



46th C.A.R.A. 2017 ANNUAL CONFERENCE Program

Winnipeg, MB

May 7– 10, 2017

**Research Administration:
Evolving roles in a complex world**

Updated May 3rd, 2017

Elder's Reflections

Margaret Lavallee – Traditional Ojibway Ikwe, Elder in Residence and Aboriginal Cultural Specialist for the Centre for Aboriginal Health Education, Section of First Nations, Metis, and Inuit Health in the Rady College of Medicine, University of Manitoba. Margaret provides programming and support for Indigenous students who are enrolled in the health professional Colleges at the U of M (Medicine, Dentistry, Dental Hygiene, Pharmacy, Nursing, Medical Rehabilitation, and Physician Assistants). Margaret Lavallee, in her role as Elder, ensures cultural programming is incorporated into all levels of student support at the University of Manitoba in research and education through faculty and curriculum development; student teachings; and personal mentoring in a traditional cultural context.

Keynote Panel speakers

Jaime Cidro – Associate Professor of Anthropology, University of Winnipeg. Dr Cidro looks at Indigenous health issues through a socio-cultural lens with a specific focus on socio-cultural determinants of health such as cultural identity, and cultural based health interventions. She was the principal investigator in a community based NEAHR grant through CIHR on cultural based oral health interventions in Norway House Cree Nation and a co- investigator on a CIHR grant on oral health interventions for early childhood tooth decay, and is the lead site investigator for Norway House Cree Nation. Dr. Cidro is currently the principle investigator on a CIHR funded community driven project looking at repatriating birthing to a FN community in northern Manitoba. She is also working with the First Nations Health and Social Secretariat of Manitoba developing research toolkits with Manitoba FN communities. She is the Associate Director of the Urban Aboriginal Knowledge Network Prairie Research Centre (SSHRC) and has led several projects on inner city food security in Winnipeg in partnership with the Indian and Metis Friendship Centre and North End Food Security Network. She holds an undergraduate degree in Environment and Resource Studies, and a Master's degree in Economic Development both from the University of Waterloo, as well as a PhD in Rural Studies, Sociology Anthropology from the University of Guelph.

Raymond Frogner – Director of Archives, National Research Centre for Truth and Reconciliation, University of Manitoba. Raymond Frogner was born and raised in Port Alberni, British Columbia. He received a Master of Arts degree in Labour History from the University of Victoria and a Master of Archival Studies degree from the University of British Columbia (UBC). He also spent a year at the Université Laval pursuing his bachelor's degree. He was Private Records Archivist at the Provincial Archives of Alberta from 2000 to 2001 and then Archivist for the digital animation studio Mainframe Entertainment in Vancouver (currently Rainmaker Entertainment). He was the Associate Archivist for Private Records at the University of Alberta (UofA) Archives, where he was responsible for the Private Records Programme, from 2001 – 2011. In 2011 he took a position as Private Records Archivist at the Royal BC Museum (RBCM). He was hired as the Director of Archives for the National Centre for Truth and Reconciliation in May 2016. Raymond's graduate work focussed on archives and aboriginal identity. He taught a course for the UofA's School of Library and Information Studies Program on Archives and Aboriginal records and has taught a similar workshop for the Yukon Territories Archives Association. In 2015 he was a guest lecturer at the UBC Master of Archival Studies programme. In his presentations, research, and writing Raymond has focused on Aboriginal societies, memory, and the archival mission. His 2011 article "Innocent Legal Fictions: Archival Convention and the North Saanich Treaty of 1852," published in the Canadian archival journal *Archivaria*, won the W. Kaye Lamb Prize and the Alan D. Ridge Award of Merit. In 2016 his *Archivaria* article "Lord, Save Us from the Et Cetera of the Notary": Archival Appraisal, Local Custom, and Colonial Law" won the W. Kaye Lamb Award. He has also published three entries ("Selection," "Disposition," and "Transfer" [co-authored]) in the *Encyclopedia of Archival Science* (Luciana Duranti and Patricia C. Franks editors, Rowman and Littlefield, 2015).

Justin Johnson – Justin Johnson is a Red River Métis Manitoban He is the new president of the Fédération De La Jeunesse Canadienne-Française (French-Canadian Youth Federation). He is currently doing a Master of Arts in Indigenous Governance at University of Winnipeg. He will also be taking part in the conversation stream that follows.

Michael Hart – Canada Research Chair in Indigenous Knowledges and Social Work, University of Manitoba. Michael Anthony Hart is a citizen of Fisher River Cree Nation and an Associate Professor in the Faculty of Social Work. He has worked in areas of child welfare, mental health, addictions, and family therapy, and was the Co-Director of the Manitoba First Nations' Centre for Aboriginal Health Research. His research interests are focused on Indigenous Knowledges, particularly around Indigenous ways of healing and well-being. His research projects have also addressed Indigenous health, Indigenous youth suicide, Elders participation in institutions of higher education, and the education of Indigenous peoples in social work. He is presently the Canada Research Chair in Indigenous Knowledges and Social Work. In this capacity, Dr. Hart continues his work on the developments of helping practices in social work that are based in Indigenous Knowledges. The intent of this work has been to further develop Indigenist social work as a means to countering the colonial oppression and support Indigenous peoples to stand strongly in their ways of being.

Other guest speakers

Étienne Rivard – professor of historical geography at USB, will also take part in a Fostering the inclusion of Indigenous perspectives in research conversation stream. His main field of research are on Métis territoriality and its cartographic expression and on the idea of métissage. He also works on North American francophone geographies and on the place of Aboriginal peoples in planning and territorial development in Canada.

Time	Title	Type
<p>9:00 - 12:00</p> <p>Organizer/Chair:</p> <p>Speaker(s):</p> <p>Room: 3</p> <p>This workshop is highly interactive and is suitable for individuals at any level of financial expertise as well as non-financial administrators who would like to learn more about post awards administration. The financial management and administration of research grants and contacts requires financial professionals to have a broad knowledge of the spectrum of research sponsor requirements. This session will consist of two cases and one presentation. The presentation will focus on communications and customer service, specifically how to engage the research community. This will include an overview of tools and strategies for effective communication. Attendees will share best practices. The two cases will cover eligibility of expenses for the following broad areas: 1) travel, including discussion on supporting documentation requirements and examples of justifications for expenses that would be acceptable to Tri agency; and 2) salary related expenses including compensation, honorarium, visiting researchers, stipends and gifts, research subject fees and other payments to individuals. These cases will require participants to work together to share best practices and discuss emerging issues. The views and opinions expressed in this session are those of the authors and do not necessarily reflect the official policy or position of the Canada Foundation for Innovation, or the Tri-Agencies.</p>	<p>Finance – Part 1</p> <p>Angela Zeno (York University) Dave Reinhart (University of Guelph) Deanne Babcock (Western University)</p> <p>Angela Zeno (York University) Dave Reinhart (University of Guelph) Deanne Babcock (Western University) Diane Johnston (University of Waterloo) Jeanette Uri (Wilfrid Laurier University) Donna Walker (University of Toronto) Greg Edwards (UOIT) Glenda Beja (UOIT) Jennifer Otterwell (Trent University) Amanda Sawlor (University of Saskatchewan)</p>	<p>Workshop</p>
<p>9:00 - 12:00</p> <p>Organizer/Chair:</p> <p>Speaker(s):</p> <p>Room: 8</p> <p>This workshop focuses on the needs of individuals within their first 24 months of taking up a position in Research Administration. Discussion will cover many of the challenges facing research administrators in this changing research environment as increased reporting and complexity of funding have made a significant impact on how we do our work. Highlights include the importance of understanding the role of the research administrators within the institutional, local, national and international funding environment and how they can be perceived as a resource to their institution’s community. The presenter will impart the basics of the research administration responsibilities as well as sharing helpful experiences and ‘tricks of the trade’.</p>	<p>New administrators</p> <p>Dominique Michaud (Concordia University)</p> <p>Dominique Michaud (Concordia University)</p>	<p>Workshop</p>

Sunday, May 7th

9:00 - 12:00	Strategic research directions	Workshop
Organizer/Chair:	Drew Gyorke (University of Toronto)	
Speaker(s):	Drew Gyorke (University of Toronto) Lorna Very (University of Calgary) Frances Chandler (University of British Columbia)	
Room: 9		
<p>The role of research administrators has changed and grown increasingly complex. This workshop will review the concept of strategic planning across three different dimensions and how it impacts our goals and objectives as research institutions, and more particularly, research administration professionals. Universities create Strategic Research Plans. They also set Strategic Objectives which are often linked to Strategic Research Plans, but also as stand as goals in and of themselves that research offices normally facilitate. Operationalizing the plans and achieving objectives impacts research administration teams in direct and indirect ways. The first part of this session will examine the overall approaches University's take in setting plans and goals, with roundtable opportunity to examine features of Strategic Research Plans – from how they come together to who is involved, and what the opportunities are for research administration.</p> <p>The second part of the session will feature a presentation on a specific strategy and plan. The third and final part of the session will focus on the strategic planning involved in how research services units support the institution, and its faculty, in reaching their goals. This often includes navigating issues such as centralization vs decentralization, service levels, efficiencies, and administrative metrics is essential. The goal of the workshop is to provide an opportunity for dialogue across the various “strategic” domains that impact our offices, and generate practical strategies to assist us in our work.</p>		
9:00 - 12:00	Grant facilitation and administration	Workshop
Organizer/Chair:	Deborah Zornes (Royal Roads University)	
Speaker(s):	Jenny Sigalet (Royal Roads University) Deborah Zornes (Royal Roads University)	
Room: 7		
<p>Many research administrators serve multiple roles including both the facilitator/professional role in grant development as well as the administrative role in grant implementation. Join us for a hands on, ‘working’ workshop to look at the top ten tips for proposal development (facilitation), as well as strategies from the administration perspective. The speakers will use actual grant proposals to look at the various aspects of successful grants.</p>		
9:00 – 12:00	Don't forget the dissemination	Workshop
Organizer/Chair:	Carolyn Mullin (Niagara College)	
Speaker(s):	Carolyn Mullin (Niagara College)	
Room: 10		

Disseminating the successful outcomes or knowledge gained from a project is a key component but is often given viewed as an after-thought with little or no budget attached to this activity. Recently the Ontario Centres of Excellence encouraged members to build in a Dissemination and Outreach budget right from the start and this idea was greeted as novel but necessary. As an award-winning writer, former journalist, and now communications expert who has worked in University and College research offices, Carolyn will explore how knowledge transfer can take place through various channels using the experiences of Niagara College and others. This workshop will be a mixture of presentation and online exploration (social media and web-based). Attendees will go through an exercise matching outcomes with forms of dissemination and will develop their own Integrated Dissemination and Outreach plan.

10:15 - 10:45

Coffee / networking break

East Concourse

12:00 - 1:30

Lunch for workshop participants

Room: 1-2

1:30 – 4:30

Finance – Part 2

Workshop

Organizer/Chair:

Angela Zeno (York University)
Dave Reinhart (University of Guelph)
Deanne Babcock (Western University)

Speaker(s):

Angela Zeno (York University)
Dave Reinhart (University of Guelph)
Deanne Babcock (Western University)
Diane Johnston (University of Waterloo)
Jeanette Uri (Wilfrid Laurier University)
Donna Walker (University of Toronto)
Greg Edwards (UOIT)
Glenda Beja (UOIT)
Jennifer Otterwell (Trent University)
Amanda Sawlor (University of Saskatchewan)

Room: 3

This workshop is highly interactive and is suitable for individuals at any level of financial expertise as well as non-financial administrators who would like to learn more about post award administration. This session will consist of two separate parts: (a) a presentation and roundtable on the roles and responsibilities of research accounting at several different institutions. Funding agencies expect that personnel supporting the management of grants have clearly defined and well documented roles and responsibilities for grant administration. The agencies expect to see evidence of communication to those involved in grant administration. Attendees will share best practices. (b) A presentation and roundtable on different tools and tips used to effectively manage post-award administration of research grants. Attendees will share effective tools such as web casts, pod casts, finance bulletins, handbooks, research forums to address common issues, new faculty orientation, internal conferences training tools, and the use of technology at various institutions that has reduced the administrative burden for staff. The views and opinions expressed in this session are those of the authors and do not necessarily reflect the official policy or position of the Canada Foundation for Innovation, or the Tri-Agencies. The University of Saskatchewan and the University of Waterloo will share the implementation of a new module of delivery for improved customer service in Research Accounting.

1:30 - 4:30	Contracts - Negotiations, legal issues	Workshop
Organizer/Chair:	Lauren Gogo (Hamilton Health Sciences) Jerri-Lynne Cameron (Emily Carr)	
Speaker(s):	Lauren Gogo (Hamilton Health Sciences) Jerri-Lynne Cameron (Emily Carr)	
Room: 7		
<p>Contracts, including negotiations, legal issues, and intellectual property, are complex areas for research administrators. Navigating this sometimes tricky mine field is difficult. This workshop will provide an overview of some of the common clauses to watch for in contracts, ones to avoid, and ones that should be open for negotiation.</p>		
1:30 - 4:30	Leadership and change management	Workshop
Organizer/Chair:	Melanie Katsivo (University of Western Ontario)	
Speaker(s):	Melanie Katsivo (University of Western Ontario)	
Room: 8		
<p>Increased calls for community participation in research entails involvement of all the key stakeholders right from conception to completion of research projects. The role of the Research Office in assisting researchers to determine who the stakeholders are and how to manage the relationships will be articulated at this workshop. In spite of increased calls to collaborate, competition is fierce and it can only get worse as funding sources for international engagement become scarce. There is a need now more than ever for universities and colleges to endeavor to stay ahead of the game by ensuring that they are "engaged in the world". It is not enough anymore to wait to respond to RFAs. The who, how, where, and what of change management and leadership will be examined during this workshop.</p>		
1:30 - 4:30	Research impact	Workshop
Organizer/Chair:	David Phipps (York University)	
Speaker(s):	David Phipps (York University)	
Room: 9		
<p>This workshop will begin with an overview of research impacts (e.g. the "how" of creating impact) including a tool for planning a KMB strategy in a grant application as well as an overview of research impact assessment (the good the bad and the ugly). Following a short networking break, participants will be presented with a tool for impact assessment and a case study. Participants will then work in small groups on the case study using the impact assessment tool. There will be time for group feedback and questions/answers.</p>		
3:00 - 3:30	Coffee / networking break East Concourse	

Sunday, May 7th

3:30 – 4:30	First time CARA attendees	Discussion
Organizer/Chair:	Dominique Michaud (Concordia University)	
Speaker(s):	Dominique Michaud (Concordia University)	
Room: 1-2		
Is this your first CARA? Would you like more information about the presentations and conversation streams? If it's your first CARA conference and would like to walk through the agenda with someone who's been to multiple conferences, please join us.		
6:00 - 8:00	Welcome reception	
Room:	Ballroom, Delta Hotel	

Time	Title	Type
7:30 - 8:30	Breakfast	
8:30 – 9:00	Elder’s Reflection	
Speaker(s):	Margaret Lavallee – (University of Manitoba)	
Room: 2EFGH		
A traditional welcome will be conducted.		
9:00 – 10:00	CARA Annual General Meeting	
Speaker(s):	Frances Chandler (University of British Columbia)	
Room: 2EFGH		
The CARA AGM will take place during this time.		
10:00 - 10:30	Coffee / networking break (Pitch Corner: ELSEVIER)	
10:30 – 12:00	SSHRC Update	Presentation
Organizer/Chair:	Adele Savoie (SSHRC)	
Speaker(s):		
Room: Pan Am		
Join SSHRC staff members who will provide information on program changes, strategic directions, and other areas of interest to research administrators. Program updates on joint Tri-Agency programs will also be provided.		
10:30 – 11:10	Demystifying evolving campus services for research data management	Presentation
Organizer/Chair:	Karina McInnis (Queen’s University)	
Speaker(s):	Chuck Humphrey (University of Alberta) Jeffrey Moon (Queen’s University)	
	Lan Chan-Marples (University of Alberta) Jeremy Geelen (SSHRC)	
Room: 3		

Monday, May 8th

Evolving services for research data management on campuses must come to terms with the complexity of roles that different stakeholders play in this area. This session provides three perspectives in providing complementary support for research data management at an institution. Lan Chan-Marple is a Research Facilitator in the Research Services Office at the University of Alberta and will describe the role she performs in supporting research data management at her campus. She will also discuss partnerships with other institutional services supporting research data management. Jeffrey Moon is the Data Librarian at Queen's University and will discuss his role in supporting research data management and the library's collaborations with other service units at his institution. Chuck Humphrey is the Director of the Portage Network and will address how Portage provides coordinated services for institutions in research data management and how data management plans are an effective tool for collaboration.

10:30 - 11:10

Gender equity in health research: How institutes can help balance the scales

Presentation

Organizer/Chair: Robyn Roscoe (BC Cancer Agency)

Speaker(s): Erica Conte (St. Michael's Hospital)
Yunjo Lee (St. Michael's Hospital)

Room: 11-12

In Canada, since 1989, women have outnumbered men in both undergraduate and graduate programs. This trend, however, is not reflected in academic positions and the gender gap increases at senior levels of academia (i.e., proportion of women: ~23% of full professor, 19% of Tier 1 CRC), likely due to unconscious gender bias. Moreover, since 2009 in the NIH there has been an implicit male advantage on R01 renewals and analysis of CIHR funding shows an increased odds ratio of males being funded over females. This knowledge prompted the Department of Medicine at the University of Toronto and St. Michael's Hospital to do an in-depth analysis of the gender divide, followed by the development of guidelines for hiring, promotion to leadership positions, committee structures, research rounds, and mentorship. Results will be presented and steps taken that were designed to address some of the issues uncovered by this analysis.

10:30 - 11:10

Colleges, Institutes, and Polytechnics Special Interest Group (SIG)

SIG Session

Organizer/Chair: Deepak Gupta (Centennial College)
Ray Hoensen (Red River College)

Speaker(s): Deepak Gupta (Centennial College)
Ray Hoensen (Red River College)

Room: 1

Time has been set aside in the CARA program to allow SIG members to get together to discuss any topics of interest.

10:30 - 11:10

US Grants

Conversation Stream

Organizer/Chair: Thiam Phouthonephackdy (University of Waterloo)

Speaker(s): Thiam Phouthonephackdy (University of Waterloo)

Room: 9

This interactive session will enable discussions between members and representatives of the funding agencies on post-award administration and financial monitoring matters. This session is a good opportunity to share good practices, obtain clarity on agency requirements and highlight common issues observed through monitoring reviews. Tri-Agency representatives will be on hand to answer questions and provide feedback.

11:20 - 12:00 **Best practices in proposal development training and support:
If we build it, will they come?** **Presentation**

Organizer/Chair: Anita Sharma (Thompson Rivers University)

Speaker(s): Arlene Segal (Concordia University)
Diane Dobbins (University of Guelph)

Room: 2

How do grant/research facilitators, support the development of researchers' capacity to prepare winning proposals? How do we motivate them to participate in organized sessions? How do we ensure that critical information stands out and is effectively and timely communicated? We will briefly present methods of disseminating competition information and coaching applicants on productive proposal writing, followed by a panel discussion. The efficacy of different approaches in different settings will be compared and contrasted (e.g., competition-oriented formal presentations, drop-in workshops, small group skill sessions and one-to-one meetings, webinars and emails). Factors to be considered include: University and Faculty size, central vs. Faculty-organized initiative, sector/discipline, and established versus emerging scholars. As both our Faculties/Schools focus predominantly on SSHRC (and, to a lesser extent, NSERC) competitions, we plan to seek a third panelist to contribute from the perspective of supporting Health and/or Natural Science researchers.

11:20 - 12:00 **Certificate in Research Administration (CRA) and
Certificate in Research Management (CRM) – for prospective
students** **Presentation**

Organizer/Chair: Sarah Lampson (CARA)

Speaker(s): Sarah Lampson (CARA)
Evan DiValentino (Mohawk College)

Room: 11-12

This presentation will provide information about the CRA and CRM for prospective students.

11:20 - 12:00 **Fostering the inclusion of Indigenous perspectives in research
– Conversation 1** **Conversation Stream**

Organizer/Chair: Jennifer Cleary (University of Winnipeg)

Speaker(s): Jennifer Cleary (University of Winnipeg)
Indigenous speaker(s)

Room: 9

Monday, May 8th

1:30 - 2:10	Top ten issues in clinical trial agreements	Presentation
Organizer/Chair:	Lorna Very (University of Calgary)	
Speaker(s):	Marlon Rajakaruna (Dentons)	
Room: 1		
This presentation will identify and describe the top 10 risk-related issues in CTAs and provide attendees with methods of mitigating these risks by properly negotiating the CTA.		
1:30 – 2:10	Finance Special Interest Group (SIG) – Meeting 1	SIG Session
Organizer/Chair:	Amanda Sawlor (University of Saskatchewan)	
Speaker(s):	Amanda Sawlor (University of Saskatchewan)	
Room: 2		
Time has been set aside in the CARA program to allow SIG members to get together to discuss any topics of interest.		
1:30 – 2:10	Commercialization Special Interest Group (SIG) Commercialization, Mobilization, Entrepreneurship, Partnership, Experiential Learning - How to Manage in a Complex Environment	SIG Session
Organizer/Chair:	Janet Scholz	
Speaker(s):	Christopher Chow (University of Calgary) David Phipps (York University) David Bruce (Mount Allison University)	
Room: 3		
Increasing pressures to manage research outcomes from desk and lab to implementation, use and marketplace have managers seeking new and innovative pathways to address this complex area. Priorities related to experiential learning, knowledge mobilization, partnerships and revenue expectations from commercialization combine to provide new pressures on research management and innovation services.		
The speakers in this interactive session will share how they manage the very broad priorities captured under the heading Commercialization. Come hear perspectives and solutions from a large, a medium and a smaller institution. Think about solutions you have or questions needing further examination.		
1:30 - 2:10	Valuing undergrads in the research eco-system	Conversation Stream
Organizer/Chair:	Danielle Connell (St. Thomas University) Jerri-Lynne Cameron (Emily Carr University)	

Monday, May 8th

Speaker(s): Danielle Connell (St. Thomas University)
Jenni-Lynne Cameron (Emily Carr University)

Room: 10

Please bring your ideas and join us for an informal, round table discussion regarding a finance topic of interest. Please note that conversation streams are limited to ~ 25 people.

1:30 - 2:10 **Supporting female faculty in research** **Conversation Stream**

Organizer/Chair: Jenna Slobozian (University of Calgary)

Speaker(s): Jenna Slobozian (University of Calgary)
Phaedra Burke

Room: 9

Please bring your ideas and join us for an informal, round table discussion regarding a finance topic of interest. Please note that conversation streams are limited to ~ 25 people.

1:30 - 2:10 **Truth and Reconciliation report: How are universities dealing with the recommendations?** **Conversation Stream**

Organizer/Chair: Drew Gyorke (University of Toronto)

Speaker(s): Drew Gyorke (University of Toronto)
Dominika Flood (Council of Ontario Universities)

Room: 7

Please bring your ideas and join us for an informal, round table discussion regarding how to manage background IP. Please note that conversation streams are limited to ~ 25 people.

2:10 - 2:20 **10 minute transition time**

2:20 - 3:00 **Pre Award considerations: A college perspective** **Presentation**

Organizer/Chair: Dianna Dinevski (Sheridan College)

Speaker(s): Rachel Brown (Niagara College)
Danielle Puddicombe (Red River College)
Carolyn Mullin (Niagara College)
Jojo Delos-Reyes (Red River College)

Room: 2

This presentation will discuss how Colleges operate their applied research grants/awards with regard to pre award. The presentation will include topics such as matching funding with industry need, obtaining necessary college supports (discussion on how college's approach faculty involvement and discuss ways to improve on this), and proposal submission.

2:20 – 3:00

Tri-Agency post award administration and financial monitoring – Part 2

Presentation

Organizer/Chair:

Amanda Sawlor (University of Saskatchewan)

Speaker(s):

Rita Carriere (NSERC)
Sandra Ramkerrysingh (CIHR)/ Pierre Côté (CIHR)

Room: 3

This interactive session will enable discussions between members and representatives of the funding agencies on post-award administration and financial monitoring matters. This session is a good opportunity to share good practices, obtain clarity on agency requirements and highlight common issues observed through monitoring reviews. Tri-Agency representatives will be on hand to answer questions and provide feedback.

2:20 - 3:00

Clinical research Special Interest Group (SIG)

SIG Session

Organizer/Chair:

Lauren Gogo (Hamilton Health Sciences)

Speaker(s):

Lauren Gogo (Hamilton Health Sciences)

Room: 1

Time has been set aside in the CARA program to allow SIG members to get together to discuss any topics of interest.

2:20 - 3:00

Leadership

Conversation Stream

Organizer/Chair:

Katie Porter (Hamilton Health Sciences)

Speaker(s):

Katie Porter (Hamilton Health Sciences)

Room: 8

Please bring your ideas and join us for an informal, round table discussion regarding research facilities and research space. Please note that conversation streams are limited to ~ 25 people.

2:20 - 3:00

Community based research

Conversation Stream

Organizer/Chair:

Dominique Michaud (Concordia University)

Speaker(s):

Dominique Michaud (Concordia University)

Room: 9

Please bring your ideas and join us for an informal, round table discussion regarding research facilities and research space. Please note that conversation streams are limited to ~ 25 people.

Monday, May 8th

2:20 - 3:00	The research administrator as research advocate	Conversation Stream
Organizer/Chair:	Brad Whittaker (University of the Fraser Valley)	
Speaker(s):	Brad Whittaker (University of the Fraser Valley) Danielle Connell (St. Thomas University)	
Room: 7, 4 (West)		
Please bring your ideas and join us for an informal, round table discussion regarding research facilities and research space. Please note that conversation streams are limited to ~ 25 people.		
3:00 - 3:30	Coffee / networking break	
3:30 - 5:00	Developing an Equity, Diversity and Inclusion Strategy for Sustainable Cultural Change within the Canada Research Chairs Program (NOTE: this workshop will also be duplicated Tuesday afternoon for those unable to attend today's)	Workshop
Organizer/Chair:	Universities Canada Canada Research Chairs program	
Speaker(s):	Shari Graydon (Catalyst of Informed Opinions)	
Room: 3		
In November 2015, Prime Minister Trudeau appointed the most diverse Cabinet in Canada's history. Efforts are ongoing, internationally and in Canada, to increase the proportion of women on corporate boards and other positions of leadership. Many Canadian universities have put in place important institution-wide policies and targets with respect to advancing women and members of the other designated groups (persons with disabilities, Indigenous Peoples and visible minorities) to positions of academic leadership. Despite these efforts, progress in addressing the under-representation of individuals from the four designated groups within the Canada Research Chairs program (and the Canadian research landscape more broadly) has been slow. For example, the representation of women among chair holders has not increased at the same rate as in the representation of women in academia. Addressing these challenges in a complex and long-standing organization with deep cultural norms such as a university can be challenging. It requires strong leadership, a strategic approach to cultural change and a deep understanding of the value and benefits of integrating diversity and inclusion within the organization's objectives, goals and values.		
This workshop will provide participants with an understanding of the importance of addressing equity, diversity and inclusion in the CRC program and highlight best practices for meeting equity targets and developing an equity, diversity and inclusion strategy.		
3:30 - 4:10	Research administration as a profession	Presentation
Organizer/Chair:	Jackie Cooney-Birch (University of Manitoba)	
Speaker(s):	Deborah Zornes (Royal Roads University)	
Room: 2		

Speaker(s):	Scott Baker (BC Genome Science Centre) Karina McInnis (Queen's University) Drew Gyorke (University of Toronto)	
Room: 11-12		
The IT SIG welcomes everyone to attend this informal session. After a brief introduction and review of goals, help us drive future endeavours and direction for the SIG through discussion with other SIG members. In addition, the session includes a brief presentation about CASRAI and the synergistic potential for involvement from SIG members in the future.		
3:30 - 4:10	Tri-Agency Special Interest Groups (SIGs) SSHRC, NSERC, CIHR	SIG Session
Organizer/Chair:	Sarah Mark (Simon Fraser University) Virginie Portes (University of Montreal) Mike Folinias (University of Toronto) Jenna Slobozian (University of Calgary)	
Speaker(s):	Sarah Mark (Simon Fraser University) Virginie Portes (University of Montreal) Mike Folinias (University of Toronto) Jenna Slobozian (University of Calgary) Dale Dempsey (CIHR)	
Room: Pan Am		
Time has been set aside in the CARA program to allow SIG members to get together to discuss any topics of interest. The views and opinions expressed in this session are those of the authors and do not necessarily reflect the official policy or position of the Canada Foundation for Innovation, or the Tri-Agencies.		
3:30 - 4:10	Career paths in research administration	Conversation stream
Organizer/Chair:	Katie Porter (Hamilton Health Sciences)	
Speaker(s):	Katie Porter (Hamilton Health Sciences)	
Room: 9		
Please bring your ideas and join us for an informal, round table discussion regarding research facilities and research space. Please note that conversation streams are limited to ~ 25 people.		
3:30 - 4:10	CFI – MSI: Administrative management of funds and reporting	Conversation Stream
Organizer/Chair:	Kara Allanach (University of Alberta)	
Speaker(s):	Kara Allanach (University of Alberta)	
Room: 10		

Please bring your ideas and join us for an informal, round table discussion. Please note that conversation streams are limited to ~ 25 people. The views and opinions expressed in this session are those of the authors and do not necessarily reflect the official policy or position of the Canada Foundation for Innovation, or the Tri-Agencies. The MSI is a much newer program, and fewer institutions have been involved in the development and/or management of these awards. Potential topics are broad, and cover issues from development through to management of the award. They may include: Risk identification and management; Governance and Management (how do you actually manage a national facility, or a distributed national facility?); Facilities costs: simple vs specific method; Eligibility management: how to ensure that costs reported are not for research (types of eligible costs are less concrete than infrastructure costs); incorporation?; funding distribution across partners - how to ensure that the funds go where they are most needed in multi-centre facilities?; in-kind contributions - who is responsible for in-kind contributions? What happens if a partner doesn't meet the in-kind goal?; and managing matching funds.

3:30 - 4:10

Clinical research organizations

Conversation stream

Organizer/Chair:

Yasmin Ali (IWK Health Centre)

Speaker(s):

Yasmin Ali (IWK Health Centre)

Room: 7

Please bring your ideas and join us for an informal, round table discussion regarding research facilities and research space. Please note that conversation streams are limited to ~ 25 people.

4:10 - 4:20

10 minute transition time

4:20 - 5:00

**Poster Session
Room: 2EFGH**

All poster authors are asked to be with their posters to answer questions and discuss their posters. CARA members will have an opportunity to view each poster and to cast their vote for 'member's choice'.

4:20 - 5:00

**Vendor Showcase
Room: 2EFGH**

Along with the poster session, time has also been set aside at the end of the day to allow participants dedicated time to talk with vendors and sponsors

6:00 - 7:30

Museum Tours/Reception
Canadian Museum for Human Rights

7:30 - 10:30

Dinner and Awards presentations
Canadian Museum for Human Rights

Time	Title	Type
7:30 - 8:30	Breakfast	
8:30 - 8:35	Updates, debrief, housekeeping items	
8:35 - 10:10	Indigenous research, Indigenous researchers	Keynote Panel
Speaker(s):	<p>Raymond Frogner (Director of Archives, National Research Centre for Truth and Reconciliation)</p> <p>Jaime Cidro (Associate Professor of Anthropology, University of Winnipeg)</p> <p>Justin Johnson (Past President of the Conseil jeunesse provincial [CJP] and masters' student)</p> <p>Michael Hart (Canada Research Chair in Indigenous Knowledges and Social Work [tentative])</p>	
Room: 2EFGH		
Details		
10:10 - 10:30	Coffee / networking break	
10:30 - 12:00	NSERC updates	Presentation
Organizer/Chair:	Jas Michalski (NSERC)	
Speaker(s):	(NSERC)	
Room: Pan Am		
Join NSERC staff members who will provide information on program changes, strategic directions, and other areas of interest to research administrators. Program updates on joint Tri-Agency programs will also be provided.		
10:30 - 11:10	ORCID: Connecting researchers and research	Presentation
Organizer/Chair:	Trevor Davis (Simon Fraser University)	
Speaker(s):	Trevor Davis (Simon Fraser University) Heloise Emdom (Carleton University)	
Room: 1		
This session will focus on ORCID.		

10:30 – 11:10	Commercialization of research (and external partnerships): Introducing commercialization/ partnerships to faculty and departments	Presentation
Organizer/Chair:	Robert Senkiw (University of Manitoba)	
Speaker(s):	Sarah Conrad (Cape Breton University) Danielle Connell (St. Thomas University)	
Room: 2		
<p>Opportunities for faculty members to gain recognition via applied R&D partnerships and commercialization of their research innovations continue to grow, yet there is still some resistance to this form of dissemination. In particular, there is frequently a higher level of caution within certain disciplines and faculties within the social sciences that can present challenges for Technology Transfer Offices. Although the track record for successful commercial applications of research may be more complex, the depth and breadth of expertise within the social sciences can offer significant opportunities to faculty and external partners. This presentation will explore some of these challenges and offer examples of how past projects within the social sciences have offered high value to external partners and faculty. We will also discuss they type of resistance often heard from faculty in these disciplines and strategies that have helped begin the discussion with these faculty members.</p>		
10:30 – 11:10	Foreign organization systems (FOS) review – NIH – Are we in compliance?	Conversation Stream
Organizer/Chair:	Deanne Babcock (University of Western Ontario)	
Speaker(s):	Deanne Babcock (University of Western Ontario)	
Room: 11		
<p>This presentation is conducted to assess the institution’s administrative and financial systems and how their NIH funds are managed. This is not a financial audit and financial transactions are not sampled for review rather, this exercise provides assistance for the research administrators and researchers to better understand and comply with NIH/NIAID funding policies and requirements. It not only provides feedback on areas that need further attention or improvement, but highlights some of the institution’s strengths and good practices. The facilitator with speak about Western University’s experience with a recent FOS-NIH review and attendees will have an opportunity to discuss or ask questions about the process and the outcomes.</p>		
10:30 - 11:10	Fostering the inclusion of Indigenous perspectives in research – Conversation 2	Conversation Stream
Organizer/Chair:	Claire Belanger (St. Boniface University)	
Speaker(s):	Claire Belanger (St. Boniface University) Indigenous speaker(s)	
Room: 9		
<p>Please bring your ideas and join us for an informal, round table discussion. Please note that conversation streams are limited to ~ 25 people. Please note that is one of three scheduled conversations streams. At each, a researcher or community partner (Aboriginal/Métis) will attend to lead the discussion.</p>		

10:30 - 11:10	Beginner's guide to SSHRC in-kind/cash contributions	Conversation Stream
Organizer/Chair:	Nick Mudry (Royal Roads University)	
Speaker(s):	Nick Mudry (Royal Roads University) Murray Daku (University of Regina)	
Room: 7, 4 (West)		
<p>Please bring your ideas and join us for an informal, round table discussion. Please note that conversation streams are limited to ~ 25 people. The views and opinions expressed in this session are those of the authors and do not necessarily reflect the official policy or position of the Canada Foundation for Innovation, or the Tri-Agencies.</p>		
10:30 - 11:10	Better work-life balance strategies for the research administrator	Conversation Stream
Organizer/Chair:	Jenny Sigalet (Royal Roads University)	
Speaker(s):	Jenny Sigalet (Royal Roads University) Karen Mosier (University of Saskatchewan)	
Room: 10		
<p>Please bring your ideas and join us for an informal, round table discussion. This discussion will build from this last year's conversation. Please note that conversation streams are limited to ~ 25 people.</p>		
11:10 - 11:20	10 minute transition time	
11:20 - 12:00	Satisfaction guaranteed: Assessing a research office's client services	Presentation
Organizer/Chair:	Brad Whittaker (University of the Fraser Valley)	
Speaker(s):	Dominique Michaud (Concordia University) Lordean Carbone (Concordia University)	
Room: 3		
<p>In November 2015 the Office of the Vice-President, Research and Graduate Studies (OVPRGS) and the Office of Research (OOR) of Concordia University conducted an extended survey to gather feedback on their administrative practices and processes in support of research. While the university has made great strides in its support for research in recent years, the OVPRGS/OOR recognized the need to update their services in a changing landscape. What did the users think worked well? What could be improved? The presenters will highlight the steps taken to develop the survey, administer it and address the feedback.</p>		
11:20 - 12:00	Research related tax issues	Presentation
Organizer/Chair:	Deanne Babcock (University of Western Ontario)	

Speaker(s):	Tax Accountant TBD	
Room: 2		
<p>This presentation will cover several tax topics that we are faced with on a regular basis- income taxes, (employees, contractors, withholding requirements, commercial activities, GST, SR& Ed and foreign. Presenters will discuss payments options such as stipends, honoraria, scholarships, payments to independent contractors and PI's redirecting of salary to a research grant. A tax specialist will lend his/her expertise to this session.</p>		
11:20 - 12:00	Post award considerations: A college perspective	Presentation
Organizer/Chair:	Dianna Dinevski (Sheridan College)	
Speaker(s):	Danielle Puddicombe (Red River College) Rachel Brown (Niagara College) Carolyn Mullin (Niagara College) Jojo Delos-Reyes (Red River College)	
Room: 1		
<p>This presentation will discuss how Colleges operate their applied research grants/awards with a focus on post award administration. The presenters will discuss project management, including topics such as HR, legal, financial, procurement, etc.</p>		
11:20 - 12:00	Grant writers' Special Interest Group (SIG)	SIG Session
Organizer/Chair:	Frances Chandler (University of British Columbia)	
Speaker(s):	Frances Chandler (University of British Columbia)	
Room: 13		
<p>Time has been set aside in the CARA program to allow SIG members to get together to discuss any topics of interest</p>		
11:20 – 12:00	Fostering and facilitating international development initiatives	Conversation Stream
Organizer/Chair:	Melanie Katsivo (University of Western Ontario)	
Speaker(s):	Melanie Katsivo (University of Western Ontario)	
Room: 9		
<p>Please bring your ideas and join us for an informal, round table discussion. Please note that conversation streams are limited to ~ 25 people.</p>		

11:20 – 12:00	How to work with researchers to consider the advice of Research Services staff	Conversation Stream
Organizer/Chair:	Sean Parsons (Laurentian University)	
Speaker(s):	Sean Parsons (Laurentian University) Robyn Roscoe (BC Cancer Agency)	
Room: 7, 4 (West)		
Please bring your ideas and join us for an informal, round table discussion. Please note that conversation streams are limited to ~ 25 people.		
12:00 – 1:30	Lunch and vendor showcase Room: 2EFGH	
1:30 – 3:00	CIHR Updates	Presentation
Organizer/Chair:		
Speaker(s):	Dale Dempsey (CIHR)	
Room: Pan Am		
This session will provide participants with an opportunity to receive the latest news on CIHR programs, policies and initiatives, including recent competitions and changes to funding opportunities. Program updates on joint Tri-Agency programs will also be provided.		
1:30 – 2:10	Limitation of liability provisions in university research agreements	Presentation
Organizer/Chair:	Karen Mosier (University of Saskatchewan)	
Speaker(s):	Marlon Rajakaruna (Dentons)	
Room: 4 East		
This presentation will: (1) describe the limitation of liability provisions often contained in University research agreements; (2) show actual examples of provisions that were improperly negotiated; (3) describe the resulting consequences; and (4) identify changes that can be made to ensure there is an appropriate allocation of liability.		
1:30 - 2:10	Work life balance: How to thrive as a research administrator	Presentation
Organizer/Chair:	Tracy Mohr (University of Manitoba)	
Speaker(s):	Jenny Sigalet (Royal Roads University) Deborah Zornes (Royal Roads University)	
Room: 2		

1:30 - 2:10	Government contracting	Conversation Stream
Organizer/Chair:	Thiam Phouthonephackdy (University of Waterloo)	
Speaker(s):	Thiam Phouthonephackdy (University of Waterloo)	
Room: 9		
Please bring your ideas and join us for an informal, round table discussion. Please note that conversation streams are limited to ~ 25 people.		
2:10 - 2:20	10 minute transition time	
2:20 - 3:00	Industry engagement from a Polytechnic perspective	Presentation
Organizer/Chair:	Phaedra Burke	
Speaker(s):	Kevin Rogers (Sask Polytechnic)	
Room: 1		
Polytechnics are striving to expand their research portfolios and the nature of their operations provides a novel perspective in dealing with industry funders. This topic will explore the area with a consideration of how the polytechnics differ from universities and the potential advantages polytechnics may have.		
2:20 - 3:00	Canadian Common CV: Simplifying and maximizing the platform	Conversation Stream
Organizer/Chair:	Patricia Tait (University of British Columbia)	
Speaker(s):	Kirill Popov (Canadian Common CV)	
Room: 11-12		
The Canadian Common CV (CCV) was created on the premise of simplifying the CV process for researchers by having a single database of information that could create and store CVs and allow researchers to apply for funding. CIHR, as well as many others funders now use it, including NSERC and SSHRC which recently migrated it CV development to this platform. A redesign of the Canadian Common CV is underway. The CCV Secretariat is working closely with key stakeholders to identify business requirements for the new system. Over the next three to six months, Consultations with the research community and other stakeholders will be held to finalize the functionality requirements for the new service. This session will provide an opportunity to begin to think about those discussions and consultations.		
2:20 - 3:00	Small Institutions Special Interest Group (SIG)	SIG Session
Organizer/Chair:	Deborah Zornes (Royal Roads University)	
Speaker(s):	Deborah Zornes (Royal Roads University)	
Room: 4 (East)		

Tuesday, May 9th

3:30 – 4:10	How I learned to stop worrying and love information security	Presentation
Organizer/Chair:	Robyn Roscoe (BC Cancer Agency)	
Speaker(s):	Scott Baker (BC Genome Sciences Centre)	
Room: 4 (East)		
<p>We all face a daily barrage of news about information security: from hackers to breaches, flaws and vulnerabilities etc. This seemingly endless stream of content can lead to fear, confusion, and even denial or abstinence from taking action. There are simple things everyone can do to be more secure. This session will provide an institutional-policy-agnostic, practical set of suggestions and plain language explanations of what can be done by individuals and teams within and outside the work environment and why each is important. The goal being to provide research administrators with useful, non-technical information that can help with the day-to-day as well as assisting others and planning for the security of research projects and teams.</p>		
3:30 – 4:10	CFI monitoring visits and best practices	Presentation
Organizer/Chair:	Deanne Babcock (University of Western Ontario)	
Speaker(s):	Isabelle Henrie (Canada Foundation for Innovation)	
Room: Pan Am		
<p>CFI reps will share the many good practices that they have seen during their monitoring visits at various institutions. Practices span the full lifecycle of a CFI award and include, for example, strategic planning, proposal development, project implementation, sustainability, risk management, tracking of impacts and outcomes, communications, and the management of large projects.</p>		
3:30 – 4:10	Leadership Special Interest Group (SIG)	SIG Session
Organizer/Chair:	Katie Porter (Hamilton Health Sciences)	
Speaker(s):	Katie Porter (Hamilton Health Sciences)	
Room: 3		
<p>Time has been set aside in the CARA program to allow SIG members to get together to discuss any topics of interest.</p>		
3:30 - 4:10	Colleges perspective: Tri-Agency monitoring visits	Conversation Stream
Organizer/Chair:	Rachel Brown (Niagara College)	
Speaker(s):	Rachel Brown (Niagara College)	
Room: 9		
<p>Please bring your ideas and join us for an informal, round table discussion. Please note that conversation streams are limited to ~ 25 people. The views and opinions expressed in this session are those of the authors and do not necessarily reflect the official policy or position of the Canada Foundation for Innovation, or the Tri-Agencies.</p>		

4:10 - 4:20

10 minute transition time

4:20 - 5:00

Regional Meeting - Atlantic

Regional Session

Organizer/Chair:

Danielle Connell (St. Thomas University)

Speaker(s):

Room: 4 (East)

Time has been set aside in the agenda for regions to gather to identify and discuss any relevant topics..

4:20 - 5:00

Regional Meeting - Quebec

Regional Session

Organizer/Chair:

Dominique Michaud (Concordia University)

Speaker(s):

Room: 1

Time has been set aside in the agenda for regions to gather to identify and discuss any relevant topics.

4:20 - 5:00

Regional Meeting - Ontario

Regional Session

Organizer/Chair:

Angela Zeno (York University)

Speaker(s):

David Phipps(York University)
Angela Zeno(York University)

Room: 3

Time has been set aside in the agenda for regions to gather to identify and discuss any relevant topics.

4:20 - 5:00

Regional Meeting – West

Regional Session

Organizer/Chair:

Frances Chandler (University of British Columbia)

Speaker(s):

Room: 2

Time has been set aside in the agenda for regions to gather to identify and discuss any relevant topics.

Time		Title	Type
7:45 - 8:45		Breakfast	
8:45 – 9:00		Updates, debrief, housekeeping	
9:00 – 10:30		Tri-Agency Session – Consultation regarding the Tri-Agency Data Management Policy and the Institutional Agreement	Presentation
Organizer/Chair:		Adele Savoie (SSHRC)	
Speaker(s):		Dale Dempsey (CIHR) Matthew Lucas (SSHRC) TBD (NSERC)	
Room: 2EFGH			
This session will provide an opportunity for consultations regarding the Tri-Agency Data Management Policy and revisions to the Institutional Agreement.			
9:00 - 10:30		Workshopping your workshop: Designing and delivering grant information and writing sessions	Presentation
Organizer/Chair:		Jenny Sigalet (Royal Roads University)	
Speaker(s):		Sherri Klassen (University of Toronto) Steven Hermans (University of Toronto)	
Room: 3			
Many research administrators present workshops and/or information sessions to faculty. We hope, in this session, to impart important information about grant competitions, to generate enthusiasm for particular opportunities and/or to teach faculty members how to craft compelling proposals. Participants in this interactive session should bring with them a hard copy of the script and/or PowerPoint slides from a recent presentation. The session will draw on teaching and learning scholarship, will include small group work where we critique our own and each other’s presentation materials, and an opportunity to share innovations that have broken from the standard model. At the end of the session, we will have developed a list of best practices, some practical tips for improving our presentations, and (hopefully) a few intriguing ideas for radical change.			
9:00 - 9:40		Project management Special Interest Group (SIG)	SIG Session
Organizer/Chair:		Christine Humphries (University of British Columbia) Jill Taylor (University of Victoria)	
Speaker(s):		Christine Humphries (University of British Columbia) Jill Taylor (University of Victoria)	
Room: 13			

Wednesday, May 10th

Time has been set aside in the CARA program to allow SIG members to get together to discuss any topics of interest

9:00 - 9:40 **Use of GRF and SIG funds to meet Tri-Agency polices and institutional priorities** **Conversation Stream**

Organizer/Chair:

Speaker(s): Lorna Very (University of Calgary)
Susan Munro (McMaster University)

Room: 8, 4 (West)

Please bring your ideas and join us for an informal, round table discussion. Please note that conversation streams are limited to ~ 25 people. The views and opinions expressed in this session are those of the authors and do not necessarily reflect the official policy or position of the Canada Foundation for Innovation, or the Tri-Agencies.

9:00 - 9:40 **Research administration as an 'alternative' career path post PhD** **Conversation Stream**

Organizer/Chair: Yunjo Lee (St. Michael's Hospital)

Speaker(s): Yunjo Lee (St. Michael's Hospital)
Frances Chandler (University of British Columbia)
David Phipps (York University)
Samar Baker-Ismail (Sask Polytechnic)

Room: 7

Please bring your ideas and join us for an informal, round table discussion. Please note that conversation streams are limited to ~ 25 people.

9:00 - 9:40 **CRA and CRM – for current students** **Conversation Stream**

Organizer/Chair: Sarah Lampson (CARA)

Speaker(s): Sarah Lampson (CARA)

Room: 4 (East)

Please bring your ideas and join us for an informal, round table discussion. Please note that conversation streams are limited to ~ 25 people.

9:40 - 9:50 **10 minute transition time**

9:50 - 10:30 **Awards, Honours, and Prizes Special Interest Group (SIG)** **SIG Session**

Organizer/Chair: Ellen Steinhauer (Memorial University)

Speaker(s): Ellen Steinhauer (Memorial University)

Wednesday, May 10th

Room: 4 (East)

Time has been set aside in the CARA program to allow SIG members to get together to discuss any topics of interest.

9:50 - 10:30

CFI Innovation fund: Internal processes

Conversation Stream

Organizer/Chair: Kara Allanach (University of Alberta)

Speaker(s): Kara Allanach (University of Alberta)

Room: 7, 4 (West)

Please bring your ideas and join us for an informal, round table discussion. Please note that conversation streams are limited to ~ 25 people. The views and opinions expressed in this session are those of the authors and do not necessarily reflect the official policy or position of the Canada Foundation for Innovation, or the Tri-Agencies. The intention for this session is to focus on the pre-award proposal development process, with a focus on how we can better collaborate across institutions during development of multi-institutional submissions. Potential topics include: how are decisions made regarding which projects go forward? Who makes the final decision, and who is involved in the process? How long before the Call do preparations begin? What project activities/details can typically be completed in advance of the call? How early does Facilities and Operations get involved in the process? Peer review - do you use internal or external peer review? Is there budget for this? Do you engage consultants for any part of the process? How do you manage the 'environmental scan', across the institution, region, province, country, and world?

Multi-Institutional Submissions (This topic may be the most important to address with this group): What are some ideas for how we can work collaboratively across institutions? When should other institutions be brought in? How do you deal with requests from other institutions that come in after allocation decisions have been made? What has / hasn't worked in the past in multi-institutional submissions?

9:50 - 10:30

College research finance best practices

Conversation Stream

Organizer/Chair: Rachel Brown (Niagara College)

Speaker(s): Rachel Brown (Niagara College)
Danielle Pudicombe (Red River College)
Karla Szauter (Red River College)

Room: 8

Please bring your ideas and join us for an informal, round table discussion. Please note that conversation streams are limited to ~ 25 people.

9:50 - 10:30

Unpublished clinical trials: What role can research administrators play in restoring public faith in the research enterprise

Conversation Stream

Organizer/Chair: Dominique Michaud (Concordia University)

Speaker(s): Dominique Michaud (Concordia University)

Room: 10

Wednesday, May 10th

Please bring your ideas and join us for an informal, round table discussion. Please note that conversation streams are limited to ~ 25 people.

10:30 - 11:00

Coffee / networking break

11:00 - 11:40

Paving the way for applied research: Funding, education and support

Presentation

Organizer/Chair: Jenny Sigalet (Royal Roads University)

Speaker(s): Jacquelynn Brown (Sask Polytechnic)
Samar Baker-Ismail (Sask Polytechnic)

Room: 3

Unlike basic or pure research, applied research aims to solve a specific problem, refine a process or improve a product. The Office of Applied Research and Innovation (OARI) at Saskatchewan Polytechnic was established in 2006 and over the last ten years OARI has established a place where industry driven multi-sectoral research can thrive. This session will provide a brief description of the different funding programs at Saskatchewan Polytechnic, provide some examples of applied research projects, and provide a snapshot of the different activities that drive successful projects.

11:00 - 11:40

Finance Special Interest Group (SIG) – Meeting 2

SIG Session

Organizer/Chair: Amanda Sawlor (University of Saskatchewan)

Speaker(s): Amanda Sawlor (University of Saskatchewan)

Room: 4 (East)

Time has been set aside in the CARA program to allow SIG members to get together to discuss any topics of interest.

11:00 - 11:40

Fostering the inclusion of Indigenous perspectives in research – Conversation 3

Conversation Stream

Organizer/Chair: Barbara Hewitt (University of Manitoba)

Speaker(s): Barbara Hewitt (University of Manitoba)
Leona Star (First Nations Health and Social Secretariat of Manitoba)

Room: 8

Please bring your ideas and join us for an informal, round table discussion. Conversation streams are limited to ~ 25 people. Please note that is one of three scheduled conversations streams. At each, a researcher or community partner (Aboriginal/Métis) will attend to lead the discussion.

Wednesday, May 10th

11:00 - 11:40	Everything you ever wanted to know about IT but were afraid to ask	Conversation Stream
Organizer/Chair:	Scott Baker (BC Genome Sciences Centre)	
Speaker(s):	Scott Baker (BC Genome Sciences Centre)	
Room: 7		
Please bring your ideas and join us for an informal, round table discussion Conversation streams are limited to ~ 25 people. Please note that is one of three scheduled conversations streams. At each, a researcher or community partner (Aboriginal/Métis) will attend to lead the discussion.		
11:00 – 11:40	Association of Western University Research Directors (AWURD) Meeting	Meeting
Organizer/Chair:	Deborah Zornes (Royal Roads University)	
Speaker(s):	Deborah Zornes (Royal Roads University)	
Room: 9		
Meeting of AWURD.		
11:00 – 11:40	CARA Professional Development Committee	Meeting
Organizer/Chair:	Dominique Michaud (Concordia University)	
Speaker(s):	Dominique Michaud (Concordia University)	
Room: 10		
Meeting of the CARA PD Committee..		
11:00 - 11:40	New administrators & First time CARA conference attendees debrief	Discussion
Organizer/Chair:	Frances Chandler (University of British Columbia) Sarah Lampson (CARA)	
Speaker(s):	Frances Chandler (University of British Columbia) Sarah Lampson (CARA)	
Room: 13		
We would love to hear back from new administrators, and first time CARA conference attendees regarding their experience at CARA National.		