

Duke Environmental Law and Policy Clinic

Position Description – Environmental Policy Fellow

About the Clinic

The Environmental Law and Policy Clinic is a joint program of Duke Law School and the Nicholas School of the Environment. Our mission is training the next generation of leaders to solve environmental problems by providing access to justice in underserved communities. Teams of legal and graduate students advise and represent non-profit clients under the supervision of Clinic Director Ryke Longest and Supervising Attorney Michelle Nowlin, aided by our staff attorney and fellows. The Clinic provides a range of services to its nonprofit clients, including factual and legal research, litigation representation, policy development and analysis, scientific research, and client counseling. Cases involve a wide range of environmental matters, including watershed and wetlands protection, water quality, environmental health, land conservation, renewable energy, air pollution, endangered species protection, climate change, toxic chemical exposure, sustainable agriculture, environmental justice and much more.

About the Position

The position is a one-year fellowship with the possibility of a one-year extension for a recent masters or PhD graduate in environmental science, environmental management, or environmental health. The position offers a salary commensurate with comparable non-profit positions, and benefits. The position is full-time (40 hours per week), and located in Durham, North Carolina. Some additional evening, weekend, and travel assignments may be required.

Responsibilities

Depending on the Clinic's caseload and the skills and experience of the fellow, the Environmental Policy Fellow will be responsible for:

- Conducting policy and scientific research
- Conducting or locating researchers to conduct scientific research to support case work
- Preparing ArcGIS maps to aid in policy and legal decision-making
- Conducting statistical and economic analyses to support case work
- Policy analysis and drafting policy recommendations
- Drafting comment letters to state and federal agencies
- Advising clients on environmental and policy matters
- Drafting proposed legislation and regulations
- Supporting supervising attorneys in student supervision and case management
- Supporting the Environmental Law Clinic course as a Teaching Assistant

- Identifying potential clients and developing client relationships
- Organizing meetings with clients, colleagues, and community groups
- Organizing and assisting with environmental sampling trips to support case work
- Assisting in drafting scholarly writing for publication
- Presenting before client and community groups and at conferences
- Supporting students in editing client work products

Qualifications and Experience

- Masters or PhD in environmental science, environmental management, or environmental health
- Familiarity with the Duke Environmental Law and Policy Clinic
- Familiarity with and ability to learn federal and state environmental and administrative laws
- Proficiency with ArcGIS strongly preferred
- Strong quantitative skills and experience
- Ability to communicate effectively and respectfully with supervisors, clients, other fellows, scientists and students
- Strong analytical and persuasive writing skills
- Demonstrated interest and dedication to public interest and environmental work
- Flexibility to adjust work plan according to clients' changing needs, court schedules, etc.
- Ability to take ownership of assigned projects
- Demonstrated time management skills

How to Apply:

Please send your cover letter, resume, writing sample (no longer than 15 pages - can be an excerpt from a longer piece), and contact information for three (3) professional references to DukeELPC@law.duke.edu by **February 23rd, 2018**.

Duke University is an Affirmative Action/Equal Opportunity Employer committed to providing employment opportunity without regard to an individual's age, color, disability, genetic information, gender, gender identity, national origin, race, religion, sexual orientation, or veteran status.

Essential Physical Job Functions: Certain jobs at Duke University and Duke University Health System may include essential job functions that require specific physical and/or mental abilities. Additional information and provision for requests for reasonable accommodation will be provided by each hiring department.