

JOHN DOE

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SUMMARY

Recent quantitative finance graduate with a penchant for process improvement, statistical analysis and financial valuation. I discovered my passion for modeling and visualization while studying Data Science under a Harvard certificate program. This led me to enroll in the quantitative track of Boston College's Master of Finance program. My enthusiasm for big data analytics allows me to uncover valuable insights for market forecast, enabling management to make better informed decisions and minimize deviations from long-term goals.

EDUCATION

Carroll Graduate School of Management at Boston College; Chestnut Hill, MA Aug. 2019

Master of Science in Finance; Quantitative Finance – 3.6/4.0

Active Portfolio Management, Derivatives & Risk Analysis, Financial Econometrics, Financial Simulations, Fundamental Analysis, Management of Financial Institutions

University at Albany; Albany NY Dec. 2009

Bachelor of Science in Business Administration; IT Management, Minor in Computer Science

PROFESSIONAL DEVELOPMENT

CFA Institute; **Level I Candidate** Dec. 2019

William George Associates Ltd, Burlington, MA Mar. 2018

- Certified Scrum Master (CSM)
- Lean Six Sigma Green Belt Certified

Harvard Extension, Cambridge, MA; **Data Science Certification** May 2017

TECHNICAL SKILLS

Software & Services: Tableau, Excel, Microsoft Office + Access

Coding Languages: SQL, R, Python, JavaScript, VBA, MATLAB

RELEVANT EXPERIENCE

47Pitches LLC, Boston, MA

Business Consultant 2020 - Present

- Increased user registration by 40% from last quarter by adding analytical tools, managing developers on new feature integration, and leading design testing
- Collaborated with founders on investing activities, prepared material goods, and modelled financial projections for future presentations with accredited investors

Cengage Learning, Boston MA

Project Manager/Business Analyst 2016 – 2017

- Transformed the statistics department into the 3rd best-selling group of 2017 through project management, interviewing stakeholders, data analysis, market research, and web coding
- Added 20,000+ new takeaway units in a single month by building an adaptive marketing survey that collected qualitative insights and classified users for future outreach campaigns

Pearson Education, Upper Saddle River NJ

Media Project Manager/Process Associate 2013 – 2016

- Slashed costs by 80% for an ad-hoc project by adding a script into production after questioning department heads and presenting a work breakdown structure that highlighted areas for improvement
- Processed supportive data used to successfully negotiate a flat rate across audio recording vendors after converting manual data and generating a predictive model for man-hours required

Technical Advisor 2010 – 2013

- Reduced production turnaround by 20% and errors by 50% by working jointly with developers to implement new features into existing asset monitoring databases