory)

3



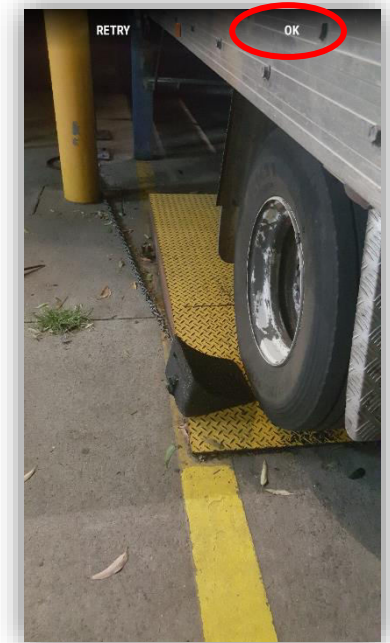
4. Click on camera icon to take photo, and follow steps to save it

(Note: Taking photo is not mandatory)

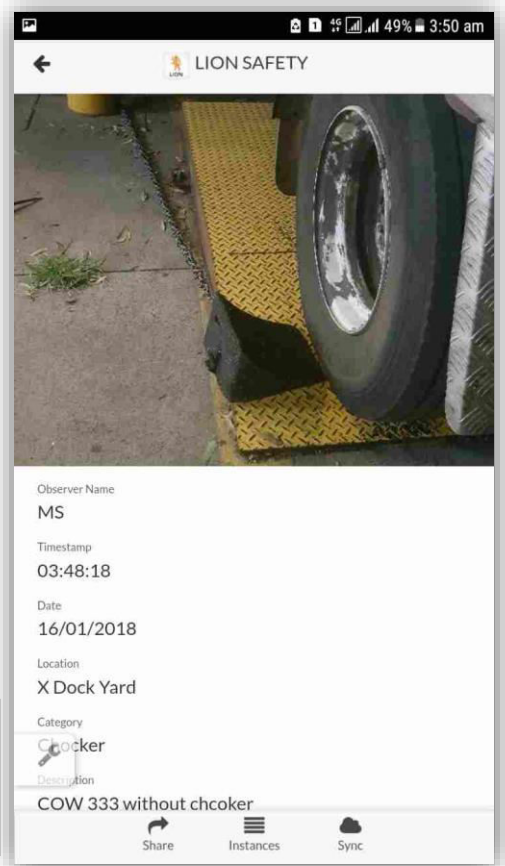
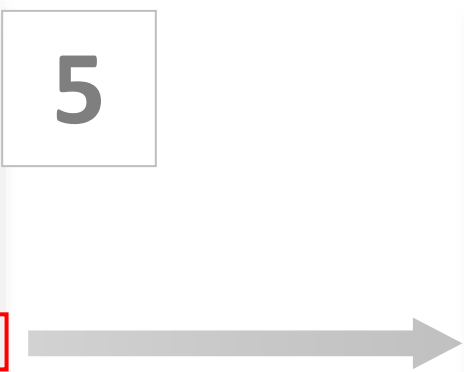
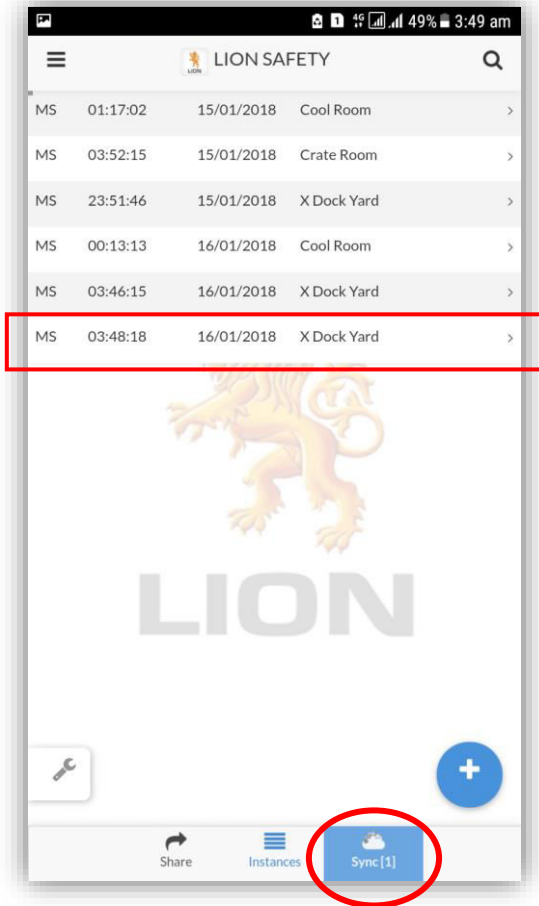
4

The screenshot shows the LION SAFETY app form with the following fields: Timestamp (03:45:34), Date (16/01/2018), Observer Name, Location, Category, and Description. At the bottom, there is a 'Picture' field with a camera icon. A red box highlights the camera icon, and a line connects it to the 'Take a Photo' option in the next screenshot.

The screenshot shows a 'Select photo source' dialog box with two options: 'Take a Photo' (highlighted with a red circle) and 'Choose from Existing'. Below the dialog is a 'Picture' field with a camera icon. At the bottom, there are 'Cancel' and 'Save' buttons.



The screenshot shows the LION SAFETY app form with the 'Picture' field containing the photo of the truck tire. Below the photo is a 'Clear' button with an 'x' icon. At the bottom, there are 'Cancel' and 'Save' buttons, with the 'Save' button highlighted by a red circle.



5. Once you have saved your observation, the app will automatically sync it. It will appear as new entry in main interface across all apps being used on site
6. You can see yours or anyone's observation just by clicking on it, it will appear in new window
7. All entries are updated in real-time into central Data Sheet accessible to site manager



	A	B	C	D	E	F	G
	Timestamp	Date	Observer Name	Location	Category	Description	Picture
1	1:17 AM	01/15/2018	MS	Cool Room	Spillage	Spillage in cage 10	Data_Images/01-17-02.Picture.021552.jpg
2	3:52:15	1/15/2018	MS	Crate Room	Chocker	CA 04 PY without chocker	Data_Images/03-52-15.Picture.045048.jpg
3	23:51:46	1/15/2018	MS	X Dock Yard	Vehicle	Aymcrest BA 15 FZ @ Dock 4 with broken indicators (both sides)	Data_Images/23-51-46.Picture.125241.jpg
4	0:13:13	1/16/2018	MS	Cool Room	Spillage	Dairy choice 2ltr	Data_Images/00-13-13.Picture.011156.jpg
5	3:48:18	1/16/2018	MS	X Dock Yard	Chocker	COW 333 without chocker	Data_Images/03-48-18.Picture.044726.jpg
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7							
8							
9							
10							
11							