

26 YEARS OLD

PERSONAL

NAME	XYZ FULL NAME
BIRTH DATE	15.05.1991
RELATIONSHIP	SINGLE
NATIONALITY	AUSTRALIAN
LANGUAGES	ENGLISH, CHINESE

CONTACT

EMAIL	YOURNAME@GMAIL.COM
MOBILE	+92 234 234 2345
SKYPE	YOURNAME
ADDRESS	HOUSE 234 , STREET 46, BLOCK 2, SYDNEY

[LINKEDIN.COM/IN/YOURNAME](#)

PROFILE SUMMARY

Mechanical Engineer + Energy Masters with a varied experience including;

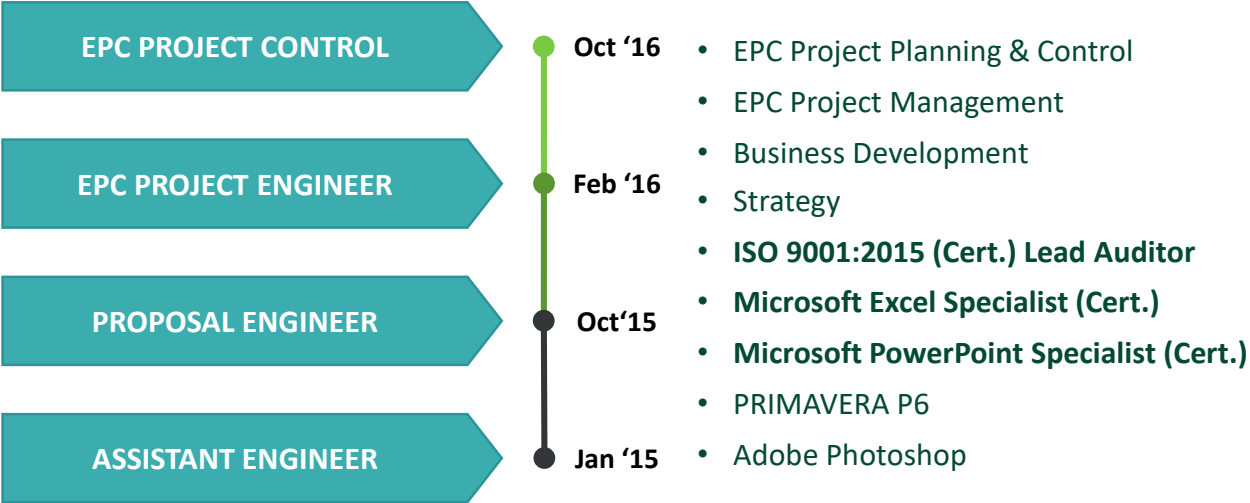
- Business Development and Strategy
- EPC Project Execution (Renewable Energy & Industrial)
- EPC Project Control

Highly organized and detail oriented with my work

Excellent people management skills. I’m a natural team builder and love working on collaborative projects with diverse and multi-disciplinary teams. I’m easily approachable and always ready to help while keeping the highest level of expectations from all my team members

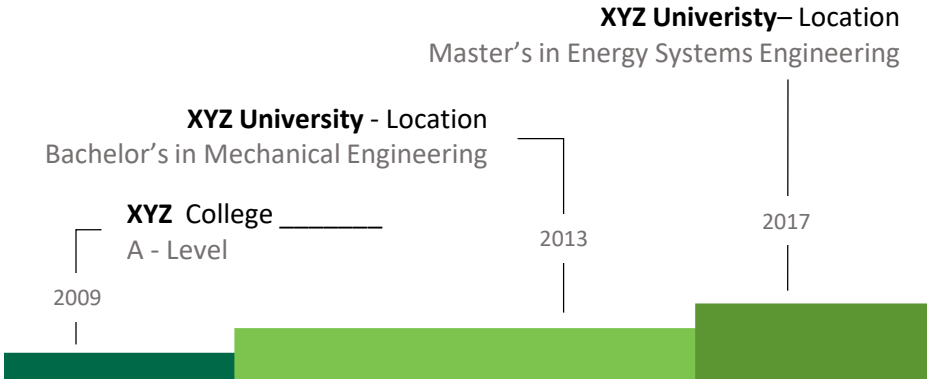
One of my biggest assets is being exceptionally tech savvy with very a strong set of computer skills (Microsoft Certified). I’m also a self-starter who’s able to quickly come up with innovative solutions, valuable information and ideas while constantly looking for ways to streamline and optimize business / operational processes.

EXPERIENCE & SKILLS



EDUCATION & TRAININGS

• ISO 9001:2015 Lead Auditor Course.	5 Days
• Basics of Project Management	1 Day
• GE Graduate Engineers Training Program	2 Week
• Project Planning and Scheduling -	3 Days
• Management Development Program - Level 1	1 Week
• Management Development Program - Level 2 -	1 Week
• Stress and Time Management - Octara	1 Day
• Personal Mastery - Carnelian	1 Day



EXTRA CURRICULAR

HR - Employee Engagement Activities

1. Treasure Hunt – Planning and Organizing
2. Corporate Town Hall – Organizing Volunteer
3. EPC Division Town Hall – Planning
4. Healthy Living Competition – Lead Organizer
5. Team Building Activities – Lead Organizer

XYZ University , Location

1. AIESEC, Member

XYZ University, Location

1. Music Society, Head Organizer; 2011, 2012
2. Adventure Club – Advance trekking team member 2010-2013

High school XYZ

1. Regional football – Runners up – 2008
2. Regional football – Champions – 2007

INTERNSHIPS

HONDA,

1. Periodic Maintenance
2. Engine Maintenance
3. Mechanical Servicing
4. Quality Control

Aeronautical Complex

1. Tool Machining
2. Precise Machining Complex
3. Heat and Surface Treatment
4. Forging and Casting
5. Drop Tank Manufacturing
6. Precise Measuring Equipment
7. Material Testing
8. Non-destructive testing (NDT)

SCORES

