

WASHINGTON STATE PATROL

INVESTIGATOR'S CASE LOG



OPS CASE NO.: _____ INVESTIGATOR: Elmore, Z.M.

DATE	TIME	NOTES
11/29/17	0457	WSP arrived on post at Jefferson to find several subjects at the "structure" (lifeguard chair). The troopers approached and they subjects left peacefully. Lt. O'Shannon advised the subjects left behind multiple bats, axes, etc.
	0510	Elmore worked with O'Shannon and addressed a communication concern. Comm's are up and running now.
	0517	Press on scene
	0520	Campus troopers assisting in blocking Jefferson behind RDF (providing support).
	0525	TCSO started push into encampment to clear, no one inside camp yet.
	0530	Sent campus trooper to check on Health Care Authority building (report of subjects in over watch)
	0537	Sweep complete, empty
	0541	RDF on Jefferson is pushing back crowd of approximately 20 protestors over tunnel.
	0558	A small group was inquiring as to how to get their tarps and other belongings back. Lt. O'Shannon advised them to come back during hours of light to speak with City of Olympia.
	0605	Group walked down 7 th to Sergeant Stewarts squad and is standing online against them.
	0610	Loaders and dump trucks standing by to clean up camp as soon as K9 completes sweep.
	0613	RDF holding line at 7 th and Jefferson (about 20 protestors)
	0616	Two sent to GA for bathroom break
	0623	Food being sent to Troopers
	0640	Group o CODE 3(a) roke off into smaller factions and spreading out across city
	0655	Bomb sweep complete. Nothing located
	0700	Sending Smokey 3 to check on possible vandalism to locomotive in East Olympia
	0712	Moving plane to Port of Olympia to check South Fence line
	0715	Group of 7-10 protestors wearing black leaving encampment area west near Jefferson.
	0719	O'Shannon reported only about 5 protestors left at encampment
	0740	Troopers are standing by, but in cars to rest. Smokey 3 was sent to hanger on standby for when locomotive to be move in approximately 1.5 hours.
	0800	Captain Hall and Lt. Elmore cleared CP to check on posts.

WASHINGTON STATE PATROL

INVESTIGATOR'S CASE LOG



OPS CASE NO.: _____ INVESTIGATOR: Elmore, Z.M.

DATE	TIME	NOTES
	0900	½ of RDF was released to clear.
	1020	Locomotive was pushed through the area without incident.



Union Pacific Railroad Police
301 NE 2nd Ave.
Portland, OR 97232
503-249-3073

November 21, 2017

Washington State Patrol
Chief John Batiste
General Administration Building
PO BOX 42600
Olympia, WA 98504

Dear Chief Batiste:

The Union Pacific Railroad does not grant any unauthorized persons the right to enter, remain on, cross or loiter upon any lands, equipment or trains owned, leased or operated by the Union Pacific Railroad. Such action would interfere with the safe, efficient and normal operation of trains and pose an unwarranted liability to the railroad.

Accordingly, law enforcement personnel employed by your department are hereby granted the authority and permission to act as our agents in removing and/or arresting persons from the property belonging to the Union Pacific Railroad.

The Union Pacific Railroad Police will work with your department in prosecuting persons for trespassing or other crimes against the railroad and when necessary act as the victim's agent in signing any complaints.

I thank you and your staff for past assistance and look forward to working with your department in the future. Your willingness to assist the Union Pacific Police in this undertaking is appreciated. Should you need assistance or support, please contact the Union Pacific Police at 503-249-3069 or 503-249-3073.

Sincerely,

A handwritten signature in dark ink, appearing to be "VH" or "VHoffarth", with a long, sweeping horizontal line extending to the right.

Vince Hoffarth
Special Agent In Charge



Zach



Kristene



iMessage
Wednesday 5:15 AM

Zach Elmore



Text thread for BNSF event

Kristene O'Shannon



Received. FYI the press is on scene setting up on top of the tunnel

Zach Elmore



Kris, they should've just completed second warning

Kristene O'Shannon



Yes. Also campus is on scene blocking Jefferson

Zach Elmore



Great

Kristene O'Shannon

Have small groups walking on opposite sidewalk from us



iMessage





Zach



Kristene



KO

Have small groups walking on opposite sidewalk from us. Looks like the bike patrol is following them.

Zach Elmore

ZE

Ok

ZE

Per the FLIR, almost through camp

Kristene O'Shannon

KO

Yes groups starting to form over the tunnels. So far just one lady yelling at police.

Zach Elmore

ZE

Groups or just one person?

ZE

Sweep is complete

ZE

Camp was EMPTY



iMessage





ZE

Zach

KO

Kristene



ZE

Camp was EMPTY

Kristene O'Shannon

KO

Thurston county is with us. I
have Code 3(a) CART and campus at
Jefferson and 8th.

Zach Elmore

ZE

FYI, there are a large group of
anarchists at 5th and Jefferson
(2 blocks from you)

Kristene O'Shannon

KO



Zach Elmore

ZE

Is K9 still sweeping?

Kristene O'Shannon

Group walked down 7th to
Stewart's squad. Yes on
sweep.



iMessage





ZE

Zach

KO

Kristene



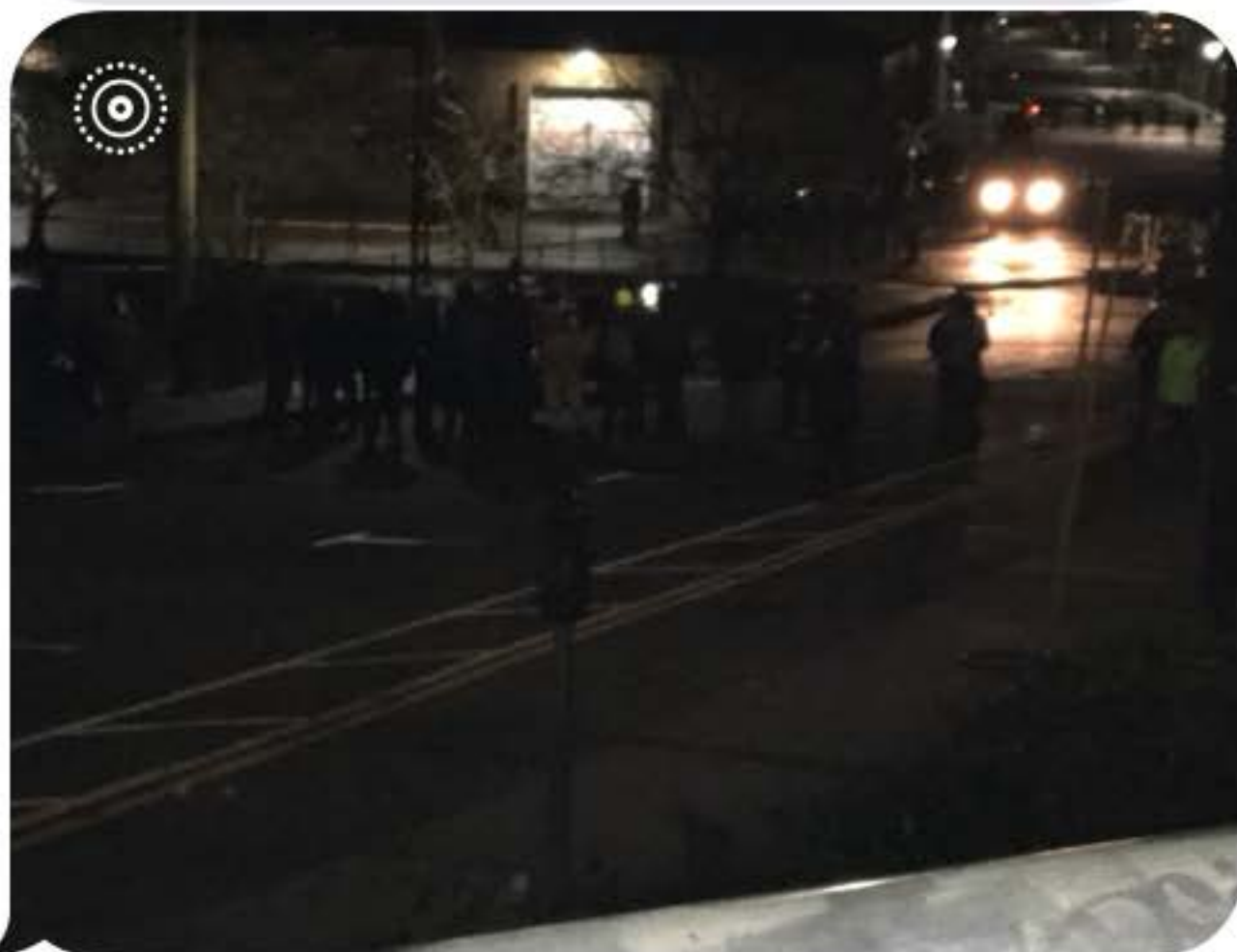
Zach Elmore

ZE

Is K9 still sweeping?

Kristene O'Shannon

Group walked down 7th to
Stewart's squad. Yes on
sweep.



KO

Zach Elmore

ZE

Received

ZE

Dump trucks and loaders are
standing by to start clean up
after K9 completes sweep.



iMessage





ZE

Zach

KO

Kristene



Zach Elmore

ZE

Received

ZE

Dump trucks and loaders are standing by to start clean up after K9 completes sweep.

Kristene O'Shannon

KO



KO

Group pushed back up to 7th and Jefferson

KO

We are holding lines on Jefferson and 7h

Zach Elmore

With one squad?

ZE

How many suspects



iMessage





Zach



Kristene



With one squad?

ZE

How many suspects

Kristene O'Shannon

KO

25 approx that I can see

Zach Elmore

ZE

Received

Kristene O'Shannon

KO

Sent 2 from D8 team to GA for bathroom break

Zach Elmore

ZE

Ok

Kristene O'Shannon

KO

The ones assigned to D1 team

Zach Elmore

ZE

Roger

Sandwiches and water coming



iMessage





Zach



Kristene



ZE

Sandwiches and water coming your way via Capt. Alexander

Kristene O'Shannon

KO



Zach Elmore

ZE

Is bomb sweep complete?

Kristene O'Shannon

KO

Looks like it is still in progress



KO

Rotating people out by twos for food.

Zach Elmore

ZE

Roger

Kristene O'Shannon

All good here right now.
Everyone fed and crowd is



iMessage





ZE

Zach

KO

Kristene



KO

All good here right now.
Everyone fed and crowd is
quiet at this time.

KO

The last group in black is
moving through a parking lot
parallel to Jefferson moving
west.

Zach Elmore

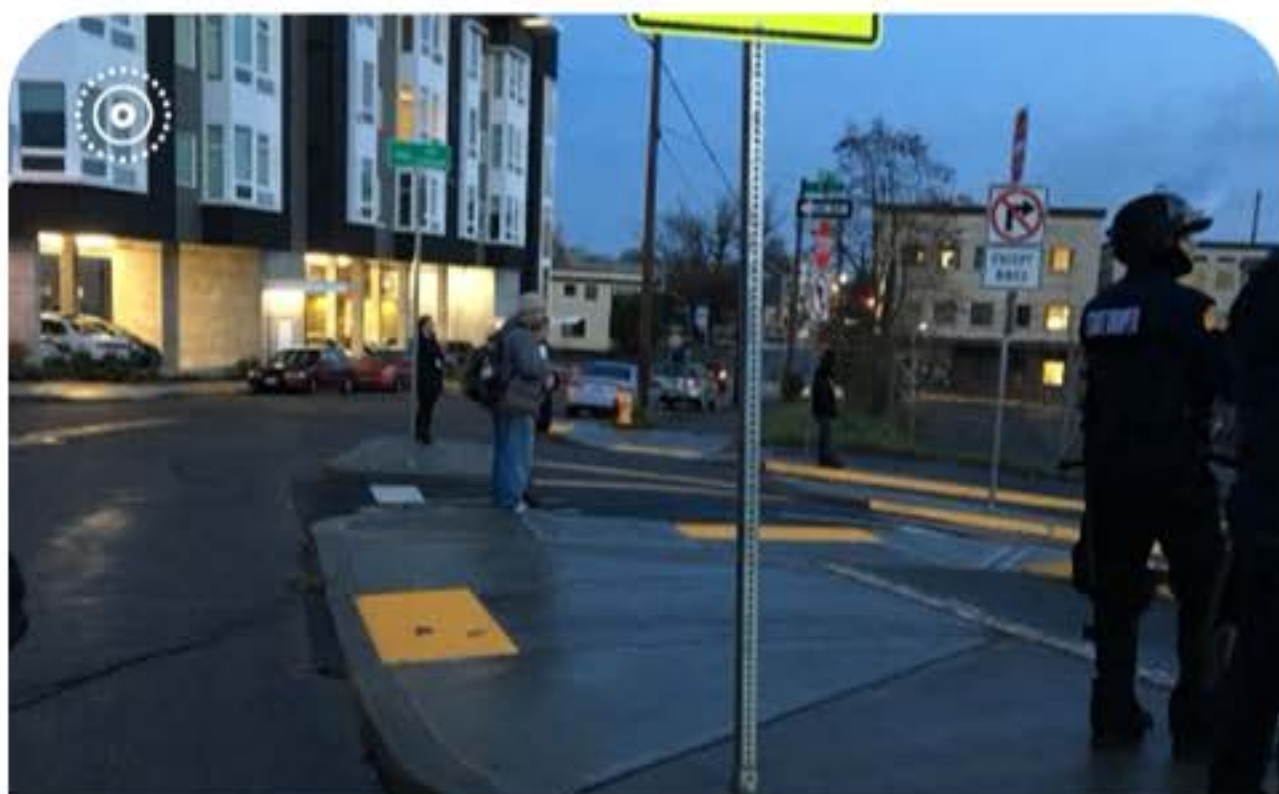
ZE

Numbers??

Kristene O'Shannon

KO

7 to 10



iMessage





ZE

Zach

KO

Kristene



KO This is what is left
here. Approx 5 people

Zach Elmore

ZE Ok

ZE Working on getting you all
coffee

Kristene O'Shannon



iMessage





ZE

Zach

KO

Kristene



Kristene O'Shannon



KO

Still guys all in black out
patrolling around on bikes.

KO

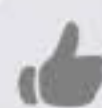
Zach Elmore

ZE

Near you?

Wednesday 9:22 AM

Kristene O'Shannon



All but Code 3(a) of D5/8 squad is
leaving and Trooper Bloomfield
is leaving. Ray is going to take
Bloomfield to his vehicle then
rejoin us.

KO

FYI Lauren is working on
obtaining a TAR code for this
event which I will send out to



iMessage





ZE

Zach

KO

Kristene



KO

everyone once I get it!

Zach Elmore

Roger

ZE

How's the clean up looking?

Kristene O'Shannon



KO

Coming along. They blew a tire on one of the loaders.

KO

I don't believe the coffee ever made it up here.

Zach Elmore



iMessage





ZE

Zach

KO

Kristene



KO

Coming along. They blew a tire on one of the loaders.

KO

I don't believe the coffee ever made it up here.

Zach Elmore

ZE

Should be there soon

Kristene O'Shannon

KO

Yea we heard that before 🙄

KO

And we have coffee and happy troopers

Zach Elmore

ZE

Yay!!!

ZE

You can bug out.



iMessage







BIKE
CORRIDOR

ONE WAY

STOP



EXCEPT
BIKES

STATE TROOPER



Calculating law enforcement costs

2016 Nov train			bags/	tons/	\$ profit/	
		cars	per car	per bag	per ton	tons
Port Profit	5403.84	13	64	1.5	4.33	1248
COSTS	-40,753.18					
OPD	-24,977.80	overtime only				
Sheriffs	-5851.38		Cessna	per hour	hours	23 troopers
StPatrol	-\$9,924		\$588	\$168	3.5	9,336
RR		unknown				
net	-35,349.34					

SOURCES: Port of Olympia, City of Olympia, T.C. Sheriff's Office, St. Patrol

Commissioner Zita: 9 Jan – 13 Feb. 2017

UNION PACIFIC RAILROAD POLICE DEPARTMENT



Anti-Fracking Train Protests

Operations Plan

November 29, 2017
Updated 11/28/17

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Anti-Fracking Train Protests November 29, 2017

MISSION

- Advise trespassers and suspects to depart UPRR Property.
- Arrest remaining suspects who refuse to leave UPRR Property.
- Provide a safe path for the train to operate in the Olympia area via UPRR/BNSF tracks.

RESPONSIBILITIES

Conduct a safe and methodical operation, in conjunction with BNSF Police, Olympia Police, Thurston County Sheriff's Office, Washington State Patrol and various other local law enforcement agencies.

Target Area: 7th Ave. SE & Jefferson Ave. SE Olympia, WA UPPD/BNSF PD Locations

SUMMARY OF OPERATIONS

Over the course of the last week, beginning on Friday November 17th, protestors set up encampments on UPRR/BNSF tracks near Jefferson St. SE and 7th Ave. SE in Olympia, Washington. The camp is made up of tents and makeshift structures, which span the UPRR/BNSF tracks, along with SE 7th Ave. On the North side of the location, the protestors have erected a "fence like" structure, using pallets and other items, which traverse the tracks on the roadway. The encampment spans South to and including the concrete blocks at the end of SE 7th Ave. The tents, debris, garbage and structures encompass the UPRR/BNSF tracks from SE 7th Ave for a distance, which is north of the track switch, which is the location wherein a second BNSF track begins and travels west towards the Jefferson St. tunnel.

During the above stated time period, multiple activist organizations are calling for action, in response to the NO DAPL movement starting in 2016. The actions in Olympia are specific to a trapped Olympia & Belmore locomotive which the protestors assumed was preparing to transport proppants, otherwise known as "Frack Sand".

Railroad Special Agents will be defined as the "arrest team", for the purposes of this operational plan. The Special Agents will be responsible for affecting arrests on railroad property and/or for criminal activity wherein the railroad is a victim. The Thurston County Sheriff's Office will be defined as the "Inner Perimeter Team", for the purposes of this operational plan. The Deputy's will be responsible for the safety and security of the railroad Special Agents, ensuring they have a safe work environment to affect the railroad related arrests. Olympia Police Department, Washington State Patrol and additional agencies will be defined as the "Outer Perimeter Team", for the purposes of this operational plan. They will be responsible for the safety and security of both the Thurston County Sheriff's Office Deputy's and Railroad Special Agents. Additionally, Olympia Police will be responsible for the protest areas and individuals/protestors that are not on railroad property.

This operation, which will commence at **Code 3(a)**

I I

I I

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Code 3(a)

Code 3(a) in an effort to identify and stop individuals who may attempt to enact a "sleeping dragon".

Capt. Hoffarth with UPPD will make the first announcement, while at 7th and Jefferson, instructing the protestors to vacate the area. They will be given 10 minutes to adhere to the notice. A second announcement to vacate the area will be given at the end of the first 10 minute time period. At the end of the second 10 minute time period, a final announcement will be read. At which time, a hard push will be made by Thurston County Sheriff's Office and the railroad police. The hard push is designed to encourage individuals to adhere to the orders. Code 3(a)

Code 3(a) if any person desires to be arrested, they will be taken into custody at that time. Additionally, remains after the hard push, they will be arrested for the associated crimes. In the event individuals are successful in creating a "sleeping dragon", or other device designed to prevent Law Enforcement from removing them from the property, the appropriate law enforcement team will deploy for removal.

Any person placed into law enforcement custody will be taken down to the temporary booking facility, which will be located near Code 3(a) the Thurston County Sheriff's Office will provide staffing for processing and transport to the appropriate jail. Upon arrival at the temporary booking facility, photographs will be taken, etc. Each officer should place information in their notebook regarding the specific arrest. The Olympia Fire Department will have Medical Services available.

Upon clearing of all individuals on railroad property, a UPRR clean up contractor will remove garbage, debris and any remaining items that prohibit the train from moving. The UP Engineering Team will inspect the track and if necessary, the Engineering Contractor will conduct repairs to the tracks for train movement. Once the tracks have been cleared for movement, the Olympia & Belmore Railroad (OYLO) will operate a train on the west track and all necessary train movements will be made through the area to service the customers.

When the situation dictates, the railroad Special Agents who previously affected an arrest, will respond to the Thurston County Jail, to complete the arrest and booking process.

The goal of the team is to conduct themselves in a safe manner. The overarching goal of the operation is to gain compliance from the individuals involved in the protest.

There are a total of Code 3(a) PRR Special Agents and Code 3(a) BNSF Special Agents assigned to this detail, lead by UPPD Special Agent in Charge Vince Hoffarth & BNSF Special Agent in Charge Tyler Niese.

Safety is paramount during this operation and Special Agents will not engage in actions that pose a risk of accident or injury. If an absolute emergency arises and there is a risk for serious physical injury and death, an officer can call out Code 3(a) That communication will result in an all out retreat by the effected officers. Railroad officers will muster at the parking lot located Code 3(a)

Code 3(a)

REPORTING PROCEDURES

All Departmental reporting procedures are in effect. *Notifications will be made to SAC Vince Hoffarth by way of LTs Miller and Nay for UP and to Chief Geers by way of SAC's Niese and Rose.*

OFFICER SAFETY CONCERNS

- The members of the organizations are anti-police.
- There may be a possible connection with the above stated groups and anarchists

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ARRESTS

Department policies and procedures will apply. A mobile booking station will be set up by Thurston County SO near the parking lot at 8th and Cherry. The arresting Agent will remain with their arrestee until remanded to the jail staff. A picture will be taken of the arresting officer and the arrestee together, prior to releasing the arrestee to the jail staff.

UNIFORM & EQUIPMENT REQUIREMENTS

Special Agents will wear class B Uniform with policy required ballistic vest.

COMMUNICATIONS

Agents will use the LERN channel, **Code 3(a)** by way of City provided radio's as a primary mode of communication. Cell phones may be used as a secondary means.

PRIMARY POLICE CONTACTS

COMMAND CENTER OLYMPIA, WASHINGTON

BNSF Chief Mark Geers

FIELD TEAM:

Railroad Police Command Staff

UPPD Special Agent in Charge Vince Hoffarth – UP Incident Commander / Notification
UPPD Supervisory Special Agent Brad Miller – Entry Team A Leader
UPPD Supervisory Special Agent Brent Nay – Entry Team B Leader
BNSF Special Agent in Charge Tyler Niese – BNSF Tunnel Team
BNSF Special Agent in Charge Ron Rose – BNSF Tunnel Team

UPPD Agents

SA Rory Newton – Team A / Investigator
SA Adam Cleveland – Team A
SA Frank Cortez – Team A
SA Sean Bishop – Team A

Manpreet Kaur – Camera #1 Entry

SA Richard Brown – Team B / Investigator
SSA Daryl Thuline – Team B
SA Nicholas Roble – Team B
SA Stephen Irwin – Team B

SA Mathew Hahne – House Surveillance
SA Zachary Sanders – Camera #2 with SAC Hoffarth

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BNSF Agents

SSA Brandon Bean – Tunnel Team
SSA Mark Rodmyre – Tunnel Team
SSA Russell Hanson – Tunnel Team
SSA Matt Valerio – Tunnel Team
SSA Brian Messer – Tunnel Team
SSA Paul Brewster – Tunnel Team
SSA John Davis – Tunnel Team

Other Personnel Involved and Contact Numbers

Olympia Police Contact:

Paul Lower – LT
360-239-1603 (Cell)

Thurston County Sheriff's Office

Brad Watkins – Chief Deputy
360-789-0177 (Cell)
watkinb@co.thurston.wa.us

Washington State Patrol

Kristene O'Shannon – LT
360-507-6186 (Cell)
Kristene.Oshannon@wsp.wa.gov

FBI Contact:

TFO Josh Landers
(206) 391-8248
jslanders@fbi.gov

Thurston County Prosecutor's Office:

James Powers – Senior Deputy Prosecutor
360-786-5540 (Desk phone)

Port of Olympia:

Mike Crawford – Marine Terminal Foreman & Facility Security Officer
360-239-7034 (Cell)

Olympia & Belmore Railroad:

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Kevin Jones – Assistant General Manager
360-338-5513 (Cell)

UP Engineering:

Louie Denies – Track Inspector
206-769-3043 (Cell)
Wade Towlry – Rick Franklin Corp
541-401-4009 (Cell)

Josie Fire Control Clean Up Contractor:

Ernie – Foreman
541-263-127 (Cell)

Open conference line **Code 3(a)**

DAILY ASSIGNMENTS:

11/29/17 **Code 3(a)** – Operations Briefing Thurston County Sheriff's Office 7721 New Market SW
Tumwater, WA

Code 3(a)

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Code 3(a)



Code 3(a)

Call by Puget Sound Anarchists

for "Block Friday" Protest Actions (November 24, 2017)

November 23, 2017

Based on review of communications posted online, as of late Wednesday, November 22, the [Puget Sound Anarchists](#), based in Washington state, have called for activists to observe what it terms "Block Friday" on Friday, November 24, by taking action against the "extractive industries."

In this call for action, the self-proclaimed anarchist group confirms that its members are participating in the ongoing rail blockade of the Port of Olympia in Olympia, Washington, which is being referred to as "Olympia Stand."

- This participation is cited to urge other activists and supporters to join the Olympia blockade or to stage direct actions elsewhere.
- The posted call reads: *"On Block Friday, please drop banners, paint walls, have a march, stop a train, soapbox at the mall, go to a Black Lives Matter demonstration, block a highway, or come to Olympia and hang out on the tracks with us."*

Additionally, the "[It's Going Down](#)" website features multiple articles calling for efforts to transform "Olympia Stand" into "Olympia Commune" – a term demonstrating the desire to expand the scope of the blockade and maintain it for an extended duration.

- This "news" site for activists collects and posts articles on protests, demonstrations, and "direct action" for a range of causes, with particular attention to environmental "resistance."
- As a representative example, an article posted yesterday – Wednesday, November 22 – is among several calling for "Block Friday" actions: "[Block Friday: A Call to Action in Solidarity with Anti-Extraction Struggles Everywhere](#)."

In other matters related to the ongoing Port of Olympia, Washington, rail blockade:

1) A social media posting, made by an activist familiar with the rail blockade on track servicing the port in Olympia, Washington, discussed preparations taken before the action.

- Responding to a series of Facebook posts initiated by a user who asked, "What's the point of this when nothing is even going out right now?," the activist wrote, *"The blockade was called because port employees were seen loading rail hopper cars with fracking proppants [sic] several days ago. The Port PR spokesperson told the press that the railroad was not not moving beads in order to deceive the blockade action and public."*

- This exchange indicates that **activists conducted some form of surveillance or monitoring of activities at the port and rail yard** – with observations made or information received on materials being loaded into railcars.

2) Communications by activists involved in the “Olympia Stand Blockade” indicate interest in **preparations to establish a second blockade at another point on the same track** to preclude train access to the port – **in the event law enforcement undertakes a "raid" to remove the current blockage.**

- Significantly, these communications reflect a perspective among some of the involved activists that their **purpose goes beyond impeding shipments relating to fossil fuels extraction.**
- Under this viewpoint, **traffic of all materials into and out of the port should be halted.**
- The stated rationale: **Resistance is to the infrastructure – port and rail – and to capitalism, not just particular commodities.**

3) For a third time, a planned **protest action against the proposed Tesoro Savage Oil Terminal in Vancouver has been rescheduled** – but this time **relocated as well in an apparent effort to take advantage of, and expand upon, the ongoing track blockade in Olympia.**

- This **Tuesday, November 28**, [Columbia Riverkeeper](#), [350 PDX](#), [Friends of the Columbia River Gorge](#), and other environmental activist groups will stage their **“Keep the Oil In the Soil! Stop the Vancouver Oil Terminal” protest in Olympia.**
- Within the past week, the date had been shifted from November 21 to November 30, though the location of the action – Vancouver, Washington – had remained unchanged.
- Now the date has changed again – **advanced by two days to November 28** – with a new venue: the **public meeting scheduled from 13:00-17:00 LT by Washington State’s Energy Facility Site Evaluation Council (EFSEC) in the Capitol Campus Senate Hearing Room #4 at the John B. Cherberg building on 304 15th Avenue SW in Olympia.**
- It is expected that EFSEC will announce its recommendation to Washington Governor Jay Inslee on whether or not to approve the proposed terminal.
- The demonstration will be held regardless of the recommendation – either to “celebrate or protest” EFSEC’s decision; and to call on Governor Inslee to reject the terminal.
- Social media indicates participation is at 43. This figure will likely increase. There is also the potential for some of those traveling to Olympia for the November 28 protest to join in the rail blockade, if it remains in effect.

4) Finally, the **environmental activist group, [Wild Idaho Rising Tide](#)**, is hosting an **“Olympia Stand Blockade Talk,”** led by activist Brian Wolcott, in **Sandpoint, Idaho**, on **Sunday, November 26.**

- This event will take place at the **East Bonner County Library at 1407 Cedar Street.**
- The principal speaker, Wolcott, is described as being “of Sandpoint & Olympia.”

Analysis: The comparatively belated effort to arrange “Block Friday” – the calls for this action in social media started about 36 hours in advance of the target date of Friday, November 24 – may limit turnout.

- However, anti-fossil fuels activists are engaged by the effects of the leakage of an estimated 210,000 gallons of crude oil from a portion of the partially completed Keystone XL pipeline in South Dakota – an incident that occurred just a week ago on November 16.
- Despite the leak, the Nebraska Public Service Commission voted – by a 3 - 2 count – on Monday, November 20, to approve construction of the Keystone XL pipeline in the state – though along a different route than the developer had proposed.
- Between these recent events and the calls for action, some level of response by environmental activists and supporters to try to block rail lines may result – especially in the Pacific Northwest.

Railroad employees – track workers and train crews in particular – are well advised to **maintain vigilance for, and to timely report, groups of people assembled or walking in areas of rights-of-way.**

- Because of the emphasis placed on promoting the cause and establishing blockades, **prospective protesters may be carrying varied materials, such as rolled up banners, poles, chairs, and even tents.**

Code 3(a)

Distribution: Please feel free to disseminate this message, and to use all or portions of its content, as you deem most appropriate to inform situational awareness throughout your respective railroads and industry organizations.

You may also share this information with colleagues in local and State law enforcement, State fusion centers, and Federal security and law enforcement agencies.

***Association of American Railroads
Railway Alert Network (RAN)***
425 3rd Street, SW
Washington, DC 20024
202-639-2910 Emergency
866-494-4353 "
202-639-2950 Non-Emergency

This information is intended for security and law enforcement personnel in the railroad industry, security partners in Federal, State, and local government agencies, intelligence analysts, military commanders and staffs, and other officials with a need to know. Copies or discussion of this material will not be further disseminated outside of receiving organizations without the prior approval of the ASSOCIATION OF AMERICAN RAILROADS, which may be granted for specific audiences in the content of this message.

This information is voluntarily submitted to the Federal Government in expectation of protection from disclosure as provided by the provisions of the Critical Infrastructure Information Act of 2002.

FOR OFFICIAL USE ONLY

<u>Rank, Name, Dist/Detachment</u>	<u>Badge #</u>	<u>Unique/DOP #</u>	<u>Primary Phone</u>	<u>ALT Phone</u>	<u>Contact Time</u>	<u>AVAILABLE</u>	<u>Wildfire Preparedness</u>
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Code 3(a)

TIME AND ACTIVITY SYSTEM (TAS) TRACKING CODE REQUEST



TAS Tracking Code Request

TAS tracking codes track ONLY hours and respective activity codes recorded within TAS. They do NOT track salary, benefits, or overtime costs, and are not to be used as Budget Codes.

Project Manager Name Lt. Kristene O'Shannon Personnel Number 00528871

Effective Date 11/28/17 Expiration Date (not required) _____

Requested TAS Tracking Code (maximum of 8 characters) _____
(If code is unavailable, project manager will be advised.)

TAS Tracking Code Purpose RDF Event

Requestor Information

Requested By Lauren Vetsch Date 11/29/17

Contact Phone Number (253) 538-3108

Supervisor Approval _____

*It is the **Requestor's** responsibility to communicate code usage via IOC, e-mail, or Daily Bulletin if warranted, to those who should utilize this TAS tracking code.*

Submit Completed Request to "TAR Support"

Via e-mail: TARSupport@wsp.wa.gov

Via FAX: (360) 596-4079

Via Mail: Mail Stop 42602 or PO Box 42602, Olympia WA 98504-2602

An e-mail with an electronically signed form (/S/) is acceptable, as long as the e-mail string contains the supervisory approval.

An e-mail may be submitted, in lieu of this form, to TARSupport@wsp.wa.gov as long as it contains all of the above elements and includes the supervisor approval.

Please allow Budget and Fiscal Services 5 business days for approval and implementation.

Budget and Fiscal Use Only

Processed by _____ Date _____

Confirmation Sent _____